

**Winter 2004**



**Northeastern**

U N I V E R S I T Y

U N I V E R S I T Y C O L L E G E

**Professional and Continuing Education**  
**Course Schedules and Program Guide**

**Classes Start**  
**January 5**

**Boston**

**Burlington**

**Dedham**

**Downtown Boston**

**UNIVERSITY COLLEGE**

**Undergraduate Degree Programs  
and Courses**

**Undergraduate Certificate Programs  
and Courses**

**Graduate Certificate Programs**

**CONTINUING EDUCATION**

**Professional Development Programs  
and Courses**

**[www.ace.neu.edu](http://www.ace.neu.edu)**

**617.373.2400**

# Important Dates for Credit Courses

Oct. 20-Jan. 17	Telephone registration for winter 2004 classes
December 1	Deadline for declaring senior status
December 8-16	Walk-in advising for winter 2004 classes
December 16	Register by this date for your best chance of securing a seat in the class of your choice. On December 17, classes with insufficient enrollment may be canceled.
December 18	Course cancellations mailed
December 23	Course confirmations mailed
January 5-10	Winter classes begin
January 19	Martin Luther King Day, no classes
February 2	Telephone registration begins for spring 2004 classes
February 16	Presidents' Day, no classes
February 21	Last day to drop a class without a "W"
March 13	Last day to drop a class with a "W"
March 15-18	Walk-in advising for spring 2004 classes
March 15-20	Final examination period
March 22-23	Snow make-up days (if necessary)
March 24-27	Spring break

## JANUARY

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## FEBRUARY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29						

## MARCH

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

# Special Events

November 13	Business Administration Career Night, 6:00-7:00 p.m., Main Boston Campus
*November 17	Transfer and Career Advising Night, 5:00-7:30 p.m., Dedham Campus
*November 19	Advising Night, 5:00-7:30 p.m., Marlborough Middle School
November 20	Information Technology Speaker Series, 6:00-7:30 p.m., Burlington Campus
*December 2	Advising Night, 5:00-7:30 p.m., including hybrid course demonstration 6:00-6:30 p.m., Burlington Campus – Snow date December 9
*December 4	Transfer and Career Advising Night, 5:00-7:30 p.m., including hybrid course demonstration 6:00-6:30 p.m., Main Boston Campus – Snow date December 11

For more information on these and other events call **617.373.2400**.

\*Call **617.373.4290** to reserve a place.



Please call five working days in advance of the event you wish to attend so we can arrange for an interpreter, **617.373.2400** or **TTY 617.373.2825**.

# Table of Contents

Program Listing	2-3
Where to Begin	4
Information for New Students	5-6
Career and Academic Advising	7-9
Special Events	
Open Houses	10
Hybrid Course Demonstrations	10
Information Technology Speaker Series	10
Business Career Night	11
Winter Program Highlights	
Course Conversion Chart	12
Business Administration	13
Reserved Sections	14
Liberal Arts	15
Emergency Medical Services	16
English as a Second Language	16
Health Professions and Sciences	17
Information Technology	18
Graduate Certificate Programs	19-20
Professional Development Programs	21-22
ACCElERated Degree Programs	23-27
Other Part-time Programs	
Lowell Institute School	28
Network Northeastern	29
Corporate Education Services	29
Alternative Course Formats	
Online (NUOL)	30
Hybrid	30
ACCEL	30
Course Schedules	31-65
Undergraduate	32-55
Graduate	56-57
Professional Development	58-65
Tuition, Fees, Information	66-68
Campus Locations and Maps	69-70
Parking Information	70
Registration Forms and Information	71-72
Student Services/Information Directory	Inside Back Cover

## It's Easy to Register

**New Students** – Register by fax, mail, online, or in person.

**Fax:** 617.373.5351

**Mail:** Registrar's Office  
Northeastern University  
360 Huntington Avenue - 120 HA  
Boston, MA 02115-9959

**Online:** [www.ace.neu.edu/registration](http://www.ace.neu.edu/registration)

**In Person:** During any open hours on campus or at an open house. See page 10 for dates.

**Continuing Students** – In addition to using the fax, mail, online, or in-person registration methods listed above, you may also register by phone or with the myNEU Web Portal.

**Phone:** 617.373.8000

**myNEU Web Portal:**  
<http://myNEU.neu.edu>

**See Page 71 for details.**

**Registration begins October 20, 2003.**

**Classes begin January 5-10, 2004.**

## Introduction

With an open-enrollment policy and an open-access philosophy, it has never been easier to start, renew, or continue your education at Northeastern University's Division of Adult and Continuing Education. You can enroll in most undergraduate and professional development courses without submitting an admissions application or taking an entrance exam.

We have the course or program you need to help you get started or move ahead in a career. As a national leader in part-time adult education for over a century, Northeastern continues to offer hundreds of relevant courses each term in such areas as Business Administration, Information Technology, Liberal Arts, and the Biosciences.

After accumulating a number of undergraduate course credits, many students move into one of our degree programs to earn their Northeastern University associate's or bachelor's degrees. Those who already have bachelor's degrees will want to look over our vast assortment of graduate certificate and professional development programs.

To help you balance your educational goals with home and work responsibilities, we offer courses in a number of convenient formats. In addition to the traditional on-campus class meetings, you can opt to take some courses online via the Internet or in a hybrid format that includes some coursework on campus and the remainder online. We also have a selection of degree programs in an accelerated format, your fastest track to a part-time associate's or bachelor's degree.

To help you plan out your educational and career blueprint, be sure to consult with our team of academic advisors. Among other services, these advisors can help you transfer credit from previous academic institutions and even award you credit for related life experiences to give you a head start.

Take a look through this *Schedule Guide* today and let us help you fulfill your educational goals.

# Part-time Programs for Working Adults

## Degree Programs

### Business\*

Accounting (AS, BSBA)  
 Business Administration (AS)  
 Finance (AS, BSBA)  
 Human Resources Management (AS)  
 Management (BSBA)  
 Marketing (AS, BSBA)  
 Operations Technology (BS)  
 Supply Chain Management (AS)

### Health/Science

Biological Science (BS)  
 Biotechnology (AS, BS)  
 Health Information Administration (BS)  
 Health Management (BS)  
 Health Science (BSHS)  
 Nursing (BSN)  
 Paramedic Technology (AS)

### Information Technology\*

Electronic Commerce (BSBA)  
 Management Information Systems (AS, BSBA)

### Liberal Arts/Criminal Justice

American Sign Language-English Interpreting (BA)  
 Arts and Sciences (AS)  
 Criminal Justice (AS)  
 (under review in winter 2004, call for more information)  
 English (BA, BS)  
 Graphic Design (BS)  
 History (BA, BS)  
 Liberal Arts with Business Minor (BS)  
 Liberal Studies (BA, BS)  
 Political Science (BA, BS)  
 Psychology (BA, BS)  
 Sociology (BA, BS)  
 Technical Communications (BS)

## Undergraduate Certificates

### Business

Accounting  
 Advanced Accounting  
 Business Administration  
 Finance  
 Human Resources Management  
 Management  
 Marketing  
 Supply Chain Management

### Health/Science

Cancer Data Management  
 Emergency Medical Technician/Basic  
 Health Information Administration Professional Credential  
 Medical/Clinical Coding  
 Paramedic Technology

### Information Technology

Advanced Web Design  
 Computer Application Proficiency  
 Computer Graphics  
 Computer Programming  
 Computer Systems Specialist Program  
 Database Design and Administration  
 Information Networks Professional Program  
 Internet Technologies  
 UNIX and Linux for Business

### Liberal Arts

American Sign Language-Deaf Studies  
 American Sign Language-English Interpreting  
 Technical Writing

\*Northeastern is internationally accredited by AACSB.



# Part-time Programs for Working Adults

## Graduate Certificate Programs

### Business

Forensic Accounting  
Human Resources Management  
Intellectual Property  
Nonprofit Management

### Health/Science and Biotechnology

Bioinformatics Essentials  
Biopharmaceutical Quality Assurance/Domestic  
Regulatory Affairs  
Clinical Trial Design and Project Management  
Vaccines: Technologies, Trends, and Bioterrorism

### Information Technology

Accessible Web Design  
Information Resources Management  
Marketing Technologies  
Network Security Management  
Strategic Internet Management

## Professional Development Programs

### Building Design and Management

Construction Management  
Facilities Management  
HVAC Systems Design

### Business

Automobile Damage Appraisal  
Certified Financial Planner™  
Chartered Financial Analyst™  
Fundamentals of Human Resources Management  
High Performance Business Communication  
High Performance Management  
Meeting and Event Planning  
Paralegal Professional Program  
Payroll Administration

## Professional Development Programs

### Business

Project Management Series  
Purchasing and Supply Chain Management Seminars  
SHRM® Learning System for PHR/SPHR  
Supervisor Development

### Information Technology/Engineering

Advanced Database Technology – Oracle 9i  
Advanced Database Technology – Microsoft SQL  
Data Communications Technology  
Enterprise Security  
Java Developer  
Local Area Networking  
Microelectronics Computer Technology  
Next Generation Networks  
Object-Oriented Programming with C++  
Oracle 9i Database Administration  
Oracle 9i Internet Developer  
Professional Engineering Program Review Courses  
Software Architecture  
Software Engineering Using C  
Software Quality Assurance  
Telecommunications Technology  
UNIX System Administration  
Web Services for the .NET Framework  
WebMaster Technology  
Wireless Communications

### Health/Science

Legal Nurse Consulting  
Regulatory Affairs Principles and Practices (RAC)

### Liberal Arts

English Language Center  
Public History

# Where to Begin

Northeastern University's Division of Adult and Continuing Education reflects the demands of today's employers. We offer an enormous variety of courses and programs to suit the needs of every adult learner, no matter what your schedule or educational needs. This *Schedule Guide* provides you with the schedule of courses for the winter quarter and serves as a guide to help you achieve all of your educational and career goals.

Not ready to enroll in a full program? No problem! Our open enrollment policy gives you instant access to most of our courses, regardless of whether or not you are enrolled in a specific program.

If you are a new student searching for the best way to accelerate your current career, aspiring to start a new career, or just looking to fulfill your quest for knowledge, our Career and Academic Advising services have exactly what you need. If you already know what career or learning experience you'd like to pursue, please feel free to take advantage of our many academic advising options to help you plan the educational path that's best for you.

Our academic advisors are available by e-mail, by telephone, and in person by appointment, walk-in advising, and advising nights. You can find information on all of our career and academic services on pages 5-9 of this *Schedule Guide*.

To learn about special events, find out what's new this quarter, or view our ACCEL and reserved course schedules, please see pages 10-28.

Already know what course you'd like to take? Turn to page 32 for the complete schedule of courses. Don't forget to consider our variety of convenient delivery options, such as online, hybrid, and ACCEL.

## About Northeastern University

Northeastern University, a private institution located in Boston, Massachusetts, seeks to achieve excellence as a national research university that is student-centered, practice-oriented, and urban.

Northeastern is a world leader in practice-oriented education, offering a comprehensive range of undergraduate and graduate programs leading to degrees through the doctorate. Building on its flagship cooperative education program, Northeastern links classroom learning with workplace experience, and integrates professional preparation with study in the liberal arts and sciences.

## It's Easy to Register

**New Students** – Register by fax, mail, online, or in person.

**Continuing Students** – Register by phone or with the myNEU Web Portal, or use fax, mail, online, or in-person registration.

See **Page 71** for details.

U.S. News & World Report recently ranked Northeastern University number one in the nation among programs that combine classroom learning with real-world experience.

Located on the Avenue of the Arts in Boston's cultural district, Northeastern's beautiful sixty-seven-acre Boston campus is within walking distance of the world-renowned Museum of Fine Arts, Symphony Hall, and stylish Newbury Street. The campus is also close to Fenway Park, home of the Boston Red Sox, and the Fens, part of the Emerald Necklace park system.

Courses for adult learners are available at the Main Boston, Downtown Boston, Burlington, and Dedham campuses.

# Information for New Students

## Open Enrollment

Our open enrollment policy gives students access to all of our courses, regardless of whether or not they are enrolled in a specific program. Our open enrollment policy allows you to enroll in most courses without submitting an admissions application, giving you the opportunity to make sure the program is right for you.

## Applying for Admission to a Degree Program

In order to receive a degree, students must apply for formal admission to a degree program. This process consists of simply filling out a form and submitting it with a copy of your high school transcript. It is important to note that in order for students to qualify for financial aid, they must be admitted to a degree program. The admission process must be completed before the start of the term for which financial aid is being sought. To ensure that students are taking the quickest path to degree completion, all students are encouraged to apply for admission to a degree as soon as possible.

Certain degree programs may have additional admissions requirements. Please consult an academic advisor or review the full requirements in the University College *Bulletin* or visit [www.ace.neu.edu](http://www.ace.neu.edu).

Applications are located at the Office of Academic and Student Affairs or at any branch campus. Applications may also be submitted by mail. Call **617.373.2400** to obtain an application. Students will be notified of their acceptance by mail.

## A Course Format that Works for You

Northeastern University offers several formats for our courses to suit the needs of every adult learner.

**On campus** – Traditional education featuring interaction with your instructor and fellow students

**Online** – Instructor-led education on your computer via the Internet

**Hybrid** – Part on campus, part online, and blending the best of both

**ACCEL** – Earn an associate's degree in two years or a bachelor's degree in four years of part-time study

## Career and Academic Advising

Our part-time programs are a distinctive form of higher education, attracting students with specific needs and differing interests. Academic advisors are available to talk with students about everything from career-specific programs to choice of courses, transfer credit, and degree requirements. University College advisors are available Monday-Friday for appointments and on a walk-in basis. Please call **617.373.2400** for an appointment. You can also reach our advisors via e-mail at [uc-academic-advising@neu.edu](mailto:uc-academic-advising@neu.edu), or at one of our Open Houses which are typically offered throughout the registration period.

For information on all of the career and academic advising services, please visit pages 7-9.

## Transfer Credits

### Transfer Credit Policy

Students may transfer credit from accredited institutions of higher education when courses completed are applicable to the student's program in University College. The minimum course grade acceptable for transfer credit is C, or 2.000 on a 4.000 scale.

### Transfer Credit Procedure

Students who would like to obtain an evaluation of credits earned from another institution should file a Transfer Credit Petition with the Office of Academic and Student Affairs. Write to the registrar of the institution previously attended and request that an official transcript (one bearing that institution's seal) be forwarded to the Office of Academic and Student Affairs, University College, 180 Ryder Hall, Northeastern University, 360 Huntington Avenue, Boston, MA 02115.

Upon receipt of official transcripts and the Petition for Transfer Credit, the Office of Academic and Student Affairs issues an evaluation of all credits as they apply to the student's program in University College. Students should allow at least four weeks for processing transfer credit petitions from the point when all official transcripts and the Transfer Credit Petition have been received.

Academic advisors are available to assist students with the transfer credit procedure. Please call **617.373.2400**.



# Information for New Students

Northeastern University is committed to helping you achieve all of your educational goals. We offer several financial aid, scholarship, and payment packages to suit the needs of adult learners.

## Financial Aid

The Office of Student Financial Services, located at 139 Richards Hall, offers several types of assistance to University College students. In addition to their regular hours, the office has late hours Monday-Thursday from 4:30-7:00 p.m. For service after 4:30, please come to the main office in 356 Richards Hall. A staff of financial aid professionals is waiting for you to provide expert advice, friendly service, and personalized support for all your financial aid-related business.

All awards are based on financial need. Aid granted from programs sponsored by the federal or state government is dependent upon the amount of funding allocated to Northeastern University. Federal regulations require that students who receive financial aid funds be United States citizens or permanent residents.

Students must be admitted to a degree program in order to be eligible for financial aid.

## Payment Options

In addition to financial aid, here are some other options you can consider in order to finance your education:

### Tuition Reimbursement

Many companies reimburse the student/employee upon successful completion of courses. In these situations the student is responsible for the payment of the bill at the beginning of the quarter or may select to use the Monthly Payment Option Plan. Tuition may not be left unpaid pending reimbursement by an employer.

In cases where payment is made directly by the employer to the University, the student must provide the Customer Service Center with a purchase order or a statement from an officer of the company certifying that the company will pay the University directly. If there are stipulations associated with the payment agreement, such as a minimum grade level, then the student must either pay the University directly or enroll in the Monthly Payment Plan.

### Monthly Payment Plan

Northeastern University offers an interest-free, short-term monthly payment plan beginning each term that is administered through Academic Management Services (AMS). You do not pay interest, only a small enrollment fee. The number of monthly payments varies based on when you enroll. For more information, see page 65. You may also contact AMS at **800.635.0120** or Northeastern's Customer Service Center at **617.373.2270** or e-mail [customerservice@neu.edu](mailto:customerservice@neu.edu).

## International Student Admissions Deadline

Because international student admissions, transfer credits, and visa paperwork are complex and take time to process, the deadline is October 4, 2003, for attending the winter 2004 term and January 5, 2004, for attending the spring 2004 term.



# Career and Academic Advising

University College will help you plan for your professional and educational future. You can take advantage of several different types of personal, educational, and career-planning services. These services include individual and small-group advising opportunities as well as a variety of Career Development Courses and Student Success seminars.

## Advising Night: The First Step

Are you starting at University College this winter? Attending an advising night will put you on the right track. You can meet individually with an academic advisor and learn about the many programs and services University College offers to help you reach your educational aspirations. At most events, you can also meet with advisors from Career Services and Financial Aid. The advising night orients new students to the University as a whole and helps students

- Choose courses and register
- Apply for financial aid
- Obtain career and personal advising
- Balance work, school, and family responsibilities

You will also learn how to enroll in a degree program and how to transfer credit from other colleges or universities. Help us to serve your needs by calling early to reserve a space. Please call or e-mail Judith Hammond at **617.373.4290** or [ju.hammond@neu.edu](mailto:ju.hammond@neu.edu). See page 10 for additional details.

November 17, 5:00-7:30 p.m.

Dedham Campus, 370 Common Street

November 19, 5:00-7:30 p.m.

Marlborough Middle School, Agoritsas Drive

December 2, 5:00-7:30 p.m.

Burlington Campus, 145 South Bedford Street

Snow date: December 9

December 4, 5:00-7:30 p.m.

Main Boston Campus, 180 Ryder Hall

Snow date: December 11

## Ongoing Academic Advising

When you have questions about

- Course or program selection
- Registration
- Careers
- Transfer credit
- Admission to a degree or certificate
- Senior status
- Graduation

our advisors are here to answer questions and help you succeed. Make an advising appointment at a time and campus convenient for you by calling **617.373.2400**. Advising without an appointment is available at the Main Boston campus Monday-Thursday, noon-7 p.m. and Friday, noon-4 p.m. You can also call or e-mail individual advisors at any time. Call **617.373.2400** or click on [www.ace.neu.edu/services](http://www.ace.neu.edu/services).

Consulting with an advisor will help you make the most of your time at University College. You should talk with an advisor

- When you need advice on which course or program to take
- When you enter a degree or certificate program
- When you are close to completing a degree or certificate
- When you are ready to embark on a new direction in your education

## Online, Real-Time Advising

The Upcoming Events link at [www.ace.neu.edu](http://www.ace.neu.edu) has information about real-time, interactive discussions with faculty and advisors. Look for Chat University events on our Web site.

# Career and Academic Advising

## Career Development Courses

University College will offer three for-credit career development courses this winter. **Managing Career Decisions CD 4100**, a three-credit course, will help you manage your career by focusing on decision making, goal setting, and implementing career strategies and educational plans. You will also discuss job campaign, resume preparation, networking, and advanced interviewing techniques. Also available are **Career Decision Making CD 4102** and **Career Planning/Self Marketing CD 4104**. These one-credit courses, each offered on one Saturday, focus on specific topics in career development. Call the Business Programs Office at **617.373.2418** for information and dates.

## Career Counseling and Job Search Support

Make sound career decisions and timely career moves by talking with Northeastern University career counselors who specialize in helping adult students make the best choices. A part-time education at University College will allow you to adjust to changes taking place in work settings, the economy, and the labor market. Career counselors will help you clarify career and educational objectives and will offer advice about a career or job change. Career counseling is by appointment in Boston, Dedham, or Burlington and may be arranged by calling **617.373.2430**.

## Career Services

As a University College student, you have access to all of the career services of Northeastern University. The Career Resource Center offers the following services:

- Programs, resources, and services designed for adult students and graduates
- A pleasant environment and knowledgeable staff
- Computer stations dedicated to career exploration and online job searches
- Information about careers by major, job search topics, and career-related Web sites

## Online Career Services

The Department of Career Services offers the following services and information through their Web site at **[www.careerservices.neu.edu](http://www.careerservices.neu.edu)**.

- Register for seminars
- Review companies recruiting on campus
- Read about the job opportunities at companies recruiting on campus
- Peruse current job listings to which you can apply directly
- Identify local professional associations
- Link to a vast array of career sites available on the Internet
- Download department handouts and seminar material of events, job fairs, and career information for adults in transition.

Please e-mail Charlotte Lam, associate director of adult and alumni/ae career services, at **[c.lam@neu.edu](mailto:c.lam@neu.edu)** for more information.

# Career and Academic Advising

## Placement Services

The Career Services Office, 101 Stearns Hall, Main Boston Campus, offers University College students and graduates a wide variety of career development and placement services including

### Job Bank

Current employment opportunities from local, state, national, and international employers reflect all academic areas offered by the University.

### Career Resource Library

The library contains business and professional directories, periodicals, books and articles pertaining to employment and job search, and extensive literature on employers.

### Career Seminars for Adult Students

Career Services schedules evening programs to help adult students reach their professional goals. Programs for adults include Job Search in Today's Market, Advanced Interviewing Techniques and Salary Negotiations, Personality Type and Career Choice, Skills Assessment for Career Decision Making, and Networking for Job Seekers. Sign up online at [www.careerservices.neu.edu](http://www.careerservices.neu.edu).

### On-Campus Recruiting

University College students planning to graduate in the 2003-04 academic year are eligible to participate in On-Campus Recruiting during the winter and spring quarters. Representatives from business and industry visit Northeastern each year to conduct preliminary interviews and discuss employment opportunities with eligible seniors. To take part in On-Campus Recruiting, students must attend a workshop on recruiting procedures. Call **617.373.2430** to register for a workshop.

### HuskyCareerLink (HCL)

You can view job listings that are submitted directly to Northeastern University or post your resume on HuskyCareerLink (HCL), an online career development program. Before you use HCL for the first time, request an ID number and password by e-mailing [c.lam@neu.edu](mailto:c.lam@neu.edu) or calling Charlotte Lam at **617.373.2517**.

## Counseling and Student Development

The Center for Counseling and Student Development at Northeastern provides a wide variety of services free of charge to all part-time students. Personal counseling provides an opportunity for you to discuss with a counselor such concerns as adjusting to being a student (again or for the first time), getting along with people, feeling anxious or depressed, and coping with problems related to family, job, and other life issues.

The Center also administers CLEP and DANTES examinations, many of which are accepted by University College. There is a fee for taking CLEP and DANTES examinations.

The Center for Counseling and Student Development is located at 302 Ell Hall. You can reach them at **617.373.2142**.

## Thinking About a New Career?

Talk to an advisor about:

- Transfer credit
- Completing your degree
- Career advising
- Financial aid options

# Special Events

## Open Houses for New and Continuing Students

To kick off the winter term, University College offers four important one-night events. Whether or not you are new to University College, these events are worth attending. They provide the information you need to make the right decisions about your education and your career. Mark your calendars!

November 17, 5:00-7:30 p.m.

Dedham Campus, 370 Common Street

November 19, 5:00-7:30 p.m.

Marlborough Middle School, Agoritsas Drive

December 2, 5:00-7:30 p.m.

Burlington Campus, 145 South Bedford Street

Snow date: December 9

December 4, 5:00-7:30 p.m.

Main Boston Campus, 180 Ryder Hall

Snow date: December 11

Offered by University College's Office of Academic and Student Affairs, Open House/Transfer and Career Advising Nights are your opportunity to meet one on one with a University College advisor to discuss both academic issues and career concerns. At University College, we know that your career is a top priority, and that's why our academic advisors are also career experts.

Please call or e-mail Judith Hammond at **617.373.4290**, [ju.hammond@neu.edu](mailto:ju.hammond@neu.edu), with the campus location and time you would like to attend. Bring along your official or unofficial transcripts and your resume (optional). You can review your transfer credit, check your status report, discuss your career goals and program options, and select and register for your classes.

## Hybrid Course Demonstrations

### Looking for Flexibility and Convenience?

Are you looking to add flexibility and convenience to your busy schedule? Hybrid courses are just for you. Cut your commute time to class in half or more! All you need is access to the Internet and just a few trips to campus. Join us at one of two demonstrations and see how easily Blackboard, the Internet-based software program, works for you in the classroom and at home.

**Tuesday, December 2, 6:00-6:30 p.m., Burlington Campus**

**Thursday, December 4, 6:00-6:30 p.m., Main Boston Campus**

To reserve a spot at one of these events, please call **617.373.2418** or e-mail us at [uc-business@neu.edu](mailto:uc-business@neu.edu).



Please call five working days in advance of the demonstration you wish to attend so we can arrange for an interpreter, **617.373.2400** or **TTY 617.373.2825**.

## Information Technology Speaker Series

### Back by Popular Demand!

**Time:** 6:00-7:30 p.m.

**Date:** Thursday, November 20

**Location:** Burlington Campus

Come hear four IT professionals discuss the current situation in the information technology field in this recessionary economy. Hear how they have survived the current technology downturn. Panelists will address building a diversified portfolio, lifelong learning, and skill sets needed to enhance marketability. You can't afford to miss this evening. For more information, contact the Information Technology office at **617.373.2499** or e-mail [m.ridge@neu.edu](mailto:m.ridge@neu.edu).



Please call five working days in advance so we can arrange for an interpreter, **617.373.2400** or **TTY 617.373.2825**.



# Special Events

## Business Administration Career Night

### Fast Track Programs to Jumpstart Your Career

Thursday, November 13, 6:00-7:00 p.m., Main Boston Campus

We invite all prospective and current University College students to this first in a series of Business Administration Career Nights. We'll help you take a look at our various credit and noncredit professional development programs and how they can relate to your career in Business Administration.

Among our many programs, some of which you can complete in as little as one quarter, are the following:

**Paralegal Certificate Program\*** (either credit or noncredit – you choose.)

This intensive program, with a unique team-teaching approach, will provide you with the skills and knowledge necessary to move into a new exciting career as a paralegal. *Twelve weeks.*

\*Application required

#### Project Management

Earn a certificate by completing five, two-day seminars. Seminars include Project Planning, Organization, and Control; Estimation and Cost Management; Risk Analysis and Management; Project Procurement and Contract Management; Project Leadership; and MS Project. *Can be completed in as little as three months.*

#### High Performance Management

Like a mini-MBA for nonbusiness graduates with management responsibilities, middle managers, or anyone assuming a new management role, this certificate will provide you with up-to-date skills to manage a business in today's fast-paced global marketplace. *Thirteen weeks.*

#### Supervisor Development

This program is designed to provide new supervisors and existing managers with the essential management skills and tools needed to be successful on the job. *Twelve weeks.*

#### High Performance Business Communication

This program will provide you with the oral and written communication skills required for success in today's business world. *Nine weeks.*

#### Massachusetts Salesperson Exam Preparation

An introduction to the basic principles and terminology of real estate business practices including real estate appraisal, finance, development, management, and investment. Upon successful completion of this program, students earn six q.h. of credit and may take the Massachusetts salesperson's examination.

*Twelve weeks.*

#### SHRM® Learning System

In cooperation with the Society of Human Resources Management (SHRM) this certificate serves as a preparation for the Professional in Human Resources Management (PHR) and Senior Professional in Human Resources (SPHR) certification exams administered by the Human Resources Certification Institute (HRCI). *Ten weeks.*

#### Certified Financial Planner™

In partnership with the College for Financial Planning of Denver, Colorado, this course is a comprehensive program to prepare you for the Final CFP™ Certification Exam. *Complete the educational requirements in as little as six months.*

#### Meeting and Event Planning Certificate

Gain the skills and knowledge you need to build your career in the convention, meeting, special events, and trade show industries. Courses include Program Design, Onsite Conference Management, Site Selection, Contract Management, Budgeting and Financial Management, and AV Technology. *Complete the educational requirements in as little as six months.*

Join us on Thursday, November 13, from 6:00-7:00 p.m. at the Main Boston campus for this exciting event. To reserve a spot, please call **617.373.2418** or e-mail us at **uc-business@neu.edu**.



Please call by November 7 so we can arrange for an interpreter, **617.373.2400** or **TTY 617.373.2825**.

# Information on New Curriculum Changes

## University College Course Number Changes For 2003-2004

University College has put in place revised curricula for virtually all our undergraduate degree and certificate programs, keeping them in step with the latest industry developments. These revisions implemented for the 2003-2004 academic year have resulted in many existing courses receiving new prefixes and/or numbers, particularly in the information technology and biotechnology areas. Shown below is a handy chart with the new prefixes/numbers and titles of these courses, along with their former numbers and titles. If you cannot find the MIS or BIO course you are looking for in the current University College *Schedule*, please check below to see if the course number has changed.

Former		New	
Number	Course Title	Number	Course Title
MTH4520	Critical Thinking for Research	BIO4305	Critical Thinking for Research
BIO4455	Introduction to Biotechnology	BT4455	Introduction to Biotechnology
BIO4461	Immunology	BT4461	Immunology
BIO4501	Development of New Vaccines	BT4501	Development of New Vaccines
BIO4513	Prod'n Reg Affairs, Cur Gd Mfg Practices, ISO9000	BT4513	Prod'n Reg Affairs, Cur Good Mfg Practices, ISO9000
BIO4514	R & D Reg Affairs, Good Lab Practices, Clinical Trials	BT4514	R & D Reg Affairs, Good Lab Practices, Clinical Trials
BIO4516	Quality Control and Validation Issues	BT4516	Quality Control and Validation Issues
MIS4114	Introduction to PC Software	IT4114	Introduction to PC Software
MIS4115	Introduction to Computers and Information Systems	IT4115	Introduction to Computers and Information Systems
MIS4116	Intro to PC Software and Info Systems Intensive	IT4116	Intro to PC Software and Info Systems (Intensive)
MIS4210	Business Programming Logic	IT4210	Programming Logic
MIS4231	COBOL Programming Intensive	IT4231	COBOL Programming (Intensive)
MIS4236	Advanced PC Software	IT4236	Advanced PC Software
MIS4238	Introduction to the Internet	IT4238	Internet Essentials
MIS4239	HTML	IT4239	HTML Programming
MIS4243	Visual Basic Programming	IT4243	Visual Basic Programming
MIS4244	Advanced Visual Basic	IT4244	Advanced Visual Basic Programming
MIS4247	XML Fundamentals	IT4247	XML Fundamentals
MIS4276	C Programming 1	IT4276	C Programming 1
MIS4277	C Programming 2	IT4277	C Programming 2
MIS4278	C++ Programming	IT4278	C++ Programming
MIS4279	C Programming 1 and 2 Intensive	IT4279	C Programming 1 and 2 (Intensive)
MIS4282	Operating Systems Overview	IT4282	Operating Systems Overview
MIS4285	JavaScript	IT4285	JavaScript Essentials
MIS4286	Java Programming	IT4286	Java Programming
MIS4287	Advanced Java Programming	IT4287	Advanced Java Programming
MIS4288	Multimedia 1	IT4288	Multimedia for The Web
MIS4291	Introduction to Dreamweaver	IT4291	Building Web Pages with Dreamweaver
MIS4292	Web Animation Using Flash	IT4292	Web Animation Using Flash
MIS4319	Linux for the Desktop	IT4319	Linux for the Desktop
MIS4321	UNIX 1	IT4321	UNIX 1
MIS4322	UNIX 2	IT4322	UNIX 2
MIS4323	UNIX Intensive	IT4323	UNIX (Intensive)
MIS4324	UNIX System Administration	IT4324	UNIX System Administration
MIS4342	Advanced Database	IT4342	Advanced Database
MIS4346	SQL: Intro to Structured Query Language	IT4346	SQL: Introduction to Structured Query Language
MIS4347	Desktop Publishing	IT4347	Desktop Publishing
MIS4353	Active Server Pages	IT4353	Active Server Pages (ASP)
MIS4398	Network Administration	IT4398	Network Administration

# Special Format Courses for Business Administration

## Complete a Course in Three Days or Three Weekends!

Our Special Format scheduling, which allows students to complete an entire three- or six-quarter-hour course in three days or three weekends, has become so popular, we've decided to adapt more courses to this schedule.

**Please note:** all classes are held from 9:00 a.m. to 4:00 p.m. Due to the unique format of these courses, no late entry is permitted. Students must be present at 9:00 a.m. on the first class meeting, and students must attend every class session in order to receive credit for these courses. For more information about this exciting learning option, call **617.373.2419** or e-mail **uc-business@neu.edu**.

### **Business Law 1 BL 4101**

Downtown\*\*, Saturdays, 1/10, 1/24, 2/7

### **Employment Law BL 4111**

Downtown\*\*, Saturdays, 2/21, 3/6, 3/20

### **Personal Finance FI 4101**

Downtown\*\*, Saturdays, 1/10, 1/24, 2/7

### **Investment Principles FI 4310**

Downtown\*\*, Saturdays, 2/21, 3/6, 3/20

### **Organizational Behavior HRM 4301**

Main Boston\*, Saturdays, 1/10, 1/24, 2/7

### **Dynamics of Business 1 MGT 4101**

Burlington, Saturdays, 1/10, 1/24, 2/7

### **Dynamics of Business 2 MGT 4102**

Burlington, Saturdays, 2/21, 3/6, 3/20

### **Advertising Management MKT 4310**

Dedham, Saturdays, 1/10, 1/24, 2/7

\*Parking is available at the Renaissance Garage at the Main Boston Campus for a Saturday rate of \$1.00 with a current student ID card.

\*\*Parking is available at the Meridian Hotel, conveniently located near the Downtown Boston Campus, for a Saturday rate of \$4.00 with validation from our front desk.

## Daytime Certificate in Human Resources Management

This winter, University College's popular undergraduate Certificate in Human Resources Management will be offered in a daytime format at the Burlington Campus. Classes will be held in the late morning and early afternoon, one day a week, and the entire certificate can be completed in just one year of study. Taught by industry professionals and faculty skilled in the most current HR issues, this is an opportunity to prepare for an entry-level position in a field with great potential. For more information, visit **www.ace.neu.edu**.

### **Winter 2004**

#### **Human Resource Management HRM 4310**

Monday, 9:00-11:10 a.m.

#### **Techniques of Employee Selection HRM 4320**

Monday, 11:20 a.m.-1:30 p.m.

### **Spring 2004**

#### **Employment Law BL 4111**

Monday, 9:00-11:10 a.m.

#### **Compensation Management HRM 4350**

Monday, 11:20 a.m.-1:30 p.m.

### **Summer 2004**

#### **Training and Development HRM 4325**

Monday, TBA

#### **Human Resources Information Systems HRM 4334**

Monday, TBA



# Reserved Course Sections for Business Administration Programs

University College students enrolling in the following reserved course sections must have completed 80 q.h. or 120 q.h. of appropriate coursework depending on the specific course. Refer to the 2003-2004 *Bulletin* for course descriptions and prerequisites.

Course	Winter	Spring	Summer
ACC 4400 Accounting Info Systems		Burl Wed 5:50	
ACC 4408 Financial Reporting & Analysis 4	Burl Tues 5:50	Dtwn Thur 5:30	
ACC 4426 Auditing 2		Bos Thurs 5:50	Burl Sat 9:00 a.m. (B)
ACC 4441 Concepts in Taxation 2	Burl Thurs 5:50	Bos Tues 5:50	Dtwn Tues/Thur 5:30(B)
FI 4403 Financial Strategy	Bos Mon 5:50	Dtwn Mon 5:30	
FI 4411 Investment Management	Burl Tues 5:50	Dtwn Wed 5:30	
FI 4426 Financial Control		Bos Mon 8:05	Burl, Mon/Wed 5:45 (A)
FI 4450 International Finance	Bos Thurs 5:50	Burl Tues 5:50	Dtwn, Mon/Wed 5:45 (B)
MGT 4410 Project Management Process	Dtwn Thurs 5:30	Bos Wed 5:50 Burl Tues 5:50 Ded Mon 8:05	Bos Tues 5:45
MGT 4446 International Bus Mgt & Operations	Bos Wed 5:50 Burl Mon 8:10 Ded Thur 5:50	Burl Wed 8:10 Ded Mon 5:50 Dtwn Thur 5:30	Bos Mon/Wed 5:45 (B) Burl Mon/Wed 8:10 (A)
MGT 4452 Business Policy Intensive	Bos Tues 5:50 Dtwn Wed 5:30 Burl Mon 5:50	Bos Mon 5:50 Burl Thur 5:50 Ded Thur 5:50	Bos Tues/Thur 5:45-10:15 (A) Burl M/W 5:45-10:15 (B) Dtwn Thur 5:30-10:00
MIS 4445 Database Management Systems		Bos Tues 5:50	Dtwn Tues 5:30 Burl Sat 9:00
MIS 4446 Info Systems for Management	Burl Wed 5:50 Dtwn Thur 5:50	Burl Wed 5:50	Bos Tues/Thur 8:10
MIS 4475 Electronic Commerce Strategy		Bos Wed 5:50	
MIS 4485 Applied MIS Development	Ded Thur 5:50 Dtwn Thur 5:30	Burl Sat 11:20	Dtwn Thur 5:30
MKT 4416 Strategic Sales Management		Bos Thurs 5:50	
MKT 4453 International Marketing	Bos Wed 5:50		
MKT 4457 Marketing Strategy		Bos Wed 5:50	
OM 4404 Service Operations Management	Dtwn Mon 7:50	Bos Sat 8:30 a.m.(A) Burl Sat 8:30 a.m.(B)	Bos Sat 8:30 a.m.-1:00 p.m.(B)

All classes meet for 2 hours 10 minutes with the exception of MGT 4452 and first-half (A) or second-half (B) which meet for 4 hours 20 minutes.



# Topics Featured This Winter in Liberal Arts

## Special Topics in Communication CMN 4252

Anthony Buglio on "Gender Communication"  
Main Boston, Saturdays,  
9:00 a.m.-1:30 p.m. (First Half Intensive)

This six-week course provides students with an understanding of how gender influences verbal and nonverbal communication. Emphasis is on enhancing communication competency at work and in relationships.

## Topics in Literature ENG 4600

Joseph DeRoche on "Spirituality in Literature"  
Main Boston, Wednesdays,  
5:50-8:00 p.m.

This course examines major works of literature from the Bible to contemporary writing that have as their themes the spiritual quest. From Judaism, Buddhism, Christianity, and aboriginal visions in prose and poetry, the class will examine and discuss works which question the relationship of humanity to the eternal and supernatural. The assumption of this course is that the spiritual emotions in us are as valid and necessary as the psychological and social. The works we will examine come from many traditions and from several viewpoints. This course will be an exploration of vision and quest, not of dogma and certainty.

## Topics in Liberal Learning INT 4300

Herbert Patchell on "Islam and Christianity: Conflicting Revelations"  
Main Boston, Tuesdays,  
5:50-8:00 p.m.

In 2000, more than one-third of the global population was Muslim or Christian, and that number will increase to nearly half of humanity by 2025. Islam, Christianity, and Judaism are called the revelatory religions because their faith systems are based on the certainty that a divine being has communicated the truth to them. The world can be a small place when two religions, each claiming a different truth, represent half of humanity. This hybrid course will explore the historical, political, theological, and philosophical differences between Islam and Christianity. We will study contemporary events and current scholarship to discover the main sources of the ongoing conflict between these two monotheistic religions.

## Personal and Professional Enrichment Courses

We offer a number of courses to help you improve your presentation and communication skills.

Course #	Title	Key #	Campus	Days	Times	Start	Term
CMN 4101	Fundamentals of Human Communication	04681	Main Boston	M	8:05 PM-10:15 PM	1/5	Full
		04613	Burlington	Sat	9:00 AM-1:30 PM	2/21	2nd Half
		01466	Main Boston	M	5:50-8:00 PM	1/5	Full
		04195	Burlington	M	5:50-8:00 PM	1/5	Full
		05717	Main Boston	W	8:05-10:15 PM	1/7	Full
		03252	Dedham	Tu	5:50-8:00 PM	1/6	Full
CMN 4102	Interpersonal and Group Communication	02346	Main Boston	Tu	8:05-10:15 PM	1/6	Full
CMN 4111	Voice and Articulation	06511	Main Boston	Th	5:50-8:00 PM	1/8	Full
CMN 4152	Conducting Interviews in the Professions	02372	Main Boston	W	5:50-8:00 PM	1/7	Full
CMN 4156	Techniques of Persuasion and Argumentation	06088	Main Boston	Tu	5:50-8:00 PM	1/6	Full
		04522	Burlington	Sat	9:00 AM-1:30 PM	1/10	1st Half
CMN 4251	Business and Professional Speaking	01611	Burlington	M	8:10-10:20 PM	1/5	Full
		06943	Main Boston	Sat	9:00 AM-1:30 PM	2/21	2nd Half
CMN 4252	Special Topics in Communication	06873	Main Boston	Sat	9:00 AM-1:30 PM	1/10	1st Half

# Emergency Medical Services

## EMT/Basic

Northeastern University is known around the world as having one of the best EMT-training programs. The EMT/Basic course is designed for students who wish to become certified EMTs, but it is also open to people who want to be prepared for emergencies. The course covers EMT essentials, such as the evaluation and management of victims suffering from cardiopulmonary arrest, severe bleeding, shock, bone fractures, stroke, burns, or poisoning. Students who successfully complete the course receive nine quarter hours of credit and become eligible to take the state EMT certification exam. For more information, visit [www.ems.neu.edu](http://www.ems.neu.edu). Courses start the week of January 5.

## DET-Approved Paramedic Technology Certificate Program

Certified EMTs who want to advance their skills should consider our comprehensive Paramedic Technology Certificate Program. This one-year program provides in-depth coverage of advanced life support theory and techniques through 24 weeks of lecture/labs, followed by 24 weeks of clinical rotations and an intensive field internship. Call **781.238.8450** for an application packet. Programs start in January and July. Students who successfully complete the Paramedic Technology Certificate Program may continue on to earn an associate's degree in Paramedic Technology.

Prospective students can learn more about Northeastern's EMS programs by connecting online to [www.ems.neu.edu](http://www.ems.neu.edu) or by calling **781.238.8450** for a brochure.

## International Students

Looking for a full-time day program? Our ELC day program offers the I-20 that allows you to get your F-1 visa.

Visit [www.ace.neu.edu/elc](http://www.ace.neu.edu/elc) for more information.

# English Language Center

Northeastern University's English Language Center offers a variety of programs to international students, professionals, and local-area residents interested in improving their English.

- Intensive English Language Program
- Pre-MBA Program
- Business Case Program
- Custom-designed programs for groups

Advanced-level students can take a course at University College and also receive special consideration for application to certificate programs. For more information about any of the programs, call the English Language Center at **617.373.2455** or visit [www.neu.edu/elc](http://www.neu.edu/elc).

## Intensive Evening Classes Scheduled

These classes are specifically designed to meet the needs of Boston area residents. Offered at our main Boston campus, these classes enable students to learn English by attending intensive classes two nights a week.

- English as a Second Language (Beginning through Advanced)
- TOEFL Preparation (Test of English as a Second Language)
- English for Professionals  
Improve your pronunciation, vocabulary, listening ability, and job performance

**Winter 2004 classes start January 5.** Please call **617.373.2455** to register or to request additional information.

# Health Professions and Sciences Programs

## The Earth: A New Perspective

From its craggy shorelines to its unique weather patterns, New England is the perfect setting for studying the earth sciences. University College has polished the content and updated the titles of many of our Earth Science (ESC) courses, and we invite you to visit the Web site to view this winter's exciting selection, [www.ace.neu.edu](http://www.ace.neu.edu).

## Mathematics

Math is so much more than numbers. It is sequences and matrixes, relations and functions. Where some see the simplicity, others see the complexity – especially when Math is used in relationship to the Health Professions and Sciences. University College has a number of new titles running this winter. Visit [www.ace.neu.edu](http://www.ace.neu.edu).

## Three New Hybrid Courses

### Health Planning and Regulation HMG 4325

Mondays beginning January 5,  
5:15-8:00 p.m., Boston

In this hybrid course, students will examine the practical considerations in the implementation of health programs. They will study law and policy issues for planning, management, and evaluation of health programs. Discussion will focus on the effective assessment of health needs and resource allocation, taking into consideration the current political and economic environment of healthcare.

### Healthcare Operations Management HMG 4440

Wednesdays beginning January 7,  
5:50-8:00 p.m., Boston

This course will focus on applications-oriented case studies relating to operations management planning, as well as restructuring and control problems common to hospitals and other health services organizations.

### Healthcare Marketing and Communication 2 HMG 4446

Thursdays beginning January 8,  
8:05-10:15 p.m., Boston

The focus of this course will be to examine marketing in health services organizations. Special attention will be paid to the connections between marketing and strategic management.

## New and Redesigned Courses

### Topics in Environmental Science ESC 4252 (Redesigned)

Saturdays, 11:20 a.m.-1:30 p.m., Boston

Students will apply the principles of environmental science to current topics of concern. Examples include protection of special biomes and resources, hazardous waste management, energy production and resources, land-use issues, etc. Emphasis will be placed on the understanding of specific problems and the solutions proposed to solve or mitigate them.

### Men's Health Issues HSC 4318 (New!)

Thursdays, 5:50-8:00 p.m., Boston

This course addresses health conditions unique to males from both a physical and a psychological perspective. Factors that affect life expectancy, athletics and sports, as well as the influences of the men's movement on increased awareness of health issues will also be studied.

### Life Cycle Nutrition HSC 4600 (Redesigned)

Thursdays, 8:05-10:15 p.m., Boston

This course covers topics related to nutrition throughout the human life cycle. Students will study nutritional needs related to pregnancy, infants, early childhood development, adolescents, and older adults. Nutrition and longevity, and nutrient-drug interactions will also be reviewed.

## New Rapid Finish Course Schedules

Number	Title	Days	Start Date
BIO 4107/4110	Biology 1 (Principles)/Lab	T, Th	1/6
BIO 4108/4111	Biology 2 (Diversity)/Lab	T, Th	2/17
BIO 4161/4165	Human Anatomy and Physiology 1/Lab	M, W	1/5
BIO 4162/4166	Human Anatomy and Physiology 2/Lab	M, W	2/16
CHM 4133/4140	Chemical Principles 1/Lab	M, W	1/5
CHM 4134/4141	Chemical Principles 2/Lab	M, W	2/16
CHM 4251/4254	Organic Chemistry 1/Lab	T, Th	1/6
CHM 4252/4255	Organic Chemistry 2/Lab	T, Th	2/17



# Information Technology Accelerated Format Programs

## DET-Approved Database Design and Administration Certificate – 12-Week (Day) Program

**Program cost:** \$5,468 for full program

**Campus:** Burlington Campus,  
145 South Bedford Street

**Time:** 12:00 noon to 5:00 p.m.

Companies use databases to manage customer files and track orders and inventories. Marketers rely on databases to determine potential customers; hospitals use databases to store information on patients. Chances are, you use a database to track expenses or manage lists of family, friend, and business addresses. University College offers a variety of hands-on database programs that utilize different software packages. Students will learn to use Microsoft Access software in IT 4236 and IT 4342, SQL in IT 4346, Microsoft Visual Basic in IT 4243, Active Server Pages in IT 4353, and Oracle in MIS 4388. In MIS 4305, students learn to analyze an existing system, to determine system requirements, to design and implement a new system, and to query and manipulate existing databases. For detailed course descriptions, visit [www.ace.neu.edu/it](http://www.ace.neu.edu/it).

Key Number	Course #	Course Name	Date	Day	Cost
08654	IT 4236	Advanced PC Software	1/6-1/27	Tuesday	\$696
09688	IT 4353	Active Server Pages	1/30-2/20	Friday	\$696
08660	IT 4342	Advanced Database	2/3-2/24	Tuesday	\$696
08681	MIS 4305	Structured Systems Analysis and Design (Intensive)	1/7-2/25	Wednesday	\$1,292
08719	MIS 4388	Database Administration	2/27-3/19	Friday	\$696
08675	IT 4346	SQL: Introduction to Structured Query Language	3/2-3/23	Tuesday	\$696
09672	IT 4243	Visual Basic Programming	3/3-3/24	Wednesday	\$696

## Computer Systems Specialist Program (CSSP)

**Days and Times:** Fridays, 6:00-10:00 p.m. and Saturdays, 9:00 a.m.-5:30 p.m.

**Location:** Main Boston Campus

**Start Date:** Friday, April 2

**Admission Requirements:**

- A statement of purpose
- Official copy of high school transcript or most recent college transcript

**Program Cost:** \$9,495 for full program

### What You Will Learn:

- Understand the structure and logic of writing programs
- Understand and become conversant in computer concepts and terminology
- Develop communication and interpersonal skills
- Develop literacy in commercial applications for word processing, spreadsheets, databases, and presentations
- Gain proficiency in structured programming languages that support legacy systems
- Become proficient in graphical and object-oriented languages
- Learn to research current events in the information technology industry
- Understand the logic of writing computer programs and the theory of system design
- Apply technical skills with the presentation of a computer-based solution in a setting that mirrors a real-world environment

### Who Should Attend:

- Administrators
- Office support staff
- Managers
- Small business owners
- Those who want to learn how to plan, design, implement, and maintain desktop databases
- Individuals who want to learn how to query and manipulate existing databases
- Those who want to be able to connect a database to a Web site

### Who Should Attend:

- Individuals looking to augment their business skills with knowledge of information systems
- Individuals looking for entry-level positions working with information systems technology in any industry – financial services, health, or education, to name a few



# Graduate Certificate Programs

Need an application?

Call 617.373.2425,  
visit [www.ace.neu.edu/grad](http://www.ace.neu.edu/grad),  
or e-mail [uc-graduate-program@neu.edu](mailto:uc-graduate-program@neu.edu).

**Enroll in a part-time Graduate Certificate Program at University College and open an exciting new chapter in your career. You can earn your certificate in as little as nine months by taking as few as four courses.**

## Accessible Web Design

Are you maximizing the ROI from your Web initiatives? Is your site written and designed with every possible user in mind? Over 50 million disabled people in the U.S. cannot use traditional Web sites. In addition, people with situational limitations like old browsers or tiny screens on portable devices need universally designed accessible Web sites. Can any organization afford to walk away from this many potential customers? Can any Web professional afford to ignore the latest skills to address this growing need?

## Bioinformatics

One of the fastest growing segments in the biotech industry, bioinformatics is concerned with the use of computing for data interpretation and management in a wide array of biological research areas, such as genomics, transcriptomics, proteomics, genetics, and evolution. Our Graduate Certificate Program surveys the rapidly expanding role of bioinformatics from high-tech data generation and analysis to biological discovery and new drug development. This program allows you to move from a uni-discipline biological, chemical, or computer science background to this multi-discipline emerging art and science.

## Biopharmaceutical QA/Domestic Regulatory Affairs

As biotechnology, pharmaceutical, and medical device companies rush to obtain federal approval of more and more products, demand is growing for qualified regulatory affairs professionals. Training in regulatory affairs is a necessity for both the scientists developing new products and for the legal experts guiding them through the FDA approval process. Whether you are currently a regulatory affairs practitioner, are looking to enter the field, or are working on an R & D team developing a product requiring FDA approval, you need to be versed in this critical area of domestic regulatory affairs.

## Clinical Trial Design and Project Management

As the race to bring new biotechnology, medical device, and pharmaceutical products to market intensifies, the demand is growing for qualified professionals who know how to optimize the design and management of clinical trials. These mid-career professionals need to master emerging technologies to allow for a new generation of clinical trial designs that focus on safety and the rights of the human participants while preserving the integrity of clinical data critical to the future approval of the product.

## Forensic Accounting

Forensic Accounting has emerged as a key profession in combating financial abuse. Forensic accountants understand how and why occupational fraud is committed, how it can be deterred, how it can be detected, and how allegations of fraud should be investigated and resolved. This certificate will allow you to learn the principles and practices needed for today's complex accounting environment.

## Human Resources Management

In today's organizations, Human Resources responsibilities have become increasingly more complex. Consulting on company re-organization, developing effective benefits strategies, and addressing the need for a highly skilled and motivated workforce are all a part of your job. This Graduate Certificate Program will give you the knowledge you need to excel in today's turbulent and dynamic human resources environment.

## Information Resources Management

Technological advances in business processes and capabilities are the key to competitive advantage in today's market. The most successful companies will be those that properly invest in, deploy, and manage their information resources technology. As pressure increases to squeeze a greater ROI from new and existing technology investments, businesses need technical and management professionals with the education required to properly manage and develop their information resources. Topics include emerging technologies, network security architecture, database management tools, and the strategic value of integrating systems across the enterprise.

# Graduate Certificate Programs

Need an application?

Call 617.373.2425,  
visit [www.ace.neu.edu/grad](http://www.ace.neu.edu/grad),  
or e-mail [uc-graduate-program@neu.edu](mailto:uc-graduate-program@neu.edu).

## Intellectual Property

Virtually no area of business today is free from intellectual property concerns. Today's fastest growing industries, including biotechnology, computer software, and pharmaceuticals, depend on protecting their intellectual property for their continued existence. Organizations cannot afford to rely exclusively on their legal departments for protection. All professionals, from scientists to engineers and from creative artists to computer programmers, must learn the proper way to use and protect intellectual property.

## Marketing Technologies

Traditional marketing techniques are fading away in favor of newer, data-driven marketing technologies. As a marketing professional, you need to know the latest tools of the trade and how to use them. Gain the knowledge to leverage the powerful technologies that will enable your company to gain greater marketing efficiencies and reach your desired audiences.

## Network Security Management

Network security is now of the utmost concern for organizations, their customers, employers, and partners as threats of information manipulation and infrastructure failures increase and network environments become more vulnerable. Our Graduate Certificate Program in Network Security Management will help information network managers stay up to date in crucial areas such as access management, authentication, encryption, intrusion detection, and firewalls.

## Nonprofit Management

**(Both on-campus and online formats available)**

As a nonprofit professional, you are passionate and committed to your cause. However, chances are you may be overwhelmed by the responsibilities you have gained due to cutbacks in funding, new tax laws, etc. Where once you were able to do the job that matched your specific skill set, now you must be a jack-of-all-trades and juggle a variety of responsibilities. Designed to help mid-career individuals meet the challenge of doing more with fewer resources, this program will allow you to reap the rewards of a career in nonprofit management. Our classroom and online offerings provide a collaborative learning environment where you will learn from the real-world success of your peers and your instructors.

## Strategic Internet Management

Do you have the skills to make the Web an integral part of your business plan? Companies want managers and key executives with the skills to build business strategies around the Internet to gain a competitive edge. It is time for you to rise to the challenge and take a leadership role in managing and shaping your company's Internet capabilities. You will learn to manage Internet projects, capitalize on Web opportunities, and broaden your reach to global markets, suppliers, customers, and business partners.

## Vaccines: Technologies, Trends, and Bioterrorism (Online format only)

Vaccines have become the fastest growing segment of the pharmaceutical industry, with well over 1,000 vaccines in research and development worldwide. Frequent global travel, the growing human resistance to current vaccines, and the increase in threats from bioterrorism represent an escalating source of new diseases and a resurgence of diseases that were easily controlled in the past. Course topics range from an historic view of vaccines to development of new products and new drug delivery methods.

Winter 2004 classes start January 5.

Visit [www.ace.neu.edu/grad](http://www.ace.neu.edu/grad), call 617.373.2425,  
or e-mail [uc-graduate-program@neu.edu](mailto:uc-graduate-program@neu.edu).

# Professional Development Programs

See the schedule beginning on page 58 for dates and times.

Why earn a Certificate of Professional Achievement? The reasons are endless! Our professional development programs allow you to invest in your future, helping you to achieve the financial and professional benefits of higher education. We'll help you attain the next milestone in your professional and educational master plan.

## Management Programs

**Building Design and Management** – Northeastern's Building Design and Management Program offers instruction in building and construction technology, construction project management, facilities management, HVAC systems design, and licensing preparation. For an informative brochure and application procedures, call **781.320.8025** or visit [www.ace.neu.edu/bdm](http://www.ace.neu.edu/bdm).

**Project Management** – Our project management program is geared for today's business professional who needs to stay on top of the latest technological advances and business climates. To learn more, call **617.373.2418** or visit [www.ace.neu.edu/pm](http://www.ace.neu.edu/pm).

**Fundamentals of Human Resources Management and SHRM® Learning System** – These strategic programs are designed to prepare HR professionals for career advancement opportunities, as well as the PHR/SPHR exams. For more information, call **617.373.2418** or visit [www.ace.neu.edu/shrm](http://www.ace.neu.edu/shrm).

**Supervisor Development** – This 12-week certificate program is designed to provide new supervisors and existing managers with the essential management skills and tools needed to be successful on the job. For information, call **617.373.2418** or visit [www.ace.neu.edu/supervisor](http://www.ace.neu.edu/supervisor).

**High Performance Management** – It takes up-to-date skills to manage a business in today's fast-paced global marketplace. This 13-week program focuses on such areas as organizational behavior, leadership, and strategic planning. To learn more, call **617.373.2418** or visit [www.ace.neu.edu/hpm](http://www.ace.neu.edu/hpm).

**High Performance Business Communication** – Starting this spring, this nine-week program will provide you with the oral and written communication skills required for success in today's business world. To learn more, call **617.373.2416** or visit [www.ace.neu.edu/hpbc](http://www.ace.neu.edu/hpbc).

## Finance and Banking

**Certified Financial Planner™** – Northeastern University, in partnership with the College for Financial Planning of Denver, Colorado, offers a comprehensive program to prepare you for the final CFP™ Certification Exam. For a program brochure and schedule, call **617.373.2418** or visit [www.ace.neu.edu/cfp](http://www.ace.neu.edu/cfp).

**Chartered Financial Analyst®** – University College's CFA® program is designed to help you attack the volume of difficult material required for CFA candidates. For more information, call the Business Administration Programs office at **617.373.2418** or visit [www.ace.neu.edu/cfa](http://www.ace.neu.edu/cfa).

## Become a Manager

As a working professional, you know that education is the key to moving up the career ladder. The first rung in that ladder is the move from "being managed" to "becoming the manager." Here are a few University College management programs that can help you in your rise to the top.

## Sharpen Your Financial Skills

As the baby boom generation prepares for retirement, as tax laws grow increasingly complex, and as more investment options become available, more people seek the services of qualified financial planners and analysts. University College offers high-level programs that lead to prestigious designations in the financial services profession.



See the schedule beginning on page 58 for dates and times.

# Professional Development Programs

---

## Learn Industry Skills

University College offers programs that are highly targeted to specific career paths. They provide the training you need to get started in a new job in a relatively short time frame and can serve as the starting point for more training once you are established in a career.

### Industry-Specific Skills

**Information Technology Programs** – If you already have a degree and/or already work in the computer technology field, then Northeastern's famed state-of-the-art IT programs will help keep you abreast of the ever-changing high-tech industry. For more information and an IT catalog, call **617.373.2499** or visit [www.ace.neu.edu/it](http://www.ace.neu.edu/it).

**Paralegal Professional Program** – Northeastern's Paralegal Certificate Program is an intensive 12-week course designed for those who want exposure to the pragmatic aspects of the paralegal profession. For program and application information, call **617.373.2418** or visit [www.ace.neu.edu/paralegal](http://www.ace.neu.edu/paralegal).

**Meeting and Event Planning** – This certificate program will prepare you to meet the challenges of planning events ranging from executive meetings to full-scale conventions. To learn more about this dynamic offering, call **617.373.2418** or visit [www.ace.neu.edu/meeting](http://www.ace.neu.edu/meeting).

**Legal Nurse Consulting** – This intensive, 105-hour program is intended for experienced nurses who need the legal skills and background to work as legal nurse consultants. Topics include legal and medical research, the litigation process, and legal theory. For more details, call **617.373.2418** or visit [www.ace.neu.edu/lnc](http://www.ace.neu.edu/lnc).

**Payroll Administration Program** – Adult and Continuing Education offers a unique professional development program that prepares participants for the Certified Payroll Professional (CPP) examination. Using APA's The Payroll Source, this 54-hour course covers basic payroll topics such as wages, taxes, legal issues, and accounting principles. For information call **617.373.2418** or visit [www.ace.neu.edu/payroll](http://www.ace.neu.edu/payroll).



# Fast-Track Your Part-time Degree

## ACCEL Programs

University College's ACCEL program is your fast track to a part-time degree. The ACCEL option is available for the undergraduate degree programs in Management, Management Information Systems, E-Commerce, Liberal Arts with a Business Minor, Criminal Justice, Health Management, and Health Science.

Students are given a grid at the beginning of their study and need to stick to the schedules in order to reach the graduation finish line in four years. It is the fastest way to add a Northeastern University degree to your resume. Students with associate's degrees or other transfer credits can finish even faster.

For more information on this unique program, visit [www.ace.neu.edu/accel](http://www.ace.neu.edu/accel).

ACCEL courses are offered primarily on Friday evenings and Saturdays, except in the summer when classes take place Monday through Thursday evenings at the Burlington and Main Boston campuses. The Dedham and Downtown Management ACCEL courses meet on Monday and Thursday evenings throughout the year.

See the ACCEL schedule grids on the following pages for more information.

ACCEL Programs and Campus Locations

Program	Main Boston	Burlington	Dedham	Downtown
Management	•	•	•	•
Management Information Systems	•	•		
Electronic Commerce	•	•		
Criminal Justice	•			
Liberal Arts/Business Minor	•	•		
Health Information Systems	•			
Health Sciences	•			

Earn Your Associate's Degree First

### Management (Boston and Burlington Campuses)

Year	Term	Campus	Course No.	q.h.
1st year	Fall	Both	MGT 4105	6
		Both	ENG 4100	4
	Win	Both	ACC 4105	6
		Both	ENG 4101	4
	Spr	Both	IT 4116	6
		Both	ENG 4102	2
	SumA	Both	ACC 4103	3
		Both	HRM 4304	6
	SumB	Both	MGT 4103	3
		Both	Elective*	

2nd year	Fall	Both	MTH 4114	6
		Both	BL 4101	3
	Win	Both	OM 4330	3
		Both	ECN 4112	8
	Spr	Both	PSY 4114	6
		Both	FI 4301	3
	SumA	Both	MKT 4301	3
		Both	HRM 4310	3
	SumB	Both	Elective*	3
		Both	FI 4302	3

3rd year	Fall	Both	ECN 4254	6
		Burl	MGT 4455	3
	FallA	Bos	IT 4236	3
		Burl	IT 4236	3
	FallB	Bos	CMN 4101	3
		Both	SOC 4104	6
	Win	Burl	MKT 4360	3
		Bos	MGT 4455	3
	WinB	Burl	CMN 4101	3
		Bos	MKT 4360	3
	Spr	Both	ENG 4383	6
		Burl	Bus. elective	3
	SprA	Bos	OM 4404	3
		Burl	OM 4404	3
	SprB	Bos	Bus. elective	3
		Burl	Sci. elective	3
	SumA	Bos	MGT 4452	6
		Burl	MGT 4452	6

4th year	Fall	Both	MGT 4410	3
		Both	BL 4111	3
	Win	Both	Elective*	3
		Both	HST 4103	3
	Spr	Both	PHL 4100	3
		Both	MGT 4446	3
	Sum	Both	Elective*	3
		Burl	Electives*	9
	SumA	Both	MIS 4446	3
		Bos	Elective*	3
	SumB	Both	HST elective	3
		Bos	Elective*	3

\*Students should refer to the *Bulletin* or speak with an advisor to insure they choose electives that fulfill program requirements. The Management ACCEL option is also offered at the Dedham and Downtown campuses on Monday and Thursday evenings.

Both = Burlington and Main Boston Campuses

Continue on to Earn Your Bachelor's Degree

**Management (Dedham Campus)**

Year	Term	Campus	Course No.	q.h.
1st year	Fall	Dedham	ENG 4100	4
		Dedham	MGT 4105	6
	Win	Dedham	ENG 4101	4
		Dedham	MTH 4114	6
	Spr	Dedham	ENG 4102	2
		Dedham	MGT 4103	3
	Sum	Dedham	ACC 4105	6
		Dedham	IT 4116	6
		Dedham	ACC 4103	3
		Dedham	BL 4101	3

2nd year	Fall	Dedham	ECN 4110	4
		Dedham	HRM 4305	6
	Win	Dedham	ECN 4111	4
		Dedham	HRM 4310	3
	Spr	Dedham	Elective*	3
		Dedham	FI 4301	3
		Dedham	Elective*	3
		Dedham	MKT 4301	3
	Sum	Dedham	Elective*	3
		Dedham	FI 4302	3
		Dedham	PSY 4110	3
		Dedham	OM 4330	3
		Dedham	Bus. Elective	3

3rd year	Fall	Dedham	PHL 4100	3
		Dedham	MKT 4360	3
		Dedham	ENG 4383	6
	Win	Dedham	ECN 4254	6
		Dedham	IT 4236	3
		Dedham	Elective*	3
	Spr	Dedham	MGT 4355	3
		Dedham	HST 4103	3
		Dedham	SOC 4104	6
	Sum	Dedham	CMN 4101	3
		Dedham	Sci. Elective	3
		Dedham	HST Elective	3

4th year	Fall	Dedham	OM 4404	3
		Dedham	Elective	3
		Dedham	MIS 4446	3
		Dedham	PSY Elective	3
	Win	Dedham	BL 4111	3
		Dedham	MGT 4446	3
		Dedham	Bus. Elective	3
		Dedham	MGT 4410	3
	Spr	Dedham	Elective*	3
		Dedham	MGT 4452	6
		Dedham	Electives*	6
		Dedham	Elective*	3

\*Students should refer to the *Bulletin* or speak with an advisor to insure they choose electives that fulfill program requirements.

**Management (Downtown Campus)**

Year	Term	Campus	Course No.	q.h.
1st year	Win	Downtown	ENG 4100	4
		Downtown	MGT 4105	6
	Spr	Downtown	ENG 4101	4
		Downtown	MTH 4114	6
	Sum	Downtown	ENG 4102	2
		Downtown	MGT 4103	3
	Fall	Downtown	ACC 4105	6
		Downtown	IT 4116	6
		Downtown	ACC 4103	3
		Downtown	BL 4101	3

2nd year	Win	Downtown	ECN 4110	4
		Downtown	HRM 4305	6
	Spr	Downtown	ECN 4111	4
		Downtown	HRM 4310	3
	Sum	Downtown	Elective*	3
		Downtown	FI 4301	3
		Downtown	Elective*	3
		Downtown	MKT 4301	3
	Fall	Downtown	Elective*	3
		Downtown	FI 4302	3
		Downtown	PSY 4110	3
		Downtown	OM 4330	3
		Downtown	Bus. Elective	3

3rd year	Win	Downtown	PHL 4100	3
		Downtown	MKT 4360	3
		Downtown	ENG 4383	6
	Spr	Downtown	ECN 4254	6
		Downtown	IT 4236	3
		Downtown	Elective*	3
	Sum	Downtown	MGT 4355	3
		Downtown	HST 4103	3
		Downtown	SOC 4104	6
	Fall	Downtown	CMN 4101	3
		Downtown	Sci. Elective	3
		Downtown	HST Elective	3

4th year	Win	Downtown	OM 4404	3
		Downtown	Elective	3
		Downtown	MIS 4446	3
		Downtown	PSY Elective	3
	Spr	Downtown	BL 4111	3
		Downtown	MGT 4446	3
		Downtown	Bus. Elective	3
		Downtown	MGT 4410	3
	Sum	Downtown	Elective*	3
		Downtown	MGT 4452	6
		Downtown	Electives*	6
		Downtown	Elective*	3

\*Students should refer to the *Bulletin* or speak with an advisor to insure they choose electives that fulfill program requirements.

### Health Management (Boston Campus)

Year	Term	Campus	Course No.	q.h.
1st year	Fall	Boston	ENG 4100	4
		Boston	MTH 4110	3
		Boston	HMG 4301	3
		Boston	Elective*	3
	Win	Boston	ENG 4101	4
		Boston	MTH 4111	3
		Boston	HMG 4100	3
		Boston	Elective*	3
	Spr	Boston	ENG 4102	2
		Boston	MTH 4112	3
		Boston	HMG 4101	3
		Boston	Elective*	3
	Sum	Boston	SOC 4110	3
		Boston	PHL 4100	3
		Boston	IT 4114 or 4238	3
		Boston	Elective*	3
2nd year	Fall	Boston	ACC 4101	3
		Boston	ECN 4250	3
		Boston	HMG 4310	3
		Boston	Elective*	3
	Win	Boston	ACC 4102	3
		Boston	ECN 4251	3
		Boston	ECN 4130	3
		Boston	HST elective	3
	Spr	Boston	HMG 4411	3
		Boston	HMG 4390	3
		Boston	Electives*	6
		Boston	HMG 4215	3
	Sum	Boston	Electives*	9
3rd year	Fall	Boston	HMG 4400	3
		Boston	HMG 4445	3
		Boston	HIA 4415	3
		Boston	Elective*	3
	Win	Boston	HMG 4401	3
		Boston	HMG 4446	3
		Boston	HMG 4325	3
		Boston	Elective*	3
	Spr	Boston	HMG 4620	3
		Boston	Electives*	9
		Boston	Electives*	12
4th year	Fall	Boston	HSC 4310	3
		Boston	Electives*	9
	Win	Boston	HMG 4440	3
		Boston	HMG 4654	3
	Spr	Boston	Electives*	6
		Boston	Electives*	5

\*Students should refer to the *Bulletin* or speak with an advisor to insure they choose electives that fulfill program requirements.

### Health Science (Boston Campus)

Year	Term	Campus	Course No.	q.h.
1st year	Fall	Boston	ENG 4100	4
		Boston	MTH 4110	3
		Boston	BIO 4107/4110	4
		Boston	ENG 4101	4
	Win	Boston	MTH 4111	3
		Boston	BIO 4108/4111	4
		Boston	ENG 4102	2
		Boston	MTH 4112	3
	Spr	Boston	BIO 4109/4112	4
		Boston	HST elective	2
		Boston	SOC 4110	3
		Boston	PHL 4100	3
	Sum	Boston	IT 4114	3
		Boston	H&S elective*	3
2nd year	Fall	Boston	CHM 4133/4140	4
		Boston	BIO 4161/4165	4
		Boston	HSC 4220	3
		Boston	CHM 4134/4141	4
	Win	Boston	BIO 4162/4166	4
		Boston	HMG 4100	3
		Boston	CHM 4135/4142	4
		Boston	BIO 4163/4167	4
	Spr	Boston	HMG 4101	3
		Boston	ECN 4250	3
		Boston	ECN 4251	3
		Boston	HSC 4310	3
	Sum	Boston	H&S elective*	3
3rd year	Fall	Boston	BIO 4207/4210	3
		Boston	HMG 4301	3
		Boston	H&S electives*	6
		Boston	BIO 4208/4211	3
	Win	Boston	HSC 4365	3
		Boston	H&S electives*	6
		Boston	BIO 4209/4212	3
		Boston	HSC 4320	3
	Spr	Boston	H&S electives*	6
		Boston	HMG 4215	3
		Boston	PSY/SOC elect.	3
		Boston	H&S electives	6
4th year	Fall	Boston	HSC 4301	3
		Boston	H&S electives	9
	Win	Boston	HSC 4302	3
		Boston	HSC 4650	3
	Spr	Boston	H&S eElectives	6
		Boston	H&S electives	11

\*Choose electives from BIO, CHM, MTH, PHY\*\*, HMG, or HSC.

\*\* PHY courses are offered by the Lowell Institute School, which operates on a semester calendar. Call **617.373.2500** for schedule and registration information.



### Liberal Arts - Business Minor (Boston and Burlington Campuses)

Year	Term	Campus	Course No.	q.h.
1st year	Fall	Both	MGT 4105	6
		Both	ENG 4100	4
		Both	ACC 4105	6
	Win	Both	ENG 4101	4
		Both	PSY 4114	6
		Both	ENG 4102	2
	Spr	Both	ACC 4103	3
		Both	HRM 4301	3
		Both	PSY 4112	3
	Sum	Both	IT 4114 or 4238	3
		Both		
		Both		
2nd year	Fall	Both	MTH 4114	6
		Both	BL 4101	3
		Both	SOC 4110	3
	FallA	Both	ECN 4112	8
		Both	ENG 4383	6
		Both	HST 4101	3
	Win	Both	MKT 4301	3
		Both	Lit./Writing*	6
		Both	FI 4110	3
	Spr	Both	MKT 4360	3
		Both		
		Both		
3rd year	Fall	Both	ECN 4254	6
		Both	HST 4102	3
		Both	POL 4103	3
	Win	Both	SOC 4104	6
		Both	HST 4103	3
		Both	POL 4104	3
	Spr	Both	PHL 4200	3
		Both	POL 4105	3
		Both	Business electives*	6
	Sum	Both	SOC 4102	3
		Both	Non-Business electives*	9
		Both		
4th year	Fall	Both	PHL 4100	3
		Both	HST 4201	3
		Both	Non-Business electives*	6
	Win	Both	INT 4320	3
		Both	HST 4202	3
		Both	Non-Business electives*	6
	Spr	Both	HST 4203	3
		Both	Non-Business electives*	9
		Both	Open electives	6
	Sum	Both		
		Both		
		Both		

\*Students should refer to the *Bulletin* or speak with an advisor to insure they choose electives that fulfill program requirements.

**Both = Burlington and Main Boston Campuses**

### Criminal Justice (Boston Campus)

Year	Term	Campus	Course No.	q.h.
1st year	Fall	Boston	ENG 4100	4
		Boston	CJ 4101	3
		Boston	CJ 4403	3
	Win	Boston	ENG 4101	4
		Boston	CJ 4103	3
		Boston	CJ 4104	3
	Spr	Boston	ENG 4102	2
		Boston	HST 4203	3
		Boston	PSY 4114	6
	Sum	Boston	IT 4114 or 4238	3
		Boston	MTH 4110	3
		Boston	MTH 4111	3
2nd year	Fall	Boston	PHL 4100	3
		Boston	POL 4103	3
		Boston	CJ 4215	3
	FallA	Boston	CJ 4301	3
		Boston	SOC 4104	6
		Boston	CJ 4114	3
	Win	Boston	CJ 4115	3
		Boston	CJ 4108	3
		Boston	SOC 4110	3
	Spr	Boston	CJ 4109	3
		Boston	SOC 4174	3
		Boston	Open electives*	11
3rd year	Fall	Boston	SOC 4320	3
		Boston	Open elective*	3
		Boston	CJ 4406	3
	FallA	Boston	CJ 4512	3
		Boston	SOC 4331	3
		Boston	POL 4313	3
	Win	Boston	CJ 4507	3
		Boston	CJ 4509	3
		Boston	SOC 4333	3
	Spr	Boston	Open elective*	3
		Boston	CJ 4201	3
		Boston	CJ 4202	3
4th year	Fall	Boston	ECN 4110	4
		Boston	ECN 4111	4
		Boston	Science elective*	3
	Win	Boston	ENG 4383	6
		Boston	HST 4102	3
		Boston	CJ 4518	3
	Spr	Boston	HST 4103	3
		Boston	CJ 4611	4
		Boston	Open electives*	6
	Sum	Boston	CMN 4154	3
		Boston	(recommended Humanities elective)	
		Boston	Open electives*	9

\*Students should refer to the *Bulletin* or speak with an advisor to insure they choose electives that fulfill program requirements.

**E-Commerce**

Year	Term	Campus	Course No.	q.h.
1st year	Fall	Both	MGT 4105	6
		Both	ENG 4100	4
	Win	Both	ACC 4105	6
		Both	ENG 4101	4
	Spr	Both	IT 4116	6
		Both	ENG 4102	2
	SumA	Both	ACC 4103	3
		Both	HRM 4305	6
	SumB	Both	CMN 4101	3
		Both	CMN 4101	3
2nd year	Fall	Both	MTH 4114	6
		Bos	BL 4101	3
		Bos	OM 4330	3
	Win	Both	ECN 4112	8
		Both	PSY 4114	6
	Spr	Both	FI 4301	3
		Both	MKT 4301	3
	SumA	Both	IT 4239	3
		Both	IT 4243	3
	SumB	Both	FI 4302	3
		Both	MIS 4255	3
	SumB	Both	MIS 4255	3
		Both	Bus. elective	3
	Fall	Both	ECN 4254	6
		Both	ECN 4254	6
3rd year	FallA	Burl	MIS 4390	3
		Burl	IT 4282	3
	FallB	Bos	IT 4238	3
		Burl	IT 4238	3
	Win	Bos	MIS 4390	3
		Bos	IT 4282	3
	Spr	Both	SOC 4104	6
		Both	MIS 4305	6
	SprA	Both	ENG 4383	6
		Burl	MIS 4307	3
	SprB	Bos	OM 4404	3
		Burl	OM 4404	3
	SumA	Bos	MIS 4307	3
		Burl	Sci. elective	3
	SumB	Bos	MGT 4452	6
		Burl	MGT 4452	6
	SumB	Bos	Sci. elective	3
		Bos	Sci. elective	3
4th year	Fall	Both	MGT 4410	3
		Both	Electives*	6
	Win	Bos	MIS 4445	3
		Bos	MIS 4485	3
	Spr	Both	HST 4103	3
		Both	PHL 4100	3
	Sum	Both	MIS 4475	3
		Both	Elective *	3
	SumA	Both	Elective*	3
		Burl	MIS 4445	3
	SumB	Bos	MIS 4485	3
		Bos	Electives*	6
	SumB	Both	HST elective	3
		Both	Elective*	3
	SumB	Bos	Elective*	3
		Bos	Elective*	3
	SumB	Bos	Elective*	3
		Bos	Elective*	3

\*Students should refer to the *Bulletin* or speak with an advisor to insure they choose electives that fulfill program requirements.

**Both = Burlington and Main Boston Campuses**

**Management Information Systems**

Year	Term	Campus	Course No.	q.h.
1st year	Fall	Both	MGT 4105	6
		Both	ENG 4100	4
	Win	Both	ACC 4105	6
		Both	ENG 4101	4
	Spr	Both	IT 4116	6
		Both	ENG 4102	2
	SumA	Both	ACC 4103	3
		Both	HRM 4305	6
	SumB	Both	CMN 4101	3
		Both	CMN 4101	3
2nd year	Fall	Both	MTH 4114	6
		Bos	BL 4101	3
		Bos	OM 4330	3
	Win	Both	ECN 4112	8
		Both	PSY 4114	6
	Spr	Both	FI 4301	3
		Both	MKT 4301	3
	SumA	Both	IT 4279	6
		Both	IT 4243	3
	SumB	Both	FI 4302	3
		Both	IT 4244	3
	SumB	Both	IT 4244	3
		Both	Bus. elective	3
	Fall	Both	ECN 4254	6
		Both	ECN 4254	6
3rd year	FallA	Burl	IT 4282	3
		Burl	MIS 4390	3
	FallB	Bos	IT 4236	3
		Burl	IT 4236	3
	Win	Bos	IT 4282	3
		Bos	MIS 4390	3
	Spr	Both	SOC 4104	6
		Both	MIS 4305	6
	SprA	Both	ENG 4383	6
		Burl	MIS 4307	3
	SprB	Bos	OM 4404	3
		Burl	OM 4404	3
	SumA	Bos	MIS 4307	3
		Burl	Sci. elective*	3
	SumB	Bos	MGT 4452	6
		Burl	MGT 4452	6
	SumB	Bos	Sci. elective*	3
		Bos	Sci. elective*	3
4th year	Fall	Both	MGT 4410	3
		Both	Electives*	6
	Win	Bos	MIS 4445	3
		Bos	MIS 4485	3
	Spr	Both	HST 4103	3
		Both	PHL 4100	3
	Sum	Both	MGT 4446	3
		Both	Elective *	3
	SumA	Both	Elective*	3
		Burl	MIS 4445	3
	SumB	Bos	MIS 4485	3
		Bos	MIS 4446	3
	SumB	Both	Electives*	6
		Both	HST elective*	3
	SumB	Both	Elective*	3
		Bos	MIS 4446	3
	SumB	Burl	Elective*	3
		Burl	Elective*	3

\*Students should refer to the *Bulletin* or speak with an advisor to insure they choose electives that fulfill program requirements.

**Both = Burlington and Main Boston Campuses**

# Other Part-time Programs of Interest

## The Lowell Institute School (LIS) at Northeastern University

### How to Apply

The Lowell Institute School has an open enrollment policy. Formal application for admission, entrance examinations, College Board tests, and letters of recommendation are not required. All you have to do to get started is register for a course. As long as you have the proper prerequisites or their equivalent, you can register for any LIS courses. You can obtain scheduling, course descriptions, and registration pricing information at [www.coe.neu.edu/lis](http://www.coe.neu.edu/lis), by calling **617.373.2500**, or e-mailing [lis-info@coe.neu.edu](mailto:lis-info@coe.neu.edu).

The Lowell Institute School (LIS) is the part-time division of Northeastern University's School of Engineering Technology. LIS courses feature a balanced mix of theory and practice, and their programs are continually reviewed and revised to meet the needs of today's ever-changing, technology-driven marketplace. Some students take individual courses to meet specific career objectives; others pursue certificates or degrees.

### What Is Engineering Technology?

Engineering Technology is the application of engineering principles and modern technology to help solve or prevent technical problems. LIS teaches hands-on technical skills and scientific and engineering principles relevant to the student's chosen field. Engineering technologists work closely with engineers in coordinating people, material, and machinery to achieve particular project goals. They are often responsible for design and development.

### University College Students Who Need to Enroll in Lowell Institute School Courses

In addition to offering several physics and mathematics courses that fulfill the requirements for certain University College and pre-med courses, LIS offers open electives that may be of interest to UC students.

Please note that as of fall 2003, LIS began operating on a semester calendar that has different credit values, tuition rates, and start/end dates from the UC quarters. Students taking UC and LIS courses simultaneously will need to attend carefully to their calendars.

The 2003-2004 tuition rate for LIS courses is \$310 per semester hour. The spring 2004 semester for LIS begins on January 5, 2004 and ends on April 26, 2004. The Summer I 2004 semester (first half of the summer semester) for LIS begins on May 3, 2004, and ends on June 22, 2004. The Summer 2 2004 semester (second half of the summer semester) begins on June 28, 2004, and ends on August 17, 2004. The full summer 2004 semester begins on May 3, 2004, and ends on August 12, 2004.

### Financial Aid Advisory

Any University College student who is receiving financial aid and wants to register for a Lowell Institute School course MUST meet with a financial aid counselor in the Office of Student Financial Services, 139 Richards Hall. If you do not do this, you could jeopardize your financial aid eligibility and status.

University College students who need to take a Lowell Institute School course should contact the LIS office (**617.373.2500**) for a current schedule.

UC students should register through the Lowell Institute School for any LIS courses. You should not use a UC registration form to sign up for LIS courses. Any LIS course you take will appear on an LIS transcript initially. After the course is over, you should file a transfer credit petition with the UC Office of Academic and Student Affairs (180 Ryder Hall) to make arrangements for your LIS coursework to be transferred to University College. The course will be posted to your UC transcript in quarter hours, and the grade will be computed as part of your UC grade point average.



# Other Part-time Programs of Interest

## Network Northeastern

Network Northeastern broadcasts live credit and professional development courses to Boston-area corporate sites and to the Burlington and Dedham campuses. Offerings range from noncredit seminars to a complete master's degree program in engineering. Students may also take these courses via videotape. For more information, visit [www.nnu.neu.edu](http://www.nnu.neu.edu) or call **617.373.5620** for a catalog.

## Corporate Education Services

Do you want to bring any of the successful programs in this *Schedule Guide* on site to your company to save time and travel? Northeastern University can provide a customized education program to meet your company's specific needs. To discuss your on-site training needs, call **617.373.3846** or e-mail [uc-corporate@neu.edu](mailto:uc-corporate@neu.edu).

## Northeastern University Takes Learning Beyond the Classroom

For many adult students, committing to a traditional classroom experience – even once a week – is virtually impossible. As technology has globalized our society and forged new methods of communication, Northeastern University embraced that technology and adopted it to education and training. Today, Northeastern University's Network Northeastern and Northeastern University OnLine teach students outside of the classroom and far beyond the city of Boston.

# Innovative and Convenient Course Formats

## Online Courses from Northeastern University

Northeastern University OnLine (NUOL) is the ideal way to balance your educational goals with other obligations at work and home. NUOL provides a growing selection of graduate, undergraduate, and professional development courses in a convenient online format.

NUOL offers courses in many disciplines, including Biosciences, Business Administration, Information Technology, Health and Science, Technical Communications, and new to NUOL this year, our popular graduate certificates in Nonprofit Management and Vaccines: Technologies, Trends, and Bioterrorism.

All courses take place during the regular quarter term calendar and offer extensive interaction with fellow students and your instructor, including threaded discussions, e-mail correspondence, and Web-delivered quizzes and exams. Course objectives and outcomes are the same as for traditional classroom sections. Online courses are identified in the Campus and Notes columns of the schedules. For information about online registration, visit [www.nuol.edu](http://www.nuol.edu).

### Hybrid Course Demonstrations

Are you looking to add flexibility and convenience to your busy schedule? Hybrid courses are just for you. Join us at one of two demonstrations and see how easily Blackboard, the Internet-based software program, works for you in the classroom and at home. See page 10 for further details.

**Tuesday, December 2,  
6:00-6:30 p.m.,  
Burlington Campus**

**Thursday, December 4,  
6:00-6:30 p.m.,  
Main Boston Campus**

### Hybrid Courses

University College hybrid courses cut the on-site classroom time needed for a course by 50 percent or more. A wide range of courses in this format allows you to spend extra time at home and yet still work toward degree or certificate requirements. Hybrid courses begin and end with the normal term calendar.

Students in hybrid courses typically meet the first two weeks on campus. They get to know the teacher and other students. During these weeks, students learn to use the computer program Blackboard, and the instructor launches the course. Through Blackboard, students retrieve and submit assignments and have online discussions.

Students may return to the classroom for midterm and final exams, for special projects, or for other reasons as determined by the instructor. Otherwise, coursework is completed on your own computer.

Does the idea of hybrid courses sound interesting to you? These courses are popular, so sign up early! Hybrid courses are identified in the Notes column of the schedule.

### Register for Hybrids with myNEU Portal

To access Blackboard, you need to use your myNEU user account. If you do not have an account, you can obtain a myNEU username and password at [myNEU.neu.edu](http://myNEU.neu.edu). If assistance is needed, visit the InfoCommons Help Desk at 184 Snell Library.

When you officially enroll in a hybrid course with the Registrar, your name automatically feeds into the Blackboard system. It is no longer necessary to self-enroll separately on Blackboard. Your name will appear on the proper class roster approximately one business day after registration. We urge you to register for hybrid sections before the term begins.

## ACCEL Programs

ACCEL programs in seven different majors can help speed you toward your quest for an associate's or bachelor's degree. Whether it's Management, Health Science, Health Management, E-Commerce, Management Information Systems, Criminal Justice, or Liberal Arts with a Business Minor, Northeastern University's Adult and Continuing Education Division has the program you've been looking for. For details and program grids, see pages 23-27.

For more information or to register: [www.ace.neu.edu](http://www.ace.neu.edu) or 617.373.2400

# Course Schedules

## Choose the Program You Want

Northeastern University will help you meet life's situations with a schedule that fits your life. You deal with a job, family responsibilities, professional development requirements, and other parts of the working adult's life. Northeastern University is your partner in achieving success both professionally and personally. We will offer you the kind of education that works for you on a schedule that makes sense for your life.

- **Associate's Degree Programs**
- **Bachelor's Degree Programs**
- **Certificate Programs for College Credit**
- **Professional Development Programs**
- **Graduate Certificates**

## Then Choose the Delivery Format That Works Best for You

Regardless of the format (traditional classroom, accelerated, hybrid, or online), you can be assured that the education is the same. Courses have the same goals or outcomes and assessment tools. Fit the delivery style to your learning style or employ different styles according to the subject matter. Study in a new format when you find that the topic is of great interest of you. For example, if you know that you understand the basics of organizational behavior because you manage people each day, try taking this course in a hybrid format. If you know that you learn more confidently when you have weekly classroom lectures and activities, use the traditional on-campus format for subjects that are unfamiliar to you. If you are self-disciplined, try an online course.

- **On campus**  
Traditional education featuring face-to-face interaction with instructor and fellow students
- **Online**  
Instructor-led education on your computer via the Internet
- **Hybrid**  
Part on campus, part online, and blending the best of both
- **ACCEL**  
Your quickest way to a part-time associate's or bachelor's degree

## Together, We Can Prevent Canceled Courses!

We know that there are few things more frustrating than having your course canceled. That is why we are making some important changes to help ensure that the course you want runs. To decrease the number of canceled courses, we have reduced the number of courses being offered. Additionally, to drastically reduce the number of course that have to be canceled after the first night of class, we have also eliminated our "hold" policy. This means that when we do have to cancel courses due to insufficient enrollment, we will do it as early as possible to give you the chance to find another course. What can you do to help? Register early. To help ensure your spot in a course and to help ensure that the courses you want run, register by December 16. Anyone who registers by December 16 will receive a course confirmation in the mail. **Register early to ensure your course will run in the winter 2004 quarter!**

## We want you to find the courses that fit your requirements.

If you have questions about using this *Schedule Guide*, please call us at **617.373.2400**; **TTY 617.373.2825**.

Course schedules are divided into the following areas:

### Undergraduate Degree and Certificate courses

Page 32

### Graduate Certificate courses

Page 56

### Professional Development (noncredit) courses

Page 58

## Prerequisites

**Please Note:** Many courses have prerequisites that must be met in advance. Check out the course descriptions and prerequisites in the *Bulletin* or online at [www.ace.neu.edu](http://www.ace.neu.edu).



# Undergraduate Course Schedule

## Accounting

Prefix Num	Title	Key #	Sec#	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
<b>ACC 4101 Financial Accounting 1</b>											
		02895	45	3	Dedham	M	8:05 PM - 10:15 PM	1/5	11 Wks	\$696	
		05951	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
		02799	21	3	Burlington	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
		04725	02	3	Main Boston	Th	8:05 PM - 10:15 PM	1/8	11 Wks	\$696	
				3	Online			1/5	11 Wks	\$812	Register at <a href="http://www.nuol.edu">www.nuol.edu</a> .
<b>ACC 4102 Financial Accounting 2</b>											
		04447	68	3	Downtown	W	5:30 PM - 7:40 PM	1/7	11 Wks	\$696	
		02651	45	3	Dedham	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
		04265	21	3	Burlington	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
		01081	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
		02276	70	3	Downtown	MW	12:00 Noon - 1:05 PM	1/5	11 Wks	\$696	
		01882	02	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
<b>ACC 4103 Managerial Accounting</b>											
		02507	02	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
		05967	21	3	Burlington	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
		03182	68	3	Downtown	M	5:30 PM - 7:40 PM	1/5	11 Wks	\$696	
		04382	01	3	Main Boston	Sat	9:00 AM - 11:10 AM	1/10	11 Wks	\$696	
<b>ACC 4105 Financial Accounting Intensive</b>											
		06260	01	6	Main Boston	M	5:50 PM - 10:15 PM	1/5	11 Wks	\$1,292	Special tuition rate; see page 66.
		03637	23	6	Burlington	F	5:50 PM - 10:15 PM	1/9	11 Wks	\$1,192	Special tuition rate; see page 66.
		02164	21	6	Burlington	M	5:50 PM - 10:15 PM	1/5	11 Wks	\$1,292	Special tuition rate; see page 66.
		06741	03	6	Main Boston	Sat	9:00 AM - 1:30 PM	1/10	11 Wks	\$1,192	Special tuition rate; see page 66.
		01146	45	6	Dedham	Tu	5:50 PM - 10:15 PM	1/6	11 Wks	\$1,292	Special tuition rate; see page 66.
		06212	02	6	Main Boston	F	5:50 PM - 10:15 PM	1/9	11 Wks	\$1,192	Special tuition rate; see page 66.
		02512	68	6	Downtown	Tu	4:15 PM - 8:35 PM	1/6	11 Wks	\$1,292	Special tuition rate; see page 66.
		01786	22	6	Burlington	Tu	5:50 PM - 10:15 PM	1/6	11 Wks	\$1,292	Special tuition rate; see page 66.
<b>ACC 4301 Financial Reporting and Analysis 1</b>											
		06831	68	3	Downtown	W	5:30 PM - 7:40 PM	1/7	11 Wks	\$696	
		03391	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
		06665	21	3	Burlington	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
<b>ACC 4302 Financial Reporting and Analysis 2</b>											
		00976	68	3	Downtown	Th	5:30 PM - 7:40 PM	1/8	11 Wks	\$696	
		02117	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
		03205	21	3	Burlington	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
<b>ACC 4307 Financial Reporting and Analysis 3</b>											
		02388	68	3	Downtown	W	5:30 PM - 7:40 PM	1/7	11 Wks	\$696	
		01333	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	

**Accounting (Cont.)**

Prefix Num	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
ACC 4310	Strategic Cost Analysis 1	05881	21	3	Burlington	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
		04655	01	3	Main Boston	Sat	9:00 AM - 11:10 AM	1/10	11 Wks	\$696	
		05353	68	3	Downtown	Tu	5:30 PM - 7:40 PM	1/6	11 Wks	\$696	
ACC 4311	Strategic Cost Analysis 2	04132	68	3	Dedham	Sat	9:00 AM - 11:10 AM	1/10	11 Wks	\$696	
		06436	21	3	Burlington	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
		08821	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
ACC 4325	Auditing 1	02902	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
ACC 4340	Concepts in Taxation 1	04271	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
ACC 4408	Financial Reporting and Analysis 4 (Reserved)	02281	21	3	Burlington	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	Reserved section; must have completed 80 q.h. of appropriate coursework.
ACC 4441	Concepts in Taxation 2 (Reserved)	00698	21	3	Burlington	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	Reserved section; must have completed 80 q.h. of appropriate coursework.

**Art**

Prefix Num	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
ART 4103	History of Art to 1400	05192	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
ART 4106	Introduction to Art	04501	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
ART 4112	Visual Foundations: Two-Dimensional Design (Studio)	04106	01	3	Main Boston	M	5:50 PM - 9:30 PM	1/5	11 Wks	\$696	
ART 4121	Principles of Drawing (Studio)	04036	01	3	Main Boston	W	5:50 PM - 9:30 PM	1/7	11 Wks	\$696	
ART 4129	Painting Workshop (Studio)	03434	01	3	Main Boston	Tu	5:50 PM - 9:30 PM	1/6	11 Wks	\$696	
ART 4139	Visual Foundations: Color (Studio)	04180	21	3	Burlington	Th	5:50 PM - 9:30 PM	1/8	11 Wks	\$696	
		04335	01	3	Main Boston	Th	5:50 PM - 9:30 PM	1/8	11 Wks	\$696	
ART 4140	Graphic Communication and Production	06580	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
		05759	21	3	Burlington	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
ART 4141	Graphic Design 1 (Studio)	05075	01	3	Main Boston	W	5:50 PM - 9:30 PM	1/7	11 Wks	\$696	
ART 4142	Graphic Design 2 (Studio)	01279	01	3	Main Boston	W	5:50 PM - 9:30 PM	1/7	11 Wks	\$696	
ART 4151	Typography (Studio)	06709	01	3	Main Boston	W	5:50 PM - 9:30 PM	1/7	11 Wks	\$696	
ART 4160	Basic Photography (Studio)	04996	01	3	Main Boston	Sat	9:00 AM - 12:40 PM	1/10	11 Wks	\$696	
ART 4161	Intermediate Photography (Studio)	02138	01	3	Main Boston	Th	5:50 PM - 9:30 PM	1/8	11 Wks	\$696	
ART 4175	History of Graphic Design	01680	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
ART 4185	Creative Imaging: Custom Computer Design (Studio)	02848	01	3	Main Boston	M	5:50 PM - 9:30 PM	1/5	11 Wks	\$696	
ART 4189	Advanced Electronic Publishing Design (Studio)	01541	01	3	Main Boston	Th	5:50 PM - 9:30 PM	1/8	11 Wks	\$696	
ART 4193	Designing Web Graphics (Studio)	04788	01	3	Main Boston	Th	5:50 PM - 9:30 PM	1/8	11 Wks	\$696	
ART 4194	Designing Web Graphics 2			3	Online			1/5	11 Wks	\$812	Register at www.nuol.edu.
ART 4195	Digital Imaging (Studio)	02944	01	3	Main Boston	Tu	5:50 PM - 9:30 PM	1/6	11 Wks	\$696	

**American Sign Language**

Prefix Num.	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
ASL 4102	American Sign Language 2		4		Main Boston	M W	7:50 PM - 9:40 PM	1/5	11 Wks	\$928	Fax registration to 617.373.8574.
			4		Main Boston	M W	5:50 PM - 7:40 PM	1/5	11 Wks	\$928	Fax registration to 617.373.8574.
ASL 4301	Advanced American Sign Language Proficiency 1		4		Main Boston	M W	5:50 PM - 7:40 PM	1/5	11 Wks	\$928	Fax registration to 617.373.8574.
ASL 4414	Deaf History and Culture		3		Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$996	Fax registration to 617.373.8574.
ASL 4616	Interpreting Embedded Narrative Texts		4		Main Boston	M	5:50 PM - 9:30 PM	1/5	11 Wks	\$928	Fax registration to 617.373.8574.

**Biology**

Prefix Num.	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
BIO 4107	Biology 1 (Principles)	02645	01	3	Main Boston	Tu Th	5:50 PM - 8:00 PM	1/6	1st Half	\$696	
BIO 4108	Biology 2 (Diversity)	02692	03	3	Main Boston	Tu Th	5:50 PM - 8:00 PM	2/17	2nd Half	\$696	
		00747	02	3	Main Boston	Sat	9:00 AM - 11:10 AM	1/10	11 Wks	\$696	
		02762	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
BIO 4110	Laboratory for Biology 1	03385	01	1	Main Boston	Tu Th	8:05 PM - 10:15 PM	1/6	1st Half	\$232	
BIO 4111	Laboratory for Biology 2	01328	03	1	Main Boston	Sat	11:20 AM - 1:30 PM	1/10	11 Wks	\$232	
		04244	01	1	Main Boston	M	8:05 PM - 10:15 PM	1/5	11 Wks	\$232	
		03476	05	1	Main Boston	Tu Th	8:05 PM - 10:15 PM	2/17	2nd Half	\$232	
BIO 4125	Biology of AIDS and STDs	06101	21	3	Burlington	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
BIO 4161	Human Anatomy and Physiology 1	01013	01	3	Main Boston	M W	5:50 PM - 8:00 PM	1/5	1st Half	\$696	
BIO 4162	Human Anatomy and Physiology 2	03936	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
		05491	02	3	Main Boston	Sat	9:00 AM - 11:10 AM	1/10	11 Wks	\$696	
		00609	03	3	Main Boston	M W	5:50 PM - 8:00 PM	2/16	2nd Half	\$696	
BIO 4165	Laboratory for Human Anatomy and Physiology 1	01131	01	1	Main Boston	M W	8:05 PM - 10:15 PM	1/5	1st Half	\$232	
BIO 4166	Laboratory for Human Anatomy and Physiology 2	04801	01	1	Main Boston	Th	8:05 PM - 10:15 PM	1/8	11 Wks	\$232	
		05626	02	1	Main Boston	Sat	11:20 AM - 1:30 PM	1/10	11 Wks	\$232	
		01216	04	1	Main Boston	M W	8:05 PM - 10:15 PM	2/16	2nd Half	\$232	
BIO 4208	Microbiology 2	03546	01	2	Main Boston	M	5:40 PM - 7:20 PM	1/5	11 Wks	\$464	
BIO 4211	Laboratory for Microbiology 2	05033	01	1	Main Boston	M	7:30 PM - 9:40 PM	1/5	11 Wks	\$232	
BIO 4225	Ecology 2	03616	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
BIO 4236	Genetics and Molecular Biology 2	01632	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
BIO 4247	Cell Biology 2	04816	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
BIO 4310	Topics in Molecular Biology	08724	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
BIO 4325	Biology Today: An Issues Approach			3	Online			1/5	11 Wks	\$812	Register at www.nuol.edu.
BIO 4475	Animal Behavior	05278	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	Hybrid course, see page 30.
BIO 4531	Biochemistry 2	03301	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
BIO 4604	Microscopy Meth in Bio Sci 1: Electron Microscopy	04564	01	3	Main Boston	Tu	5:30 PM - 9:30 PM	1/6	11 Wks	\$696	



**Business Law**

Prefix Num	Title	Key #	Sec#	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
BL 4101	Business Law 1	01898	01	3	Main Boston	M	8:05 PM - 10:15 PM	1/5	11 Wks	\$696	
				3	Online			1/5	11 Wks	\$812	Register at <a href="http://www.nuol.edu">www.nuol.edu</a> .
05689		68	3		Downtown	W	5:30 PM - 7:40 PM	1/7	11 Wks	\$696	
04960		02	3		Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
02700		21	3		Burlington	W	8:10 PM - 10:20 PM	1/7	11 Wks	\$696	Hybrid course; see page 30.
04015		69	3		Downtown	Sat	9:00 AM - 4:00 PM	1/10		\$696	Meets for three days: 1/10, 1/24, and 2/7.
BL 4102	Business Law 2	03684	68	3	Downtown	Th	5:30 PM - 7:40 PM	1/8	11 Wks	\$696	
BL 4111	Employment Law	00822	21	3	Burlington	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
01521		69	3		Downtown	MW	12:00 Noon - 1:05 PM	1/5	11 Wks	\$696	
03567		68	3		Downtown	Sat	9:00 AM - 4:00 PM	2/21		\$696	Meets for three days: 2/21, 3/6, and 3/20.
06532		45	3		Dedham	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	

**Biotechnology**

Prefix Num	Title	Key #	Sec#	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
BT 4514	R&D Reg Affairs, Gd Lab Practices and Clin Trials	06330	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
BT 4606	Intro to Genomics, Proteomics, and Bioinformatics	05049	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	

**Career Development**

Prefix Num	Title	Key #	Sec#	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
CD 4100	Managing Career Decisions	03915	01	3	Main Boston	F	5:50 PM - 8:00 PM	1/9	11 Wks	\$696	Meets for one day; call Business Programs Office
CD 4102	Career Decision Making	04751	01	1	Main Boston	Sat	9:00 AM - 5:00 PM			\$232	617.373.2418 for information.
CD 4104	Career Planning/Self Marketing	05444	21	1	Burlington	Sat	9:00 AM - 5:00 PM			\$232	Meets for one day; call Business Programs Office
										\$232	617.373.2418 for information.

**Chemistry**

Prefix Num	Title	Key #	Sec#	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
CHM 4133	Chemical Principles 1	00705	01	3	Main Boston	MW	5:50 PM - 8:00 PM	1/5	1st Half	\$696	
CHM 4134	Chemical Principles 2	05770	02	3	Main Boston	Sat	9:00 AM - 11:10 AM	1/10	11 Wks	\$696	
		00731	03	3	Main Boston	MW	5:50 PM - 8:00 PM	2/16	2nd Half	\$696	
		05418	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
CHM 4140	Laboratory for Chemical Principles 1	01312	01	1	Main Boston	MW	8:05 PM - 10:15 PM	1/5	1st Half	\$232	
CHM 4141	Laboratory for Chemical Principles 2	04218	01	1	Main Boston	Tu	8:05 PM - 10:15 PM	1/6	11 Wks	\$232	
		06618	03	1	Main Boston	Sat	11:20 AM - 1:30 PM	1/10	11 Wks	\$232	
		06254	04	1	Main Boston	MW	8:05 PM - 10:15 PM	2/16	2nd Half	\$232	

**Chemistry (Cont.)**

Prefix Num.	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
CHM 4233	Analytical Chemistry for the Biosciences	01771	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
CHM 4237	Laboratory for Analytical Chemistry for the Biosciences	02416	01	1	Main Boston	W	8:05 PM - 10:15 PM	1/7	11 Wks	\$232	
CHM 4251	Organic Chemistry 1	05348	01	3	Main Boston	Tu Th	5:50 PM - 8:00 PM	1/6	1st Half	\$696	
CHM 4252	Organic Chemistry 2	02234	02	3	Main Boston	Sat	9:00 AM - 11:10 AM	1/10	11 Wks	\$696	
		01500	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
		05423	03	3	Main Boston	Tu Th	5:50 PM - 8:00 PM	2/17	2nd Half	\$696	
CHM 4254	Laboratory for Organic Chemistry 1	03851	01	1	Main Boston	Tu Th	8:05 PM - 11:00 PM	1/6	1st Half	\$232	
CHM 4255	Laboratory for Organic Chemistry 2	01718	01	1	Main Boston	W	8:05 PM - 11:00 PM	1/7	11 Wks	\$232	
		04640	03	1	Main Boston	Tu Th	8:05 PM - 11:00 PM	2/17	2nd Half	\$232	
		00864	02	1	Main Boston	Sat	11:45 AM - 3:00 PM	1/10	11 Wks	\$232	

**Criminal Justice**

Prefix Num.	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
CJ 4103	Criminology 1	02310	02	3	Main Boston	F	5:50 PM - 10:15 PM	1/9	1st Half	\$696	
		01744	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	Hybrid course; see page 30.
CJ 4104	Criminology 2	01750	01	3	Main Boston	F	5:50 PM - 10:15 PM	2/20	2nd Half	\$696	
CJ 4108	Criminal Law	05694	21	3	Burlington	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
CJ 4109	Criminal Procedure	01258	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
CJ 4114	Introduction to Law 1	06051	01	3	Main Boston	Sat	9:00 AM - 1:30 PM	1/10	1st Half	\$696	
CJ 4115	Introduction to Law 2	06158	02	3	Main Boston	Sat	9:00 AM - 1:30 PM	2/21	2nd Half	\$696	
		00711	21	3	Burlington	M	8:10 PM - 10:20 PM	1/5	11 Wks	\$696	
		04981	01	3	Main Boston	Tu	8:05 PM - 10:15 PM	1/6	11 Wks	\$696	
CJ 4201	Criminal Investigation 1	02965	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
CJ 4202	Criminal Investigation 2	03663	21	3	Burlington	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
CJ 4204	Criminalistics 2	04314	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
CJ 4218	Police Strategy	01354	21	3	Burlington	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
CJ 4311	Probation and Parole	02068	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
CJ 4403	Introduction to Security	03343	01	3	Main Boston	W	8:05 PM - 10:15 PM	1/7	11 Wks	\$696	
CJ 4412	Computer Crime and Security	02715	21	3	Burlington	Th	8:10 PM - 10:20 PM	1/8	11 Wks	\$696	
CJ 4507	Organized Crime	06761	01	3	Main Boston	F	5:50 PM - 10:15 PM	1/9	1st Half	\$696	
CJ 4509	White-Collar Crime	06852	02	3	Main Boston	F	5:50 PM - 10:15 PM	2/20	2nd Half	\$696	
		06569	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
CJ 4611	Senior Seminar in Criminal Justice	00997	01	4	Main Boston	Th	6:00 PM - 9:00 PM	1/8	11 Wks	\$928	

**Communication**

Prefix Num	Title	Key #	Sec#	Q.H	Campus	Days	Times	Start	Term	Tuition	Notes
CMN 4101	Fundamentals of Human Communication	04681	02	3	Main Boston	M	8:05 PM - 10:15 PM	1/5	11 Wks	\$696	
		04613	22	3	Burlington	Sat	9:00 AM - 1:30 PM	2/21	2nd Half	\$696	
		01466	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
		04195	21	3	Burlington	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
		05717	03	3	Main Boston	W	8:05 PM - 10:15 PM	1/7	11 Wks	\$696	
		03252	45	3	Dedham	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
CMN 4102	Interpersonal and Group Communication	02346	01	3	Main Boston	Tu	8:05 PM - 10:15 PM	1/6	11 Wks	\$696	
CMN 4111	Voice and Articulation	06511	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
CMN 4152	Conducting Interviews in the Professions	02372	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
CMN 4156	Techniques of Persuasion and Argumentation	06088	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
		04522	21	3	Burlington	Sat	9:00 AM - 1:30 PM	1/10	1st Half	\$696	
CMN 4251	Business and Professional Speaking	01611	21	3	Burlington	M	8:10 PM - 10:20 PM	1/5	11 Wks	\$696	
		06943	01	3	Main Boston	Sat	9:00 AM - 1:30 PM	2/21	2nd Half	\$696	
CMN 4252	Special Topics in Communication	06873	01	3	Main Boston	Sat	9:00 AM - 1:30 PM	1/10	1st Half	\$696	A. Buglio on "Gender Communication"

**Economics**

Prefix Num	Title	Key #	Sec#	Q.H	Campus	Days	Times	Start	Term	Tuition	Notes
ECN 4110	Principles of Macroeconomics	05722	01	4	Main Boston	W	6:00 PM - 9:00 PM	1/7	11 Wks	\$928	
		02783	68	4	Downtown	M	5:30 PM - 8:30 PM	1/5	11 Wks	\$928	
ECN 4111	Principles of Microeconomics	04127	45	4	Dedham	M	6:00 PM - 9:00 PM	1/5	11 Wks	\$928	
		06527	02	4	Main Boston	Th	6:00 PM - 9:00 PM	1/8	11 Wks	\$928	
		01290	03	4	Main Boston	Sat	9:00 AM - 12:00 Noon	1/10	11 Wks	\$928	
		04057	22	4	Burlington	Tu	6:00 PM - 9:00 PM	1/6	11 Wks	\$928	
		02094	23	4	Burlington	Sat	9:00 AM - 12:00 Noon	1/10	11 Wks	\$928	
		03481	21	4	Burlington	M	6:00 PM - 9:00 PM	1/5	11 Wks	\$928	
		02778	01	4	Main Boston	M	6:00 PM - 9:00 PM	1/5	11 Wks	\$928	
ECN 4112	Principles of Economics (Intensive)	01931	21	8	Burlington	F Sat	Special	1/9	11 Wks	\$1,656	Meets Fri. 6-9 PM and Sat. 9 AM-12 noon. Special tuition rate; see page 66.
		00635	01	8	Main Boston	F Sat	Special	1/9	11 Wks	\$1,656	Meets Fri. 6-9 PM and Sat. 9 AM-12 noon. Special tuition rate; see page 66.
ECN 4137	History of Economic Thought	01381	01	3	Main Boston	M	8:05 PM - 10:15 PM	1/5	11 Wks	\$696	
ECN 4250	Statistics 1	06249	68	3	Downtown	W	5:30 PM - 7:40 PM	1/7	11 Wks	\$696	
		05241	21	3	Burlington	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
			3		Online			1/5	11 Wks	\$812	Register at www.nuol.edu.



**Economics (Cont.)**

Prefix Num	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
ECN 4251	Statistics 2	04697	68	3	Downtown	MW	12:00 Noon - 1:05 PM	1/5	11 Wks	\$696	
		05119	21	3	Burlington	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
		02143	02	3	Main Boston	Tu	8:05 PM - 10:15 PM	1/6	11 Wks	\$696	
		05028	45	3	Dedham	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
		03065	03	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
		04361	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
ECN 4252	Statistics 3	05395	01	3	Main Boston	W	8:05 PM - 10:15 PM	1/7	11 Wks	\$696	
ECN 4254	Statistics (Intensive)	06319	01	6	Main Boston	Sat	9:00 AM - 1:30 PM	1/10	11 Wks	\$1,192	Special tuition rate; see page 66.
		05855	68	6	Downtown	Tu Th	5:30 PM - 7:40 PM	1/6	11 Wks	\$1,292	Special tuition rate; see page 66.
		01375	21	6	Burlington	F	5:50 PM - 10:15 PM	1/9	11 Wks	\$1,192	Special tuition rate; see page 66.
		02159	45	6	Dedham	M	5:50 PM - 10:15 PM	1/5	11 Wks	\$1,292	Special tuition rate; see page 66.
ECN 4384	The Economics of the Stock Market	05840	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	

**Emergency Medical Service**

Prefix Num	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
EMS 4107	EMT-Basic	01403	22	9	Burlington	Tu W Th	9:00 AM - 3:30 PM	1/13	7 Weeks	\$960	Seven-week intensive format.
		04431	01	9	Main Boston	M Tu Th	9:00 AM - 12 Noon	1/5	11 Wks	\$960	
		03091	02	9	Main Boston	M Tu Th	6:45 PM - 9:45 PM	1/5	11 Wks	\$960	
		03754	21	9	Burlington	M Tu Th	6:45 PM - 9:45 PM	1/5	11 Wks	\$960	

**English**

Prefix Num	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
ENG 4011	Elements of Writing	06782	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
ENG 4012	Elements of Grammar	03531	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
ENG 4100	College English 1	06072	21	4	Burlington	Tu	5:50 PM - 9:30 PM	1/6	11 Wks	\$928	
		05151	02	4	Main Boston	Tu	5:50 PM - 9:30 PM	1/6	11 Wks	\$928	
		05829	05	4	Main Boston	Sat	9:00 AM - 12:40 PM	1/10	11 Wks	\$928	
		03593	45	4	Dedham	Th	5:50 PM - 9:30 PM	1/8	11 Wks	\$928	
		01599	03	4	Main Boston	W	5:50 PM - 9:30 PM	1/7	11 Wks	\$928	
		01451	24	4	Burlington	W	9:00 AM - 12:40 PM	1/7	11 Wks	\$928	
		03712	22	4	Burlington	Th	5:50 PM - 9:30 PM	1/8	11 Wks	\$928	
		02479	68	4	Downtown	M	5:30 PM - 9:00 PM	1/5	11 Wks	\$928	
		03050	01	4	Main Boston	M	5:50 PM - 9:30 PM	1/5	11 Wks	\$928	
		03039	04	4	Main Boston	Th	5:50 PM - 9:30 PM	1/8	11 Wks	\$928	

**English (Cont.)**

Prefix Num	Title	Key #	Sec'n	Q/R	Campus	Days	Times	Start	Term	Tuition	Notes
ENG 4101	College English 2	06595	21	4	Burlington	Tu	5:50 PM - 9:30 PM	1/6	11 Wks	\$928	
		06233	25	4	Burlington	Sat	9:00 AM - 12:40 PM	1/10	11 Wks	\$928	
		04041	45	4	Dedham	M	5:50 PM - 9:30 PM	1/5	11 Wks	\$928	
		01835	03	4	Main Boston	W	5:50 PM - 9:30 PM	1/7	11 Wks	\$928	
		05834	68	4	Downtown	W	5:30 PM - 9:00 PM	1/7	11 Wks	\$928	
		06303	06	4	Main Boston	Sat	9:00 AM - 12:40 PM	1/10	11 Wks	\$928	
		03044	05	4	Main Boston	F	5:50 PM - 9:30 PM	1/9	11 Wks	\$928	
		03525	24	4	Burlington	Th	5:50 PM - 9:30 PM	1/8	11 Wks	\$928	
		04608	01	4	Main Boston	M	5:50 PM - 9:30 PM	1/5	11 Wks	\$928	
		02261	04	4	Main Boston	Th	5:50 PM - 9:30 PM	1/8	11 Wks	\$928	
		05904	23	4	Burlington	W	5:50 PM - 9:30 PM	1/7	11 Wks	\$928	
		04341	02	4	Main Boston	Tu	5:50 PM - 9:30 PM	1/6	11 Wks	\$928	
ENG 4102	College English Workshop	01557	03	2	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$464	
		01445	21	2	Burlington	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$464	
		06714	68	2	Downtown	Tu	5:30 PM - 7:40 PM	1/6	11 Wks	\$464	
		02671	01	2	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$464	
		02687	04	2	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$464	
		04517	22	2	Burlington	Tu	8:10 PM - 10:20 PM	1/6	11 Wks	\$464	
		05652	02	2	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$464	
ENG 4121	English Literature 2	01606	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
ENG 4124	American Literature 2	02853	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
ENG 4132	Western World Literature 1	05007	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
		06392	21	3	Burlington	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
ENG 4240	Fiction and the Movies	04426	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	Hybrid course; see page 30.
ENG 4243	Screenwriting 2	03728	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
ENG 4350	Expository and Persuasive Writing 2	04912	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
ENG 4353	Expository and Persuasive Writing (Intensive)	02191	01	6	Main Boston	F	5:50 PM - 10:15 PM	1/9	11 Wks	\$1,192	Special tuition rate; see page 66.
ENG 4359	Creative Writing Workshop	02331	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
ENG 4380	Writing for the Professions 1	06010	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
ENG 4381	Writing for the Professions 2	02367	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
		03601	21	3	Burlington	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	

**English (Cont.)**

Prefix Num.	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
ENG 4383	Writing for the Professions (Intensive)	04837	01	6	Main Boston	Sat	9:00 AM - 1:30 PM	1/10	11 Wks	\$1,192	Special tuition rate; see page 66.
		01562	68	6	Downtown	Th	4:15 PM - 8:35 PM	1/8	11 Wks	\$1,292	Special tuition rate; see page 66.
		02971	22	6	Burlington	Sat	9:00 AM - 1:30 PM	1/10	11 Wks	\$1,392	Hybrid course; see page 30.
		04356	21	6	Burlington	W	5:50 PM - 10:15 PM	1/7	11 Wks	\$1,292	Special tuition rate; see page 66.
			6		Online			1/5	11 Wks	\$1,624	Register at www.nuol.edu.
ENG 4501	Linguistics	05701	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
ENG 4600	Topics in Literature	05910	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	J. DeRoche on "Spirituality in Literature"
ENG 4700	Senior Seminar/Project	03941	01	3	Main Boston	Th	8:05 PM - 10:15 PM	1/8	11 Wks	\$696	

**Earth Science**

Prefix Num.	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
ESC 4103	Physical and Historical Geology	06805	68	3	Downtown	Th	5:30 PM - 7:40 PM	1/8	11 Wks	\$696	
ESC 4104	Introduction to Oceanography		3		Online			1/5	11 Wks	\$812	Register at www.nuol.edu.
ESC 4203	Gemology	05876	45	3	Dedham	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
ESC 4239	Observational Astronomy	05673	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
ESC 4252	Topics in Environmental Science	05262	01	3	Main Boston	Sat	11:20 AM - 1:30 PM	1/10	11 Wks	\$696	
ESC 4410	Disasters, Nature's Violence, and the Human Threat	06499	21	3	Burlington	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
ESC 4415	Introduction to Paleontology and Dinosauria	08730	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
ESC 4435	Air Quality and Human Respiratory Problems	01242	21	3	Burlington	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
ESC 4450	Introduction to Hydrology and Related Health Issues	03322	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	

**Finance**

Prefix Num.	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
FI 4101	Personal Finance	05972	68	3	Downtown	Sat	9:00 AM - 4:00 PM	1/10		\$696	Meets for three days, 1/10, 1/24, and 2/7.
		02122	21	3	Burlington	Th	8:10 PM - 10:20 PM	1/8	11 Wks	\$696	Hybrid course; see page 30.
FI 4110	Finance Basics for Managers	05299	21	3	Burlington	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
		03504	68	3	Downtown	Tu	5:30 PM - 7:40 PM	1/6	11 Wks	\$696	
FI 4301	Principles of Finance	01097	68	3	Downtown	Tu	5:30 PM - 7:40 PM	1/6	11 Wks	\$696	
		04398	03	3	Main Boston	W	8:05 PM - 10:15 PM	1/7	11 Wks	\$696	
		04000	02	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
		01739	21	3	Burlington	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
		05743	45	3	Dedham	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
		06671	01	3	Main Boston	M	3:30 PM - 5:40 PM	1/5	11 Wks	\$696	



**Finance (Cont.)**

Prefix Num	Title	Key #	Secn	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
FI 4302	Financial Management	01723	22	3	Burlington	Sat	9:00 AM - 11:10 AM	1/10	11 Wks	\$696	
		03120	02	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
		00817	69	3	Downtown	Tu Th	12:00 Noon - 1:05 PM	1/6	11 Wks	\$696	
		01515	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
		02421	03	3	Main Boston	Sat	9:00 AM - 11:10 AM	1/10	11 Wks	\$696	
		03679	21	3	Burlington	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
		00768	68	3	Downtown	Th	5:30 PM - 7:40 PM	1/8	11 Wks	\$696	
		04223	45	3	Dedham	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
FI 4310	Investment Principles	02393	45	3	Dedham	Tu	8:05 PM - 10:15 PM	1/6	11 Wks	\$696	
		06046	68	3	Downtown	Sat	9:00 AM - 4:00 PM	2/21		\$696	Meets for three days, 2/21, 3/6, and 3/20.
		02031	69	3	Downtown	M W	12:00 Noon - 1:05 PM	1/5	11 Wks	\$696	
FI 4322	Credit Analysis and Working Capital Management	04731	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
		02047	45	3	Dedham	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
FI 4325	Budgeting and Planning	02991	45	3	Dedham	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
		04078	01	3	Main Boston	W	8:05 PM - 10:15 PM	1/7	11 Wks	\$696	
FI 4370	Management of Mutual Funds	02806	68	3	Downtown	M	5:30 PM - 7:40 PM	1/5	11 Wks	\$696	
FI 4403	Financial Strategy (Reserved)	05171	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	Reserved section; must have completed 80 q.h. of appropriate coursework.
FI 4411	Investment Management (Reserved)	06901	21	3	Burlington	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	Reserved section; must have completed 80 q.h. of appropriate coursework.
FI 4450	International Finance (Reserved)	06345	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	Reserved section; must have completed 80 q.h. of appropriate coursework.

**Health Information Administration**

Prefix Num	Title	Key #	Secn	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
HIA 4316	Health Information Administration 2	02741	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	Hybrid course; see page 30.
HIA 4328	Nomenclature and Classification 1	03086	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
HIA 4336	Clinical Practicum 2	03957	90	2	Special		Special	1/5	11 Wks	\$464	Call 617.373.2525 for information.
HIA 4500	Health Information Computer Systems	03440	01	3	Main Boston	W	8:05 PM - 10:15 PM	1/7	11 Wks	\$696	
HIA 4520	Topics in Health Information Administration	01841	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
HIA 4920	Cancer Registry Abstracting And Coding 2	05465	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
HIA 4930	Cancer Registry Data Utilization and Statistics	05577	01	3	Main Boston	Th	8:05 PM - 10:15 PM	1/8	11 Wks	\$696	

**Health Management**

Prefix Num.	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
HMG 4100	Managing Health Services Organizations I			3	Online			1/5	11 Wks	\$812	Register at <a href="http://www.nuol.edu">www.nuol.edu</a> .
HMG 4215	Health Law	02575	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
HMG 4325	Health Planning and Regulation	01702	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	Hybrid course; see page 30.
HMG 4401	Healthcare Financial Management 2	04543	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
HMG 4440	Healthcare Operations Management	04704	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	Hybrid course; see page 30.
HMG 4446	Healthcare Marketing and Communication 2	03273	01	3	Main Boston	Th	8:05 PM - 10:15 PM	1/8	11 Wks	\$696	Hybrid course; see page 30.
HMG 4654	Health Management Practicum	01471	01	3	Main Boston	F	5:50 PM - 8:00 PM	1/9	11 Wks	\$696	

**Human Resources Management**

Prefix Num.	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
HRM 4301	Organizational Behavior	06553	45	3	Dedham	M	8:05 PM - 10:15 PM	1/5	11 Wks	\$696	Hybrid course; see page 30.
		01430	02	3	Main Boston	Sat	9:00 AM - 4:00 PM	1/10		\$696	Meets for three days, 1/10, 1/24, and 2/7
		03900	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
		09576	22	3	Burlington	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
HRM 4303	Leadership	04975	21	3	Burlington	Sat	8:30 AM - 1:00 PM	2/21	2nd Half	\$696	
		01536	01	3	Main Boston	Sat	8:30 AM - 1:00 PM	1/10	1st Half	\$696	
HRM 4305	Organizational Behavior and Leadership (Intensive)	03572	21	6	Burlington	W	5:50 PM - 10:15 PM	1/7	11 Wks	\$1,292	Special tuition rate; see page 66.
		04153	01	6	Main Boston	M	5:50 PM - 10:15 PM	1/5	11 Wks	\$1,292	Special tuition rate; see page 66.
		01989	68	6	Downtown	Th	4:15 PM - 8:35 PM	1/8	11 Wks	\$1,292	Special tuition rate; see page 66.
HRM 4309	Labor Relations and Negotiations	05145	45	3	Dedham	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
		04169	68	3	Downtown	Th	7:50 PM - 10:00 PM	1/8	11 Wks	\$696	
HRM 4310	Human Resource Management	02255	21	3	Burlington	M	9:00 AM - 11:10 AM	1/5	11 Wks	\$696	
		06457	45	3	Dedham	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
		04489	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
		02458	22	3	Burlington	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
HRM 4320	Techniques of Employee Selection	02880	21	3	Burlington	M	11:20 AM - 1:30 PM	1/5	11 Wks	\$696	
		05236	01	3	Main Boston	Th	8:05 PM - 10:15 PM	1/8	11 Wks	\$696	
HRM 4325	Training and Development	01973	68	3	Downtown	MW	12:00 Noon - 1:05 PM	1/5	11 Wks	\$696	
		01669	45	3	Dedham	Th	8:05 PM - 10:15 PM	1/8	11 Wks	\$696	
HRM 4334	Human Resources Information Systems	06639	45	3	Dedham	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
HRM 4350	Compensation Management	02939	68	3	Downtown	Tu	5:30 PM - 7:40 PM	1/6	11 Wks	\$696	
		00955	45	3	Dedham	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	

**Health Science**

Prefix Num	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
HSC 4210	Basic Nutrition	03364	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	Hybrid course; see page 30.
HSC 4301	Pathophysiology 1	06798	01	3	Main Boston	Tu	8:05 PM - 10:15 PM	1/6	11 Wks	\$696	
HSC 4302	Pathophysiology 2	01396	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
HSC 4310	Public Health	00656	01	3	Main Boston	Th	8:05 PM - 10:15 PM	1/8	11 Wks	\$696	
HSC 4318	Men's Health Issues	03071	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
HSC 4365	Epidemiology	01627	01	3	Main Boston	M	8:05 PM - 10:15 PM	1/5	11 Wks	\$696	
HSC 4600	Life Cycle Nutrition	03749	01	3	Main Boston	Th	8:05 PM - 10:15 PM	1/8	11 Wks	\$696	
HSC 4601	Advanced Pharmacology	05561	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
HSC 4650	Senior Seminar	04842	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	

**History**

Prefix Num	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
HST 4101	The Civilization of the Ancient and Medieval Worlds	04772	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
		05450	21	3	Burlington	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
		01905	68	3	Downtown	MW	12:00 Noon - 1:05 PM	1/5	11 Wks	\$696	Hybrid course; see page 30.
HST 4102	The Civilization of the Early Modern World	04494	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
		06296	02	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
		03156	45	3	Dedham	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
HST 4103	The Civilization of the Modern World	04821	21	3	Burlington	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
		01104	02	3	Main Boston	Sat	9:00 AM - 11:10 AM	1/10	11 Wks	\$696	
		02554	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
		02721	22	3	Burlington	Sat	9:00 AM - 11:10 AM	1/10	11 Wks	\$696	
HST 4201	American History 1763-1848	00620	01	3	Main Boston	M	8:05 PM - 10:15 PM	1/5	11 Wks	\$696	
HST 4202	American History 1848-1917	03429	02	3	Main Boston	Sat	11:20 AM - 1:30 PM	1/10	11 Wks	\$696	
		03231	22	3	Burlington	Sat	11:20 AM - 1:30 PM	1/10	11 Wks	\$696	
		02073	21	3	Burlington	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
		02185	01	3	Main Boston	Tu	8:05 PM - 10:15 PM	1/6	11 Wks	\$696	
HST 4265	Introduction to Public History	02832	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
HST 4513	Contemporary America	01911	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
HST 4645	History of the Vietnam Wars	06691	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	



**Interdisciplinary**

Prefix Num.	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
INT 4300	Topics in Liberal Learning	00789	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	Hybrid course; see page 30. H. Patchell on "Islam and Christianity: Conflicting Revelations"
INT 4400	Paralegal Studies										
		12			Downtown	M W Sat	6:00 PM - 9:00 PM	1/5	11 Wks	\$2,995	Course meets M, W, & 6/7 Sats (Sat classes 9:00-4:00). Application required; call 617.373.7682.
		12			Dedham	Tu Th Sat	6:30 PM - 9:30 PM	1/6	11 Wks	\$2,995	Course meets Tu, Th, & 6/7 Sats (Sat classes 9:00-4:00). Application required; call 617.373.7682.
		12			Burlington	M Th Sat	6:30 PM - 9:30 PM	1/5	11 Wks	\$2,995	Course meets M, Th, & 6/7 Sats (Sat classes 9:00-4:00). Application required; call 617.373.7682.
		12			Main Boston	Tu Th Sat	6:30 PM - 9:30 PM	1/6	11 Wks	\$2,995	Course meets T, Th, & 6/7 Sats (Sat classes 9:00-4:00). Application required; call 617.373.7682.

**Information Technology (See also MIS Management Information Systems)**

Prefix Num.	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
IT 4114	Introduction to PC Software	06093	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	Register at www.nuol.edu.
		03109	68	3	Online	Tu	5:30 PM - 7:40 PM	1/6	11 Wks	\$696	
		04793	22	3	Burlington	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
		02630	02	3	Main Boston	W	11:30 AM - 1:40 PM	1/7	11 Wks	\$696	
		00677	21	3	Burlington	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
IT 4115	Introduction to Computers and Information Systems	00961	21	3	Burlington	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
		05471	22	3	Burlington	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
		05925	68	3	Downtown	Tu	5:30 PM - 7:40 PM	1/6	11 Wks	\$696	
		05332	02	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
		03289	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
		05257	03	3	Main Boston	Th	11:30 AM - 1:40 PM	1/8	11 Wks	\$696	
IT 4116	Intro to PC Software and Info Sys's (Intensive)	03978	21	6	Burlington	F	5:50 PM - 10:15 PM	1/9	11 Wks	\$1,192	Special tuition rate; see page 66.
		05215	03	6	Main Boston	Th	5:50 PM - 10:15 PM	1/8	11 Wks	\$1,292	Special tuition rate; see page 66.
		05486	05	6	Main Boston	F	5:50 PM - 10:15 PM	1/9	11 Wks	\$1,192	Special tuition rate; see page 66.
		01201	22	6	Burlington	Sat	9:00 AM - 1:30 PM	1/10	11 Wks	\$1,192	Special tuition rate; see page 66.
		05605	45	6	Dedham	F	5:50 PM - 10:15 PM	1/9	11 Wks	\$1,192	Special tuition rate; see page 66.
		01947	01	6	Main Boston	M	5:50 PM - 10:15 PM	1/5	11 Wks	\$1,292	Special tuition rate; see page 66.

Information Technology (Cont.) (See also MIS Management Information Systems)

Prefix Num.	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
IT 4210	Programming Logic			3	Online			1/5	11 Wks	\$812	Register at www.nuol.edu.
		06190	02	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
		03845	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
		05598	22	3	Burlington	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
		04634	21	3	Burlington	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
		04928	02	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
		06400	21	3	Burlington	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
		05200	01	3	Main Boston	Tu	8:05 PM - 10:15 PM	1/6	11 Wks	\$696	
IT 4238	Internet Essentials	05327	45	3	Dedham	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
		06324	46	3	Dedham	Th	8:05 PM - 10:15 PM	1/8	11 Wks	\$696	
				3	Online			1/5	11 Wks	\$812	Register at www.nuol.edu.
		02229	68	3	Downtown	W	5:30 PM - 7:40 PM	1/7	11 Wks	\$696	
		08654	22	3	Burlington	Tu	12 Noon - 5:00 PM	1/6	4 Weeks	\$696	
		05668	21	3	Burlington	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
		05402	68	3	Downtown	W	7:50 PM - 10:00 PM	1/7	11 Wks	\$696	
		06964	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
IT 4239	HTML Programming			3	Online			1/5	11 Wks	\$812	Register at www.nuol.edu.
		00591	21	3	Burlington	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
		01861	45	3	Dedham	Sat	9:00 AM - 11:10 AM	1/10	11 Wks	\$696	
		08649	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
		06602	01	3	Main Boston	M	8:05 PM - 10:15 PM	1/5	11 Wks	\$696	
		01487	21	3	Burlington	Th	8:10 PM - 10:20 PM	1/8	11 Wks	\$696	
		09672	21	3	Burlington	W	12 Noon - 5:00 PM	3/3	4 Weeks	\$696	
				3	Online			1/5	11 Wks	\$812	Register at www.nuol.edu.
IT 4243	Visual Basic Programming	02208	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
		06483	21	3	Burlington	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
		00859	45	3	Dedham	M	8:05 PM - 10:15 PM	1/5	11 Wks	\$696	
		02213	21	3	Burlington	Th	8:10 PM - 10:20 PM	1/8	11 Wks	\$696	
		01125	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
		01952	21	3	Burlington	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
		02490	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
				3	Online			1/5	11 Wks	\$812	Register at www.nuol.edu.
IT 4244	Advanced Visual Basic Programming	04863	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
		01193	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
IT 4247	XML Fundamentals										
IT 4276	C Programming 1										
IT 4277	C Programming 2										
IT 4278	C++ Programming										

**Information Technology (Cont.) (See also MIS Management Information Systems)**

Prefix Num.	Title	Key #	Sec'n	Q.H	Campus	Days	Times	Start	Term	Tuition	Notes
IT 4282	Operating Systems Overview	06959	21	3	Burlington	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
		06184	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
IT 4285	JavaScript Essentials	06720	45	3	Dedham	W	8:05 PM - 10:15 PM	1/7	11 Wks	\$696	
		05166	68	3	Downtown	M	5:30 PM - 7:40 PM	1/5	11 Wks	\$696	
		04559	21	3	Burlington	W	8:10 PM - 10:20 PM	1/7	11 Wks	\$696	
		05931	01	3	Main Boston	W	8:05 PM - 10:15 PM	1/7	11 Wks	\$696	
			3		Online			1/5	11 Wks	\$812	Register at www.nuol.edu.
IT 4286	Java Programming	05611	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
		01237	21	3	Burlington	Tu	8:10 PM - 10:20 PM	1/6	11 Wks	\$696	
IT 4287	Advanced Java Programming	03892	21	3	Burlington	Tu	8:10 PM - 10:20 PM	1/6	11 Wks	\$696	
IT 4291	Building Web Pages with Dreamweaver	02596	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
			3		Online			1/5	11 Wks	\$812	Register at www.nuol.edu.
		03461	21	3	Burlington	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
IT 4292	Web Animation Using Flash	03370	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
IT 4295	C# (C Sharp) Programming				Online			1/5	11 Wks	\$812	Register at www.nuol.edu.
IT 4319	Linux for the Desktop	08628	21	3	Burlington	Th	8:10 PM - 10:20 PM	1/8	11 Wks	\$696	
IT 4321	UNIX 1	02011	21	3	Burlington	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
			3		Online			1/5	11 Wks	\$812	Register at www.nuol.edu.
		00726	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
IT 4322	UNIX 2	04884	21	3	Burlington	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
		03983	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
IT 4323	UNIX (Intensive)	02581	01	6	Main Boston	M	5:50 PM - 10:15 PM	1/5	11 Wks	\$1,292	
IT 4324	UNIX System Administration				Online			1/5	11 Wks	\$812	Register at www.nuol.edu.
IT 4342	Advanced Database	01307	45	3	Dedham	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
		04710	21	3	Burlington	Tu	8:10 PM - 10:20 PM	1/6	11 Wks	\$696	
		01055	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
		08660	22	3	Burlington	Tu	12 Noon - 5:00 PM	2/3	4 Weeks	\$696	
IT 4346	SQL: Introduction to Structured Query Language	01856	21	3	Burlington	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
		03294	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
			3		Online			1/5	11 Wks	\$812	Register at www.nuol.edu.
		08675	22	3	Burlington	T	12 Noon - 5:00 PM	3/2	4 Weeks	\$696	
IT 4347	Desktop Publishing	06650	21	3	Burlington	Th	8:10 PM - 10:20 PM	1/8	11 Wks	\$696	
IT 4353	Active Server Pages (ASP)	02624	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
		09688	21	3	Burlington	F	12 Noon - 5:00 PM	1/9	4 Weeks	\$696	
IT 4356	Web Site Usability	08633	68	3	Downtown	Tu	5:30 PM - 7:40 PM	1/6	11 Wks	\$696	



**Journalism**

Prefix Num.	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
JRN 4334	Public Relations Basics and Practice	04111	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	Hybrid course; see page 30.
JRN 4348	Advertising Basics and Practice	05012	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	Hybrid course; see page 30.

**Language French**

Prefix Num.	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
LNF 4102	Elementary French 2	01040	01	4	Main Boston	Tu Th	5:50 PM - 7:40 PM	1/6	11 Wks	\$928	

**Language Italian**

Prefix Num.	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
LNI 4102	Elementary Italian 2	01360	01	4	Main Boston	Tu Th	5:50 PM - 7:40 PM	1/6	11 Wks	\$928	

**Language Spanish**

Prefix Num.	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
LNS 4102	Elementary Spanish 2	01110	02	4	Main Boston	Tu Th	5:50 PM - 7:40 PM	1/6	11 Wks	\$928	
		01926	01	4	Main Boston	Sat	9:00 AM - 12:40 PM	1/10	11 Wks	\$928	
LNS 4103	Elementary Spanish 3	03247	01	4	Main Boston	Tu	5:50 PM - 9:30 PM	1/6	11 Wks	\$928	
LNS 4105	Intermediate Spanish 2	02560	01	4	Main Boston	M	5:50 PM - 9:30 PM	1/5	11 Wks	\$928	

**Management**

Prefix Num.	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
MGT 4101	Dynamics of Business 1	02811	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
		01791	45	3	Dedham	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	Hybrid course; see page 30.
		05897	02	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	Hybrid course; see page 30.
		00908	68	3	Downtown	W	5:30 PM - 7:40 PM	1/7	11 Wks	\$696	
		06366	22	3	Burlington	Sat	9:00 AM - 4:00 PM	1/10		\$696	Meets for three days, 1/10, 1/24, and 2/7
		06275	21	3	Burlington	M	8:10 PM - 10:20 PM	1/5	11 Wks	\$696	Hybrid course; see page 30.
MGT 4102	Dynamics of Business 2	06917	45	3	Dedham	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
		02533	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
		06441	22	3	Burlington	Sat	9:00 AM - 4:00 PM	2/21		\$696	Meets for three days, 2/21, 3/6, 3/20.
				3	Online			1/5	11 Wks	\$812	Register at www.nuol.edu.
		02528	02	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	Hybrid course; see page 30.
		06886	69	3	Downtown	Tu Th	12:00 Noon - 1:05 PM	1/6	11 Wks	\$696	
		02603	21	3	Burlington	W	8:10 PM - 10:20 PM	1/7	11 Wks	\$696	

**Management (Cont.)**

Prefix Num.	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
MGT 4103	Managing in a Diverse and Changing World	05054	45	3	Dedham	Th	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
		00913	68	3	Downtown	Tu	5:30 PM - 7:40 PM	1/6	11 Wks	\$696	
		04570	21	3	Burlington	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	Hybrid course; see page 30.
		03819	02	3	Main Boston	F	5:50 PM - 8:00 PM	1/9	11 Wks	\$696	
		03211	01	6	Main Boston	W	5:50 PM - 10:15 PM	1/7	11 Wks	\$1,292	Special tuition rate; see page 66.
MGT 4105	Dynamics of Business (Intensive)	03510	02	6	Main Boston	F	5:50 PM - 10:15 PM	1/9	11 Wks	\$1,192	Special tuition rate; see page 66.
		04473	68	6	Downtown	Tu	5:30 PM - 9:50 PM	1/6	11 Wks	\$1,292	Special tuition rate; see page 66.
		00940	69	6	Downtown	Th	5:30 PM - 9:50 PM	1/8	11 Wks	\$1,292	Special tuition rate; see page 66.
		06137	21	6	Burlington	F	5:50 PM - 10:15 PM	1/9	11 Wks	\$1,192	Special tuition rate; see page 66.
		01968	45	6	Dedham	M	5:50 PM - 10:15 PM	1/5	11 Wks	\$1,292	Special tuition rate; see page 66.
MGT 4317	The Business of Consulting	05520	01	3	Main Boston	Sat	9:00 AM - 1:30 PM	2/21	2nd Half	\$696	
MGT 4320	Managing Change	00929	01	3	Main Boston	Tu	8:05 PM - 10:15 PM	1/6	11 Wks	\$696	Hybrid course; see page 30.
MGT 4355	Manager and Society	06623	21	3	Burlington	Sat	8:30 AM - 1:00 PM	1/10	1st Half	\$696	
		02401	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
MGT 4358	Today's Management Issues	05808	21	3	Burlington	Th	8:10 PM - 10:20 PM	1/8	11 Wks	\$696	Hybrid course; see page 30.
MGT 4359	Business Competitive Intelligence	01578	21	3	Burlington	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
MGT 4410	Project Management (Reserved)	03135	68	3	Downtown	Th	5:30 PM - 7:40 PM	1/8	11 Wks	\$696	Reserved section; must have completed 80 q.h. of appropriate coursework.
MGT 4446	International Business and Management (Reserved)	02297	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	Reserved section; must have completed 80 q.h. of appropriate coursework.
		02923	45	3	Dedham	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	Reserved section; must have completed 80 q.h. of appropriate coursework.
		02437	21	3	Burlington	M	8:10 PM - 10:20 PM	1/5	11 Wks	\$696	Reserved section; must have completed 80 q.h. of appropriate coursework.
MGT 4452	Business Policy (Intensive) (Reserved)	05221	68	6	Downtown	W	5:30 PM - 9:50 PM	1/7	11 Wks	\$1,292	Reserved section; must have completed 120 q.h. of appropriate coursework. Special tuition rate; see page 66.
		05631	01	6	Main Boston	Tu	5:50 PM - 10:15 PM	1/6	11 Wks	\$1,292	Reserved section; must have completed 120 q.h. of appropriate coursework. Special tuition rate; see page 66.
		09924	21	6	Burlington	M	5:50 PM - 10:15 PM	1/5	11 Wks	\$1,292	Reserved section; must have completed 120 q.h. of appropriate coursework. Special tuition rate; see page 66.

**Management Information Systems (see also IT Information Technology)**

Prefix Num	Title	Key #	Sec#	Q.H	Campus	Days	Times	Start	Term	Tuition	Notes
MIS 4245	Net Security and Legal Issues	06548	21	3	Burlington	F	5:50 PM - 8:00 PM	1/9	11 Wks	\$696	
		01349	68	3	Downtown	Sat	9:00 AM - 11:10 AM	1/10	11 Wks	\$696	
MIS 4246	Internet Management	05096	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
MIS 4255	Electronic Commerce Systems	00870	21	3	Burlington	M	8:10 PM - 10:20 PM	1/5	11 Wks	\$696	
MIS 4302	Structured Systems Analysis and Design 2	04907	68	3	Downtown	W	5:30 PM - 7:40 PM	1/7	11 Wks	\$696	
MIS 4305	Structured Systems Analysis and Design (Intensive)	03338	21	6	Burlington	W	5:50 PM - 10:15 PM	1/7	11 Wks	\$1,292	Special tuition rate; see page 66.
		00773	45	6	Dedham	Th	5:50 PM - 10:15 PM	1/8	11 Wks	\$1,292	Special tuition rate; see page 66.
		00981	22	6	Burlington	Sat	9:00 AM - 1:30 PM	1/10	11 Wks	\$1,192	Special tuition rate; see page 66.
		02052	01	6	Main Boston	Th	5:50 PM - 10:15 PM	1/8	11 Wks	\$1,292	Special tuition rate; see page 66.
		06142	02	6	Main Boston	Sat	9:00 AM - 1:30 PM	1/10	11 Wks	\$1,192	Special tuition rate; see page 66.
		08681	23	6	Burlington	W	12 Noon - 5:00 PM	1/7	8 Weeks	\$1,292	Special tuition rate; see page 66.
MIS 4307	Networking and Communications	01424	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
		02874	21	3	Burlington	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
		00614	45	3	Dedham	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
MIS 4388	Database Administration	06644	01	3	Main Boston	Th	8:05 PM - 10:15 PM	1/8	11 Wks	\$696	
		08719	21	3	Burlington	F	12 Noon - 5:00 PM	2/27	4 Weeks	\$696	
MIS 4390	Project Management for Information Systems	00934	45	3	Dedham	Tu	8:05 PM - 10:15 PM	1/6	11 Wks	\$696	
MIS 4446	Information Systems for Management (Reserved)	06281	01	3	Main Boston	Th	5:30 PM - 7:40 PM	1/8	11 Wks	\$696	Reserved section; must have completed 80 q.h. of appropriate coursework.
		06506	68	3	Downtown	Th	5:30 PM - 7:40 PM	1/6	11 Wks	\$696	Reserved section; must have completed 80 q.h. of appropriate coursework.
		03413	21	3	Burlington	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	Reserved section; must have completed 80 q.h. of appropriate coursework.
MIS 4485	Applied MIS Development Project (Reserved)	05369	45	3	Dedham	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	Reserved section; must have completed 80 q.h. of appropriate coursework.
		02442	68	3	Downtown	Th	5:30 PM - 7:40 PM	1/8	11 Wks	\$696	Reserved section; must have completed 80 q.h. of appropriate coursework.



**Marketing**

Prefix Num	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
<b>MKT 4301 Principles of Marketing</b>											
		00752	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
		03871	21	3	Burlington	M	8:10 PM - 10:20 PM	1/5	11 Wks	\$696	Hybrid course; see page 30.
		04452	22	3	Burlington	Sat	11:20 AM - 1:30 PM	1/10	11 Wks	\$696	Hybrid course; see page 30.
		04148	45	3	Dedham	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
		06031	02	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
		06116	68	3	Downtown	Th	5:30 PM - 7:40 PM	1/8	11 Wks	\$696	
MKT 4305	Internet Marketing			3	Online			1/5	11 Wks	\$812	Register at <a href="http://www.nuol.edu">www.nuol.edu</a> .
MKT 4308	Direct Response Marketing	04286	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
		04291	21	3	Burlington	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
MKT 4310	Advertising Management	06121	45	3	Dedham	Sat	9:00 AM - 4:00 PM	1/10		\$696	Meets for three days, 1/10, 1/24, and 2/7
		02918	21	3	Burlington	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
MKT 4313	The Business of Public Relations	02304	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
MKT 4324	Managing New Products	05283	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
MKT 4360	Consumer Behavior	05791	01	3	Main Boston	Sat	9:00 AM - 1:30 PM	2/21	2nd Half	\$696	
		00801	21	3	Burlington	Sat	9:00 AM - 1:30 PM	1/10	1st Half	\$696	
		03642	68	3	Downtown	M	7:50 PM - 10:00 PM	1/5	11 Wks	\$696	
MKT 4453	International Marketing (Reserved)	02869	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	Reserved section; must have completed 80 q.h. of appropriate coursework.

**Math**

Prefix Num	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
<b>MTH 4004 Foundations of Mathematics</b>											
		03803	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
		00794	68	3	Downtown	M	5:30 PM - 7:40 PM	1/5	11 Wks	\$696	
		03760	21	3	Burlington	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
MTH 4110	College Algebra 1	06735	02	3	Main Boston	Sat	9:00 AM - 1:30 PM	1/10	1st Half	\$696	
		04250	68	3	Downtown	M	5:30 PM - 7:40 PM	1/5	11 Wks	\$696	
		01877	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
		05509	22	3	Burlington	Th	5:50 PM - 10:15 PM	1/8	1st Half	\$696	
		06025	21	3	Burlington	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
		06811	45	3	Dedham	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	

**Math (Cont.)**

Prefix Num	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
MTH 4111	College Algebra 2	05785	02	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
		06826	03	3	Main Boston	Sat	9:00 AM - 1:30 PM	2/21	2nd Half	\$696	
		04949	22	3	Burlington	Th	5:50 PM - 10:15 PM	2/19	2nd Half	\$696	
		01648	21	3	Burlington	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	Hybrid course; see page 30.
		03866	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
		06421	68	3	Downtown	W	5:30 PM - 7:40 PM	1/7	11 Wks	\$696	
MTH 4114	Contemporary Algebra 1 and 2 Comb. (Intensive)	01076	45	6	Dedham	Th	5:50 PM - 10:15 PM	1/8	11 Wks	\$1,292	Special tuition rate; see page 66.
		05946	01	6	Main Boston	Th	5:50 PM - 10:15 PM	1/8	11 Wks	\$1,392	Hybrid course; see page 30.
MTH 4131	Fundamentals of Calculus 2	03114	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	

**Music**

Prefix Num	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
MUS 4101	Music: A Listening Experience			3	Online			1/5	11 Wks	\$812	Register at <a href="http://www.nuol.edu">www.nuol.edu</a> .
MUS 4111	Rock Music	06777	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
MUS 4163	Sound Health: Music and Relaxation 1	01284	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
MUS 4241	Piano Class	03317	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	

**Nursing**

Prefix Num	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
NUR 4402	Health Assessment Across the Life Span			4	Main Boston	Tu	5:50 PM - 9:10 PM	1/6	11 Wks	\$1,308	
NUR 4502	Introduction to Nursing Research			4	Online			1/5	11 Wks	\$1,308	Register at <a href="http://www.nuol.edu">www.nuol.edu</a> .
NUR 4508	Managing and Leading in Health Care			6	Main Boston	M	5:50 PM - 9:10 PM	1/5	11 Wks	\$1,962	

**Operations Management**

Prefix Num	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
OM 4330	Basics of Supply Chain Management	06351	21	3	Burlington	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
		03408	68	3	Downtown	Tu	5:30 PM - 7:40 PM	1/6	11 Wks	\$696	
		03621	45	3	Dedham	W	8:05 PM - 10:15 PM	1/7	11 Wks	\$696	
		05514	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
OM 4340	Introduction to Quality	04309	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
OM 4341	Operations Control and Execution	03775	21	3	Burlington	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
OM 4342	Detailed Master Planning	04468	21	3	Burlington	Tu	8:10 PM - 10:20 PM	1/6	11 Wks	\$696	
OM 4344	Resource Planning and Scheduling	01653	21	3	Burlington	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
		05988	01	3	Main Boston	Th	8:05 PM - 10:15 PM	1/8	11 Wks	\$696	
OM 4345	Enterprise Resource Planning	05439	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	

**Operations Management (Cont.)**

Prefix Num	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
OM 4351	Purchasing Essentials			3	Online			1/5	11 Wks	\$812	Register at <a href="http://www.nuol.edu">www.nuol.edu</a> .
OM 4404	Service Operations Management (Reserved)	04239	68	3	Downtown	M	7:50 PM - 10:00 PM	1/5	11 Wks	\$696	Reserved section; must have completed 80 q.h. of appropriate coursework.

**Philosophy**

Prefix Num	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
PHL 4100	Introduction to Philosophy and Ethics										
		04099	23	3	Burlington	Sat	11:20 AM - 1:30 PM	1/10	11 Wks	\$696	
		02325	22	3	Burlington	W	8:10 PM - 10:20 PM	1/7	11 Wks	\$696	
		01263	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
		05647	03	3	Main Boston	Sat	11:20 AM - 1:30 PM	1/10	11 Wks	\$696	
		03921	21	3	Burlington	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
		02005	68	3	Downtown	M	5:30 PM - 7:40 PM	1/5	11 Wks	\$696	
		06478	02	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
PHL 4105	Philosophy of Knowing and Reality	02089	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
PHL 4165	Bioethics	02736	01	3	Main Boston	Tu	8:05 PM - 10:15 PM	1/6	11 Wks	\$696	Hybrid course; see page 30.
PHL 4200	Logic	05380	01	3	Main Boston	M	8:05 PM - 10:15 PM	1/5	11 Wks	\$696	

**Political Science**

Prefix Num	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
POL 4103	Introduction to Politics	03781	01	3	Main Boston	W	8:05 PM - 10:15 PM	1/7	11 Wks	\$696	
POL 4104	Introduction to American Government										
		06938	21	3	Burlington	Sat	11:20 AM - 1:30 PM	1/10	11 Wks	\$696	
		06163	02	3	Main Boston	Sat	11:20 AM - 1:30 PM	1/10	11 Wks	\$696	
		01034	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
POL 4309	Business and Government										
		00586	01	3	Main Boston	Th	8:05 PM - 10:15 PM	1/8	11 Wks	\$696	
		05306	21	3	Burlington	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
POL 4313	State and Local Government	04591	01	3	Main Boston	Sat	9:00 AM - 11:10 AM	1/10	11 Wks	\$696	
POL 4318	The American Presidency	02549	01	3	Main Boston	M	8:05 PM - 10:15 PM	1/5	11 Wks	\$696	
POL 4319	The Congress	00843	01	3	Main Boston	Tu	8:05 PM - 10:15 PM	1/6	11 Wks	\$696	Hybrid course; see page 30.
POL 4321	Civil Liberties	01814	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
POL 4324	Politics and Documentary Film	01820	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
POL 4336	American Foreign Policy	04411	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
POL 4371	Modern Political Theory	03018	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
POL 4378	Current Political Issues	02463	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
POL 4611	Senior Research Seminar/Project	03141	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	



**Psychology**

Prefix Num	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
PSY 4111	Introduction to Psychology 2	01809	03	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
		04320	21	3	Burlington	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	Hybrid course; see page 30.
		05813	04	3	Main Boston	Sat	11:20 AM - 1:30 PM	1/10	11 Wks	\$696	
		03359	45	3	Dedham	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
		06371	02	3	Main Boston	W	8:05 PM - 10:15 PM	1/7	11 Wks	\$696	
		01029	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
PSY 4114	Introduction to Psychology (Intensive)	00885	21	6	Burlington	F	5:50 PM - 10:15 PM	1/9	11 Wks	\$1,192	Special tuition rate; see page 66.
		05187	01	6	Main Boston	Sat	9:00 AM - 1:30 PM	1/10	11 Wks	\$1,192	Special tuition rate; see page 66.
PSY 4221	Statistics and Analysis in Psychology 2	03002	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
		04661	21	3	Burlington	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
PSY 4231	Learning	01151	01	3	Main Boston	Th	8:05 PM - 10:15 PM	1/8	11 Wks	\$696	
PSY 4241	Development: Adolescence	04405	21	3	Burlington	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
		03690	01	3	Main Boston	Tu	8:05 PM - 10:15 PM	1/6	11 Wks	\$696	
PSY 4276	Stress and Its Management	02170	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
		04767	68	3	Downtown	Th	5:30 PM - 7:40 PM	1/8	11 Wks	\$696	
PSY 4352	Drugs and Behavior	02666	21	3	Burlington	W	8:10 PM - 10:20 PM	1/7	11 Wks	\$696	
		05535	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
PSY 4376	Abnormal Psychology	02827	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
PSY 4562	Research in Psychology 2	04021	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
PSY 4611	Senior Seminar in Psychology	06228	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	

**Real Estate**

Prefix Num	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
RE 4303	Real Estate Fundamentals (Intensive)	02619	21	6	Burlington	Th	5:50 PM - 10:15 PM	1/8	11 Wks	\$1,292	Special tuition rate; see page 66.

**Speech Language Pathology**

Prefix Num	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
SLA 4210	Anatomy and Physiology of Vocal Mechanisms	03796	45	4	Dedham	Th	5:50 AM - 9:10 PM	1/8	11 Wks	\$928	
SLA 4315	Introduction to Audiology	04538	45	4	Dedham	Tu	5:50 AM - 9:10 PM	1/6	11 Wks	\$928	

**Sociology-Anthropology**

Prefix Num	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
SOA 4101	Cultural Anthropology: Kinship Societies	03588	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
SOA 4103	Anthropology (Intensive)	06387	21	6	Burlington	Sat	9:00 AM - 1:30 PM	1/10	11 Wks	\$1,392	Hybrid course; see page 30.

**Sociology**

Prefix Num	Title	Key #	Sec'n	Q.H	Campus	Days	Times	Start	Term	Tuition	Notes
SOC 4100	Sociology 1	01674	68	3	Downtown	Tu Th	1:10 PM - 2:15 PM	1/6	11 Wks	\$696	
SOC 4101	Sociology 2	04585	21	3	Burlington	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
		01167	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
		01994	02	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
SOC 4102	Sociology 3	03226	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
SOC 4104	Sociology (Intensive)	06868	01	6	Main Boston	F	5:50 PM - 10:15 PM	1/9	11 Wks	\$1,192	Special tuition rate; see page 66.
		06067	21	6	Burlington	F	5:50 PM - 10:15 PM	1/9	11 Wks	\$1,192	Special tuition rate; see page 66.
SOC 4110	Diversity	00838	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	Hybrid course; see page 30.
			3	Online				1/5	11 Wks	\$812	Register at www.nuol.edu.
SOC 4158	Family Functions and Dysfunctions	02351	01	3	Main Boston	Tu	5:50 PM - 8:00 PM	1/6	11 Wks	\$696	
SOC 4170	Race and Ethnicity	06574	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
SOC 4174	Gender and Work Roles in Society	03887	45	3	Dedham	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	Hybrid course; see page 30.
SOC 4180	Deviant Behavior and Social Control	06922	21	3	Burlington	Tu	8:10 PM - 10:20 PM	1/6	11 Wks	\$696	Hybrid course; see page 30.
		04174	01	3	Main Boston	Sat	11:20 AM - 1:30 PM	1/10	11 Wks	\$696	Hybrid course; see page 30.
SOC 4276	Popular Culture	05060	01	3	Main Boston	M	8:05 PM - 10:15 PM	1/5	11 Wks	\$696	
SOC 4301	Social Theory 2	03824	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
SOC 4305	Poverty, Power, and Social Change	03707	01	3	Main Boston	Tu	8:05 PM - 10:15 PM	1/6	11 Wks	\$696	
SOC 4331	Research Methods: Generating & Invstg Rsrch Probs	04676	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	
SOC 4611	Senior Research Seminar/Project	06374	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	

**Technical Communications**

Prefix Num	Title	Key #	Sec'n	Q.H	Campus	Days	Times	Start	Term	Tuition	Notes
TCC 4101	Technical Writing 1	03161	01	3	Main Boston	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
		06179	21	3	Burlington	M	5:50 PM - 8:00 PM	1/5	11 Wks	\$696	
TCC 4102	Technical Writing 2	01695	01	3	Main Boston	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
TCC 4103	Technical Writing (Intensive)			6	Online			1/5	11 Wks	\$1,624	Register at www.nuol.edu.
TCC 4105	Technical Editing			3	Online			1/5	11 Wks	\$812	Register at www.nuol.edu.
TCC 4110	Technical-Promotional Writing			3	Online			1/5	11 Wks	\$812	Register at www.nuol.edu.
TCC 4301	Software Technical Writing 1	01172	21	3	Burlington	W	5:50 PM - 8:00 PM	1/7	11 Wks	\$696	
TCC 4304	Software Technical Writing (Intensive)			6	Online			1/5	11 Wks	\$1,624	Register at www.nuol.edu.
TCC 4335	Online Documentation			3	Online			1/5	11 Wks	\$812	Register at www.nuol.edu.
TCC 4338	Technical Writing for Regulatory Agencies			3	Online			1/5	11 Wks	\$812	Register at www.nuol.edu.

**Theatre**

Prefix Num	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
THE 4140	Introduction to Acting 1	01583	01	3	Main Boston	Th	5:50 PM - 8:00 PM	1/8	11 Wks	\$696	

**Transportation**

Prefix Num	Title	Key #	Sec'n	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
TRN 4301	Essentials of Transportation	05103	21	3	Burlington	Tu	8:10 PM - 10:20 PM	1/6	11 Wks	\$696	



# Graduate Course Schedule

## Accessible Web Design

Prefix Num	Title	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
ID 3210	Communication for Interactive Media	4	Main Boston	Tu	05:15 PM - 7:55 PM	1/6	11 Wks	\$1,760	
ID 3230	Human Factors and Interactive Design	4	Main Boston	Th	05:15 PM - 7:55 PM	1/8	11 Wks	\$1,760	

## Bioinformatics

Prefix Num	Title	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
BT 3135	Proteomics	4	Main Boston	M	05:15 PM - 7:55 PM	1/5	11 Wks	\$1,760	

## Clinical Trial Design

Prefix Num	Title	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
BT 3211	Validation and Auditing of Clinical Trial Information	4	Main Boston	W	05:15 PM - 7:55 PM	1/7	11 Wks	\$1,760	
PMC 3212	Clinical Drug Development Data Analysis	4	Main Boston	M	05:15 PM - 7:55 PM	1/5	11 Wks	\$1,760	

## Forensic Accounting

Prefix Num	Title	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
ACC 3220	Dissecting Financial Statements	4	Main Boston	Th	05:15 PM - 7:55 PM	1/8	11 Wks	\$1,760	

## Human Resources Management

Prefix Num	Title	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
HRM 3120	Strategic Recruitment, Training, and Performance Management	3	Downtown	W	5:15 PM - 7:15 PM	1/7	11 Wks	\$1,320	
HRM 3130	Employee Rights and Employer Obligations	3	Downtown	W	7:30 PM - 9:30 PM	1/7	11 Wks	\$1,320	

## Information Resources Management

Prefix Num	Title	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
IRM 3110	Network Security Management	4	Main Boston	W	05:15 PM - 7:55 PM	1/7	11 Wks	\$1,760	
IRM 3120	Emerging Technologies and Their Application	4	Main Boston	M	05:15 PM - 7:55 PM	1/5	11 Wks	\$1,760	

## Intellectual Property

Prefix Num	Title	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
IP 3220	Copyright Law	4	Main Boston	M	05:15 PM - 7:55 PM	1/5	11 Wks	\$1,760	
IP 3230	Patent Law	4	Main Boston	W	05:15 PM - 7:55 PM	1/7	11 Wks	\$1,760	

**Marketing Technologies**

Prefix Num	Title	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
MKT 3210	Customer Relationship Management	4	Main Boston	M	05:15 PM - 7:55 PM	1/5	11 Wks	\$1,760	
MKT 3230	E-Marketing Solutions	4	Main Boston	Th	05:15 PM - 7:55 PM	1/8	11 Wks	\$1,760	

**Network Security Management**

Prefix Num	Title	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
MIS 3182	Network Protection	4	Main Boston	W	05:15 PM - 7:55 PM	1/7	11 Wks	\$1,760	

**Nonprofit Management**

Prefix Num	Title	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
NPM 3110	Legal and Governance Issues in Nonprofit Organizations	3	Online			1/5	11 Wks	\$1,320	
NPM 3120	Financial Management for Nonprofit Organizations	3	Main Boston	W	7:30 PM - 9:30 PM	1/7	11 Wks	\$1,320	
NPM 3125	Promoting Nonprofit Organizations	3	Online			1/5	11 Wks	\$1,320	
NPM 3130	Fundraising and Development for Nonprofit Organizations	3	Main Boston	W	5:15 PM - 7:15 PM	1/7	11 Wks	\$1,320	

**QA/Domestic Regulatory Affairs**

Prefix Num	Title	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
RA 3200	Biologics Development: A QA/Regulatory Overview	4	Main Boston	Tu	05:15 PM - 7:55 PM	1/6	11 Wks	\$1,760	
RA 3201	New Drug Development: A QA/Regulatory Overview	4	Main Boston	Th	05:15 PM - 7:55 PM	1/8	11 Wks	\$1,760	

**Strategic Internet Management**

Prefix Num	Title	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
MIS 3220	Internet and E-Commerce Legal Issues	4	Main Boston	Tu	05:15 PM - 7:55 PM	1/6	11 Wks	\$1,760	
MKT 3230	E-Marketing Solutions	4	Main Boston	Th	05:15 PM - 7:55 PM	1/8	11 Wks	\$1,760	

**Vaccines: Technologies, Trends, and Bioterrorism**

Prefix Num	Title	Q.H.	Campus	Days	Times	Start	Term	Tuition	Notes
BIO 3250	Vaccines and the Immune System Function	4	Online			1/5	11 Wks	\$1,760	
BIO 3251	New Vaccine Technologies and the Impact of Bioterrorism	4	Online			1/5	11 Wks	\$1,760	

# Professional Development Course Schedule

## Automobile Damage Appraisal

Prefix Num	Title	Key #	Sec'd CEUs	Campus	Days	Times	Start	Term	Tuition	Notes
INS 5800	Automobile Damage Appraisal	00154	01	5	Main Boston	Tu Th	6:00 PM - 9:00 PM	1/6 10 Weeks	\$550	
		00160	45	5	Dedham	M W	6:00 PM - 9:00 PM	1/5 10 Weeks	\$550	
		00175	02	5	Fall River	M W	6:00 PM - 9:00 PM	1/5 10 Weeks	\$550	
		00181	21	5	Burlington	Tu Th	6:00 PM - 9:00 PM	1/6 10 Weeks	\$550	
		00196	03	5	Auburn	M W	6:00 PM - 9:00 PM	1/5 10 Weeks	\$550	
		09534	05	5	Main Boston	Sat	9:00 AM - 4:00 PM	1/10 10 Weeks	\$550	

## Building Design and Construction Management I FE-PE Exam Preparation

Prefix Num	Title	Key #	Sec'd CEUs	Campus	Days	Times	Start	Term	Tuition	Notes
CHE 5000	Professional Engineering Review: Chemical	08590	01	2.5	Main Boston	Th	6:00 PM - 9:00 PM	1/8 11 Weeks	\$850	
CIV 5050	Using Computers in Building Design and Construction	07176	45	2.2	Dedham	Tu	6:00 PM - 8:00 PM	1/6 10 Weeks	\$820	
CIV 5108	Design of Building Plumbing Systems	07181	45	3	Dedham	M	5:50 PM - 8:00 PM	1/5 10 Weeks	\$820	
		07197	01	3	Lexington	W	5:50 PM - 8:00 PM	1/7 10 Weeks	\$820	
CIV 5109	Design of Building Electrical Systems	07204	68	3	Downtown	W	5:30 PM - 7:40 PM	1/7 10 Weeks	\$820	
		07210	45	3	Dedham	W	5:50 PM - 8:00 PM	1/7 10 Weeks	\$820	
		07225	01	3	Lexington	Th	5:50 PM - 8:00 PM	1/8 10 Weeks	\$820	
CIV 5111	Architectural Technology and Building Materials	07231	45	3	Dedham	Tu	5:50 PM - 8:00 PM	1/6 10 Weeks	\$820	
CIV 5114	Construction Law	07246	45	2.5	Dedham	M	5:50 PM - 8:00 PM	1/5 10 Weeks	\$820	
CIV 5115	Construction Cost Estimating and Bidding	07251	45	3	Dedham	W	5:50 PM - 8:00 PM	1/7 10 Weeks	\$820	
		07267	01	3	Lexington	W	5:50 PM - 8:00 PM	1/7 10 Weeks	\$820	
CIV 5119	Managing Construction Contracts	07272	01	2.5	Lexington	Tu	5:50 PM - 8:00 PM	1/6 10 Weeks	\$820	
		07288	45	2.5	Dedham	Th	5:50 PM - 8:00 PM	1/8 10 Weeks	\$820	
CIV 5134	Scheduling Construction Projects	07293	01	2.5	Lexington	Tu	5:50 PM - 8:00 PM	1/6 10 Weeks	\$820	
		07301	45	2.5	Dedham	Th	5:50 PM - 8:00 PM	1/8 10 Weeks	\$820	
CIV 5168	Construction Supervisor's Building Code Review	07316	45	2.2	Dedham	M	6:00 PM - 9:00 PM	1/5 10 Weeks	\$820	
CIV 5170	Construction Blueprint Reading	07321	45	2.5	Dedham	M	5:50 PM - 8:00 PM	1/5 10 Weeks	\$820	
		07636	01	2.5	Lexington	W	5:50 PM - 8:00 PM	1/7 10 Weeks	\$820	
CIV 5174	Supervisory Management	07342	01	2.5	Lexington	Tu	5:50 PM - 8:00 PM	1/6 10 Weeks	\$820	
		07358	45	2.5	Dedham	W	5:50 PM - 8:00 PM	1/7 10 Weeks	\$820	
CIV 5228	Principles of Facilities Management 1	07363	45	2.2	Dedham	M	5:50 PM - 8:00 PM	1/5 10 Weeks	\$820	
		07379	01	2.2	Lexington	W	5:50 PM - 8:00 PM	1/7 10 Weeks	\$820	



**Building Design and Construction Management/FE-PE Exam Preparation (Cont.)**

Prefix Num.	Title	Key #	Sec'n	CEUs	Campus	Days	Times	Start	Term	Tuition	Notes
CIV 5245	Construction Project Management 1	07384	01	2.2	Lexington	M	5:50 PM - 8:00 PM	1/5	10 Weeks	\$820	
		07390	45	2.2	Dedham	Tu	5:50 PM - 8:00 PM	1/6	10 Weeks	\$820	
		07407	68	2.2	Downtown	Th	8:00 AM - 10:10 AM	1/8	10 Weeks	\$820	
CIV 5246	Construction Project Management 2	07412	68	2.2	Downtown	M	5:30 PM - 7:40 PM	1/5	10 Weeks	\$820	
		07428	01	2.2	Lexington	Tu	5:50 PM - 8:00 PM	1/6	10 Weeks	\$820	
		07433	45	2.2	Dedham	Tu	5:50 PM - 8:00 PM	1/6	10 Weeks	\$820	
CIV 5307	Introduction to Fire Protection Systems	07449	45	2.2	Dedham	Th	5:50 PM - 8:00 PM	1/8	10 Weeks	\$820	
CIV 5450	Civil Engineering - Structural Focus	08579	01	3.2	Main Boston	W	6:00 PM - 9:00 PM	1/7	11 Weeks	\$850	
CIV 5655	Introduction to AutoCAD	07454	21	2	Burlington	Tu	6:00 PM - 8:00 PM	1/6	10 Weeks	\$820	
EE 5799	Professional Engineering Review: Electrical	08612	21	3.2	Burlington	Tu	6:00 PM - 9:00 PM	1/6	11 Weeks	\$850	
ENV 5350	Professional Engineering Review: Environmental	08584	01	3.2	Main Boston	Th	6:00 PM - 9:00 PM	1/8	11 Weeks	\$850	
ME 5100	Direct Digital Controls and Energy Management Systems	07460	01	3	Lexington	Th	5:50 PM - 8:00 PM	1/8	10 Weeks	\$820	
ME 5168	Fundamentals of Engineering (FE) License Exam Prep	08542	21	2.5	Burlington	Tu	6:00 PM - 9:00 PM	1/13	10 Weeks	\$695	
		08558	45	2.5	Dedham	W	6:00 PM - 9:00 PM	1/14	10 Weeks	\$695	
		08563	01	2.5	Main Boston	Th	6:00 PM - 9:00 PM	1/15	10 Weeks	\$695	
ME 5170	Professional Engineering Review: Mechanical	08607	45	3.2	Dedham	W	6:00 PM - 9:00 PM	1/7	11 Weeks	\$850	
ME 5182	Mechanical Cost Estimating and Bidding	07475	68	2.5	Downtown	Th	5:30 PM - 7:40 PM	1/8	10 Weeks	\$820	
ME 5206	Testg, Adjustg, & Balancg HVAC Systems/Air & Water	08488	45	2.5	Dedham	M	5:50 PM - 8:00 PM	1/5	10 Weeks	\$820	
ME 5303	Intro to HVAC Sys 1	08493	68	2.2	Downtown	M	5:30 PM - 7:40 PM	1/5	10 Weeks	\$820	
		08501	01	2.2	Lexington	W	5:50 PM - 8:00 PM	1/7	10 Weeks	\$820	
		08516	45	2.2	Dedham	Th	5:50 PM - 8:00 PM	1/8	10 Weeks	\$820	
ME 5304	HVAC Systems Design 2	08521	01	2.5	Lexington	W	5:50 PM - 8:00 PM	1/7	10 Weeks	\$820	
ME 5307	Intelligent Bldg Sys	08537	45	2.5	Dedham	Tu	5:50 PM - 8:00 PM	1/6	10 Weeks	\$820	

**Finance**

Prefix Num.	Title	Key #	Sec'n	CEUs	Campus	Days	Times	Start	Term	Tuition	Notes
FI 5301	CFA® Level 1 Review	00128	68	4	Downtown	Th	5:30 PM - 7:30 PM	1/8	20 Weeks	\$1,495	
FI 5302	CFA® Level 2 Review	00133	68	4	Downtown	Tu	5:30 PM - 7:30 PM	1/6	20 Weeks	\$1,495	
FI 5701	CFP™ I Financial Planning Process and Insurance	00021	68	3	Downtown	Tu	5:45 PM - 8:45 PM	1/6	10 Weeks	\$425	
		00079	21	3	Burlington	Sat Sun	8:00 AM - 4:00 PM	1/10	Special	\$425	Weekend format: Meets 1/10, 1/11, 1/24, and 1/25.
FI 5702	CFP™ II Investment Planning	00037	68	3	Downtown	Th	5:45 PM - 8:45 PM	1/8	10 Weeks	\$425	
		00107	21	3	Burlington	Sat Sun	8:00 AM - 4:00 PM	2/7	Special	\$425	Weekend format: Meets 2/7, 2/8, 2/28, and 2/29.

**Finance (Cont.)**

Prefix Num.	Title	Key #	Sec'n	CEUs	Campus	Days	Times	Start	Term	Tuition	Notes
FI 5703	CFP™ III Income Tax Planning	00042	68	3	Downtown	W	5:45 PM - 8:45 PM	1/7	10 Weeks	\$425	
00084		21	3	Burlington	Sat Sun		8:00 AM - 4:00 PM	3/13	Special	\$425	Weekend format: Meets 3/13, 3/14, 3/27, and 3/28.
FI 5704	CFP™ IV Retirement Planning and Employee Benefits	00058	68	3	Downtown	Th	5:45 PM - 8:45 PM	1/8	10 Weeks	\$425	
00090		21	3	Burlington	Sat Sun		8:00 AM - 4:00 PM	1/10	Special	\$425	Weekend format: Meets 1/10, 1/11, 1/24, and 1/25.
FI 5705	CFP™ V Estate Planning	00063	68	3	Downtown	Tu	5:45 PM - 8:45 PM	1/6	10 Weeks	\$425	
00112		21	3	Burlington	Sat Sun		8:00 AM - 4:00 PM	2/7	Special	\$425	Weekend format: Meets 2/7, 2/8, 2/28, and 2/29.

**Human Resources Management**

Prefix Num.	Title	Key #	Sec'n	CEUs	Campus	Days	Times	Start	Term	Tuition	Notes
HRM 5100	Human Resources Management Fundamentals	00245	68	1.5	Downtown	Th	6:00 PM - 9:00 PM	1/8	6 Weeks	\$395	
00251		21	1.5	Burlington	Tu		6:00 PM - 9:00 PM	1/6	6 Weeks	\$395	
HRM 5590	SHRM® Learning System	00219	68	3	Downtown	Th	6:00 PM - 9:00 PM	2/19	10 Weeks	\$995	
00224		21	3	Burlington	Tu		6:00 PM - 9:00 PM	2/17	10 Weeks	\$995	
00230		45	3	Dedham	W		6:00 PM - 9:00 PM	2/18	10 Weeks	\$995	
09443		01	3	Main Boston	Sat		9:00 AM - 12 Noon	2/21	10 Weeks	\$995	
09491		05	3	Bourne	Tu		6:00 PM - 9:00 PM	2/17	10 Weeks	\$995	

**Management**

Prefix Num.	Title	Key #	Sec'n	CEUs	Campus	Days	Times	Start	Term	Tuition	Notes
MGT 5500	High Performance Management	00149	01	3.9	Main Boston	W	6:00 PM - 9:00 PM	1/17	13 Weeks	\$1,750	1st Meeting Sat 1/17, 8:30-noon, with get-acquainted breakfast before class. Course meets Wednesdays thereafter.
MGT 5501	Supervisor Development	07043	01	3.6	Main Boston	Tu	6:00 PM - 9:00 PM	1/13	12 Weeks	\$995	

**Meeting Management**

Prefix Num.	Title	Key #	Sec'n	CEUs	Campus	Days	Times	Start	Term	Tuition	Notes
MM 5100	Introduction to Meeting Management	07085	68	1.8	Downtown	W	6:00 PM - 9:00 PM	1/7	6 Weeks	\$475	
07113		69	1.8	Downtown	Tu		6:00 PM - 9:00 PM	2/24	6 Weeks	\$475	
07140		45	1.8	Dedham	Tu		6:00 PM - 9:00 PM	1/6	6 Weeks	\$475	
MM 5101	Program Design	07091	68	1.8	Downtown	W	6:00 PM - 9:00 PM	1/7	6 Weeks	\$475	
MM 5102	On-Site Conference Management	07134	68	1.8	Downtown	Th	6:00 PM - 9:00 PM	2/26	6 Weeks	\$475	

**Meeting Management (Cont.)**

Prefix Num	Title	Key #	Sec'n	CEUs	Campus	Days	Times	Start	Term	Tuition	Notes
MM 5103	Budgeting, Financial Mgmt, and Negotiating Techniques	07155	45	1.8	Dedham	Tu	6:00 PM - 9:00 PM	1/6	6 Weeks	\$475	
MM 5104	Site Selection	07108	68	1.8	Downtown	Tu	6:00 PM - 9:00 PM	1/6	6 Weeks	\$475	
		09529	45	1.8	Dedham	Tu	6:00 PM - 9:00 PM	2/24	6 Weeks	\$475	
MM 5105	Audio Visual and Technology	07129	68	1.8	Main Boston	Tu	6:00 PM - 9:00 PM	2/24	6 Weeks	\$475	

**Paralegal and Legal Nurse Consulting**

Prefix Num	Title	Key #	Sec'n	CEUs	Campus	Days	Times	Start	Term	Tuition	Notes
PRL 5100	Paralegal Certificate Program	10.4			Dedham	Tu Th Sat	6:30 PM - 9:30 PM	1/6	12 Weeks	\$2,995	Course meets Tu, Th, and over 6 or 7 Sats. Application required: call 617.373.7682.
		10.4			Burlington	M Th Sat	6:30 PM - 9:30 PM	1/5	12 Weeks	\$2,995	Course meets M, Th, and over 6 or 7 Sats. Application required: call 617.373.7682.
		10.4			Downtown	M W Sat	6:00 PM - 9:00 PM	1/5	12 Weeks	\$2,995	Course meets M, W, and over 6 or 7 Sats. Application required: call 617.373.7682.
		10.4			Main Boston	Tu Th Sat	6:30 PM - 9:30 PM	1/5	12 Weeks	\$2,995	Course meets Tu, Th, and over 6 or 7 Sats. Application required: call 617.373.7682.
PRL 5200	Legal Nurse Consulting	10.5			Online			1/5	12 Weeks	\$2,995	Application required: call 617.373.7682.
											Application Required; e-mail e.hudon@neu.edu.

**Purchasing**

Prefix Num	Title	Key #	Sec'n	CEUs	Campus	Days	Times	Start	Term	Tuition	Notes
PUR 5100	Essentials of Purchasing <sup>®</sup>	09721	45	1.6	Dedham	M Tu	8:30 AM - 4:30 PM	3/8	2 Days	\$850	Meets 3/8 and 3/9. Call 617.373.2418 to register.
PUR 5105	How to Purchase Services <sup>SM</sup>	09693	45	1.6	Dedham	W Th	8:30 AM - 4:30 PM	3/10	2 Days	\$850	Meets 3/10 and 3/11. Call 617.373.2418 to register.
PUR 5106	Improving Negotiation Skills <sup>SM</sup>	09701	45	1.6	Dedham	M Tu	8:30 AM - 4:30 PM	1/12	2 Days	\$850	Meets 1/12 and 1/13. Call 617.373.2418 to register.
PUR 5108	E-Commerce -- Supply Chain Super Tool <sup>SM</sup>	09716	45	1.6	Dedham	W Th	8:30 AM - 4:30 PM	1/14	2 Days	\$850	Meets 1/14 and 1/15. Call 617.373.2418 to register.



**State-of-the-Art Technology Programs**

Prefix Num	Title	Key #	Sec#	CEUs	Campus	Days	Times	Start	Term	Tuition	Notes
CHE 5410	Thin Film Deposition Techniques	07481	21	2	Burlington	Tu	6:00 PM - 8:00 PM	1/6	10 Weeks	\$995	
COM 5380	Introduction to Software Quality Assurance	07496	21	2	Burlington	Tu	6:00 PM - 8:00 PM	1/5	10 Weeks	\$995	
				2	Online			1/5	10 Weeks	\$995	Register at www.nuol.edu.
COM 5381	Peer Reviews and Inspections			1.2	Online			1/5	10 Weeks	\$600	Register at www.nuol.edu.
COM 5382	Introduction to Configuration and Release Management	07503	21	2	Burlington	Th	6:00 PM - 8:00 PM	1/8	10 Weeks	\$995	
COM 5383	Introduction to Software Testing			2	Online			1/5	10 Weeks	\$995	Register at www.nuol.edu.
COM 5386	SQA Tool Selection Methodology	07519	21	2	Burlington	Tu	6:00 PM - 8:00 PM	1/6	10 Weeks	\$995	
COM 5430	Introduction to Software Engineering	07524	21	2	Burlington	M	6:00 PM - 8:00 PM	1/5	10 Weeks	\$995	
				2	Online			1/5	10 Weeks	\$995	Register at www.nuol.edu.
COM 5443	UNIX System Administration 1	07530	21	2	Burlington	Tu	6:00 PM - 8:00 PM	1/6	10 Weeks	\$995	
COM 5444	UNIX System Administration 2	07545	21	2	Burlington	M	6:00 PM - 8:00 PM	1/5	10 Weeks	\$995	
COM 5460	UNIX for System Programmers	09581	21	2	Burlington	Th	6:00 PM - 8:00 PM	1/8	10 Weeks	\$995	
COM 5462	UNIX: Distributed Systems 1	07551	21	2	Burlington	W	6:00 PM - 8:00 PM	1/7	10 Weeks	\$995	
COM 5478	Linux Networking	07566	21	3	Burlington	Th	6:00 PM - 9:00 PM	1/8	10 Weeks	\$1,395	
COM 5532	SQL-in-a-Day	07571	21	0.7	Burlington	F	8:30 AM - 4:30 PM	2/13	1 Day	\$480	
COM 5551	Relational Database Design	07587	21	3	Burlington	M	6:00 PM - 9:00 PM	1/5	10 Weeks	\$1,395	
		08361	68	3	Downtown	Tu	6:00 PM - 9:00 PM	1/6	10 Weeks	\$1,395	
COM 5552	Building Intelligent Databases with Oracle: L/L	07592	21	3	Burlington	W	6:00 PM - 9:00 PM	1/7	10 Weeks	\$1,395	
		08376	68	3	Downtown	Tu	6:00 PM - 9:00 PM	1/6	10 Weeks	\$1,395	
COM 5561	Microsoft SQL Server	08381	68	3	Downtown	Th	6:00 PM - 9:00 PM	1/8	10 Weeks	\$1,395	
COM 5562	Advanced Microsoft SQL Server Programming: L/L	08397	68	3	Downtown	Sat	9:00 AM - 12 Noon	1/10	10 Weeks	\$1,395	
COM 5571	Data Warehousing: From Design to Implementation	07600	21	2	Burlington	Tu	6:00 PM - 8:00 PM	1/6	10 Weeks	\$995	
COM 5600	C Programming: Lecture/Lab	08201	45	2	Dedham	M	8:00 PM - 10:00 PM	1/5	10 Weeks	\$995	
COM 5607	Programming Concepts Using C: Lecture/Lab	08217	45	3	Dedham	Tu	6:00 PM - 9:00 PM	1/6	10 Weeks	\$1,395	
COM 5625	C++ Programming	07615	21	2	Burlington	W	6:00 PM - 8:00 PM	1/7	10 Weeks	\$995	
COM 5626	Object-Oriented Programming	08222	45	2	Dedham	Th	6:00 PM - 10:00 PM	1/8	5 Weeks	\$995	
COM 5627	Object-Oriented Design	08238	45	2	Dedham	Th	6:00 PM - 10:00 PM	2/12	5 Weeks	\$995	
COM 5628	Advanced C++ Programming	08243	45	2	Dedham	Tu	8:00 PM - 10:00 PM	1/6	10 Weeks	\$1,155	
COM 5639	C# Programming	07621	21	2	Burlington	Th	6:00 PM - 8:00 PM	1/8	10 Weeks	\$1,155	
		08404	68	2	Downtown	M	6:00 PM - 8:00 PM	1/5	10 Weeks	\$1,155	
COM 5648	C++ Programming: Lecture/Lab	07337	21	3	Burlington	W	6:00 PM - 9:00 PM	1/7	10 Weeks	\$1,395	
COM 5655	Web Database Integration w/Open Source	07641	21	2	Burlington	Th	6:00 PM - 8:00 PM	1/8	10 Weeks	\$995	
COM 5774	Disaster Recovery Planning and Implementation	07657	21	2	Burlington	M	6:00 PM - 8:00 PM	1/5	10 Weeks	\$995	
COM 5830	Data Communications	07662	21	2	Burlington	M	6:00 PM - 8:00 PM	1/5	10 Weeks	\$995	
		08259	45	2	Dedham	Tu	8:30 AM - 4:30 PM	1/13	3 Weeks	\$995	Meets 1/13, 1/20, and 1/27.

**State-of-the-Art Technology Programs (Cont.)**

Prefix Num	Title	Key #	Sech	CEUs	Campus	Days	Times	Start	Term	Tuition	Notes
COM 5835	Interconnecting Cisco Network Devices (ICND)	07678	21	2	Burlington	Tu	6:00 PM - 8:00 PM	1/6	10 Weeks	\$995	
COM 5840	Data Transmission and Switching	08264	45	2	Dedham	W	6:00 PM - 8:00 PM	1/7	10 Weeks	\$995	
COM 5843	LANs, WANs, and Internetworking	08270	45	2	Dedham	Tu	6:00 PM - 8:00 PM	1/6	10 Weeks	\$995	
COM 5844	Network Infrastructure: Planning and Design	08285	45	2	Dedham	Tu	6:00 PM - 8:00 PM	1/6	10 Weeks	\$995	
COM 5845	TCP/IP Architecture, Protocols, and Algorithms	08291	45	2	Dedham	W	8:30 AM - 4:30 PM	2/18	3 Weeks	\$995	Meets 2/18, 2/25, and 3/3.
		08308	46	2	Dedham	M	6:00 PM - 8:00 PM	1/5	10 Weeks	\$995	
COM 5887	UNIX Shell Programming L/L	07683	21	3	Burlington	W	6:00 PM - 9:00 PM	1/7	10 Weeks	\$1,395	
COM 5896	Voice, Video, & Fax Over IP: Economics and Tech'y	07699	21	2	Burlington	Tu	6:00 PM - 8:00 PM	1/6	10 Weeks	\$1,155	
		08313	45	2	Dedham	Sat	9:00 AM - 11:00 AM	1/10	10 Weeks	\$1,155	
		09597	68	2	Downtown	Th	6:00 AM - 8:00 PM	1/8	10 Weeks	\$1,155	
COM 5897	Multiprotocol Label Switching	07706	21	2	Burlington	W	6:00 PM - 8:00 PM	1/7	10 Weeks	\$995	Hybrid class; see Page 30.
COM 5898	Windows 2000 Security: Lecture/Lab	09971	21	3	Burlington	Tu	6:00 PM - 9:00 PM	1/8	10 Weeks	\$1,395	
COM 5911	Wireless Communications	07711	21	2	Burlington	M	6:00 PM - 8:00 PM	1/5	10 Weeks	\$995	
		08410	68	2	Downtown	M	6:00 PM - 8:00 PM	1/5	10 Weeks	\$995	
COM 5912	TCP/IP Network Implementation	07727	21	2	Burlington	M	8:30 AM - 4:30 PM	2/2	3 Weeks	\$995	Meets 2/2, 2/9, and 2/16.
		07732	22	2	Burlington	Tu	6:00 PM - 8:00 PM	1/6	10 Weeks	\$995	
COM 5916	Advanced Wireless Communications	07748	21	2	Burlington	W	6:00 PM - 8:00 PM	1/7	10 Weeks	\$995	
COM 5921	Introduction to Oracle Using SQL*Plus	07753	21	3	Burlington	Tu	6:00 PM - 9:00 PM	1/6	10 Weeks	\$1,395	
COM 5922	Advanced Oracle Programming with PL/SQL: L/L	09684	21	3	Burlington	Th	6:00 PM - 9:00 PM	1/8	10 Weeks	\$1,395	
COM 5923	Cellular Data Networking	07769	21	2	Burlington	W	6:00 PM - 8:00 PM	1/7	10 Weeks	\$995	
COM 5926	Voice over IP and Convergent Networks	09610	21	2	Burlington	W	6:00 PM - 8:00 PM	1/7	10 Weeks	\$995	
COM 5929	Advanced Visual Basic Programming: Lecture/Lab	08355	68	3	Downtown	M	6:00 PM - 9:00 PM	1/5	10 Weeks	\$1,395	
COM 5935	Visual Basic.Net Programming	07774	21	3	Burlington	Th	6:00 PM - 9:00 PM	1/8	10 Weeks	\$1,395	
COM 5940	Programming.NET Web Services	07780	21	3	Burlington	M	6:00 PM - 9:00 PM	1/5	10 Weeks	\$1,395	
COM 5941	VB.NET for Visual Basic Programmers	07795	21	3	Burlington	Tu	6:00 PM - 9:00 PM	1/6	10 Weeks	\$1,395	
COM 5970	Oracle Database Administration	07802	21	8.8	Burlington	Sat	8:30 AM - 5:00 PM	1/10	11 Weeks	\$4,095	
COM 5971	Windows 2000 Professional Administration: L/L	08126	45	2	Dedham	Tu	6:00 PM - 8:00 PM	1/6	10 Weeks	\$995	
COM 5972	Windows 2000 Server Administration	08131	45	2	Dedham	Tu	8:00 PM - 10:00 PM	1/6	10 Weeks	\$1,155	
COM 5975	System Forensics	08431	68	2	Downtown	Tu	6:00 PM - 8:00 PM	1/6	10 Weeks	\$995	
COM 5976	Corporate Security Policy	08446	68	2	Downtown	Th	6:00 PM - 8:00 PM	1/8	10 Weeks	\$995	
COM 5978	Oracle Internet Application Development: L/L	07818	21	8.8	Burlington	Sat	8:30 AM - 5:00 PM	1/10	11 Weeks	\$4,095	
COM 5990	Software Architecture	07823	21	2	Burlington	Tu	8:00 AM - 10:00 AM	1/6	10 Weeks	\$995	
COM 5991	Component Design Using UML	07839	21	2	Burlington	Tu	6:00 PM - 8:00 PM	1/6	10 Weeks	\$995	
COM 5992	Software Reuse	07844	21	2	Burlington	W	8:00 AM - 10:00 AM	1/7	10 Weeks	\$995	
COM 5996	Software Design Patterns	07850	21	3	Burlington	W	6:00 PM - 9:00 PM	1/7	10 Weeks	\$995	

**State-of-the-Art Technology Programs (Cont.)**

Prefix	Nm	Title	Key #	Sec'n	CEUs	Campus	Days	Times	Start	Term	Tuition	Notes
COM	5997	Data Structures with Java	07865	21	3	Burlington	Tu	6:00 PM - 9:00 PM	1/6	10 Weeks	\$995	
COM	5998	Software Refactoring	07871	21	3	Burlington	Th	6:00 PM - 10:00 PM	1/8	10 Weeks	\$995	
EE	5401	Fundmntls of Telecommunications for the Nontechnical	07886	21	2	Burlington	Th	6:00 PM - 8:00 PM	1/8	10 Weeks	\$995	
EE	5403	Optical Networking	09625	21	2	Burlington	W	8:00 PM - 10:00 PM	1/7	10 Weeks	\$995	
EE	5405	Principles of Telecommunications	07891	21	2	Burlington	Tu	6:00 PM - 8:00 PM	1/6	10 Weeks	\$995	
			08329	45	2	Dedham	M	8:30 AM - 4:30 PM	1/5	3 Weeks	\$995	Meets 1/5, 1/12, and 1/26.
			09631	68	2	Downtown	W	6:00 PM - 8:00 PM	1/7	10 Weeks	\$995	
EE	5408	Next Generation High Performance Switch Architectures	09646	68	1.2	Downtown	F Sat	10:00 AM - 4:00 PM	2/6	2 Days	\$650	Meets 2/6 and 2/7.
EE	5412	Transmission Systems	07909	21	2	Burlington	Tu	6:00 PM - 8:00 PM	1/6	10 Weeks	\$995	
EE	5415	Introduction to Local Area Networks	07914	21	2	Burlington	Tu	6:00 PM - 10:00 PM	1/6	5 Weeks	\$995	
EE	5416	Intensive Local Area Networks Lab	07920	21	2	Burlington	Tu	6:00 PM - 10:00 PM	2/10	5 Weeks	\$1,155	
EE	5680	Introduction to Solid State Principles	09651	21	2	Burlington	Th	6:00 PM - 8:00 PM	1/8	10 Weeks	\$995	
EE	5697	Semiconductor Optoelectronics Technology Briefing	08082	21	0.8	Burlington	W	8:30 AM - 4:30 PM	2/4	1 Day	\$495	
EE	5704	Principles of Fiber Optic Communications	07935	21	2	Burlington	W	6:00 PM - 8:00 PM	1/7	10 Weeks	\$995	
EE	5705	Integrated Circuit Fabrication	09667	21	2	Burlington	W	6:00 PM - 8:00 PM	1/7	10 Weeks	\$995	
EE	5791	Introduction to Digital Signal Processing	07941	21	2	Burlington	Th	6:00 PM - 8:00 PM	1/8	10 Weeks	\$995	
EE	5899	Introduction to Microwave Engineering	08098	21	2	Burlington	W	6:00 PM - 8:00 PM	1/7	10 Weeks	\$995	
TMG	5222	Web Services Explained-An Executive Briefing	08467	68	0.6	Downtown	Th	8:30 AM - 4:30 PM	2/12	1 Day	\$495	
TMG	5232	Java Server Pages (JSP) Development	08334	45	3	Dedham	Sat	8:30 AM - 12:30 PM	1/10	10 Weeks	\$1,395	
TMG	5237	Transforming Data with XSL	08340	45	2	Dedham	Sat	8:30 AM - 12:30 PM	2/14	5 Weeks	\$995	Meets 2/14, 2/21, 2/28, 3/6, and 3/13.
TMG	5241	J2EE1: Java 2Enterprise Edition Overview	07956	21	2	Burlington	M	6:00 PM - 8:00 PM	1/5	10 Weeks	\$1,155	
TMG	5242	J2EE2: Application Server Development	09737	21	3	Burlington	M	6:00 PM - 9:00 PM	1/5	10 Weeks	\$1,395	
TMG	5248	Dynamic Server Side Web Prog. w/active	08147	45	2	Dedham	Sat	9:00 AM - 11:00 AM	1/10	10 Weeks	\$1,155	
TMG	5256	Microsoft Visual InterDev: Lecture/Lab	08152	45	3	Dedham	M	6:00 PM - 9:00 PM	1/5	10 Weeks	\$1,395	
TMG	5266	ASP.NET Programming	07961	21	3	Burlington	Tu	6:00 PM - 9:00 PM	1/6	10 Weeks	\$1,395	
TMG	5274	Designing and Developing Web Content	07977	21	2	Burlington	Tu	8:00 PM - 10:00 PM	1/6	10 Weeks	\$1,155	
TMG	5279	Image Editing for the Web: Lecture/Lab	07982	21	2	Burlington	M	8:00 PM - 10:00 PM	1/5	10 Weeks	\$1,155	
TMG	5284	Java Programming Advanced: Lecture/Lab	08105	45	3	Dedham	W	6:00 PM - 9:00 PM	1/7	10 Weeks	\$1,395	
TMG	5286	Java Programming: Lecture/Lab	08111	21	3	Burlington	M	6:00 PM - 9:00 PM	1/5	10 Weeks	\$1,395	
TMG	5289	Internet/Intranet Security and Firewalls	07998	21	2	Burlington	W	8:00 PM - 10:00 PM	1/7	10 Weeks	\$1,155	
TMG	5306	Web Site Usability	08451	68	2	Downtown	M	6:00 PM - 8:00 PM	1/5	10 Weeks	\$1,155	
TMG	5308	Database Web Integration	08009	21	2	Burlington	Th	8:00 PM - 10:00 PM	1/8	10 Weeks	\$1,155	
TMG	5314	Enterprise Java Beans w/JavaServer Pages	08014	21	2	Burlington	Th	8:00 PM - 10:00 PM	1/8	10 Weeks	\$1,155	
TMG	5317	Web Server Administration: Lecture/Lab	08168	45	2	Dedham	Th	6:00 PM - 8:00 PM	1/8	10 Weeks	\$1,155	
TMG	5327	Mngng a Web Server with MS Internet Info Server(IIS)	08173	45	2	Dedham	F	6:00 PM - 8:00 PM	1/9	10 Weeks	\$1,155	



**State-of-the-Art Technology Programs (Cont.)**

Prefix Num	Title	Key #	Sec#	CEUs	Campus	Days	Times	Start	Term	Tuition	Notes
TMG 5330	Web Development with XML	08189	45	2	Dedham	Sat	9:00 AM - 11:00 AM	1/10	10 Weeks	\$1,155	
TMG 5332	Applying Python to E-Business	08020	21	2	Burlington	Sat	9:00 AM - 11:00 AM	1/10	10 Weeks	\$995	
TMG 5372	Internet Systems Architecture	08035	21	3	Burlington	M	6:00 PM - 9:00 PM	1/5	10 Weeks	\$1,395	
TMG 5374	Web Development with DHTML: Lecture/Lab	08041	21	2	Burlington	Th	6:00 PM - 8:00 PM	1/8	10 Weeks	\$1,155	
				2	Online			1/5	10 Weeks	\$1,155	Register at www.nuol.edu.
TMG 5382	JavaScript Programming: Lecture/Lab	08056	21	3	Burlington	Sat	9:00 AM - 12 Noon	1/10	10 Weeks	\$1,395	
TMG 5383	Developing Internet Applications with Java	08061	21	2	Burlington	Sat	9:00 AM - 11:00 AM	1/10	10 Weeks	\$995	
TMG 5501	Introduction to Unified Modeling Language (UML)	08194	45	2	Dedham	Tu	6:00 PM - 8:00 PM	1/6	10 Weeks	\$1,155	
TMG 5510	Software Project Management	08077	21	2	Burlington	Th	6:00 PM - 8:00 PM	1/8	10 Weeks	\$995	
				2	Online			1/5	10 Weeks	\$995	Register at www.nuol.edu.

# Tuition and Fees

## New Combined Offices

The Customer Service Center is now providing service from its new home in 120 Hayden Hall. The Registrar's Office has been redesigned to combine student billing, account functions, and the Husky Card ID operation with the already-existing Registrar services. This conveniently located office will now be able to jointly address the overlapping needs of students as they plan their Northeastern education and manage the associated costs. In addition, please see the expanded student self-services on the Web at **myNEU.neu.edu**.

Tuition rates and fees are subject to revision by the Board of Trustees at any time. Tuition for University College and Lowell Institute School students is billed per hour of credit, with some exceptions.

## Tuition Rates (per credit hour)

University College Undergraduate	\$232/q.h.
NUOL Undergraduate	\$812/3-q.h. course
(rates vary for graduate and noncredit courses; visit <a href="http://www.nuol.edu">www.nuol.edu</a> for details)	\$1,624/6-q.h.course
UC Graduate Certificate Programs	\$440/q.h.
The Lowell Institute School	\$310/s.h.

## Special Rates

UC Part-time Nursing	\$327/q.h.
Emergency Medical Technician Basic	\$960/course
Paramedic Technology Certificate Course	\$240/q.h.
Computer Systems Specialist Program	\$9,495/full program

q.h. = quarter hour

s.h. = semester hour

University College students enrolled in one or more classes on the Boston campus pay \$8.25 per quarter for the facilities and services in the student center. Other part-time programs under a semester calendar pay a \$10 fee.

## Reduced Rates for Intensive Courses

University College offers a selection of six- and eight-quarter-hour intensive courses. Intensives are identified as those courses listed with (Intensive) in the course title which combine two courses into one course. Intensives running on Fridays and Saturdays are offered at a special reduced rate that is \$200 less than the normal tuition. Six- and eight-quarter-hour intensives running Mondays through Thursdays are offered at the special reduced rate of \$100 less than the normal tuition.

Please note that hybrid intensive courses and NUOL online intensive courses do not qualify for tuition reductions.

Please also note that "special" classes that meet on alternative schedules such as for three all-day class meetings are not eligible for discounts. These reduced rates do not apply to any courses that are already offered at a special tuition rate. These special rates do not apply to summer courses that meet in four-, five-, or six-week terms.

## Tuition Payments

Full payment of tuition and other related charges is due on the Saturday at the end of the first week of class. The following are accepted methods of payment:

- Check or Money Order made payable to Northeastern University
- MasterCard, Visa, Discover, or American Express. Payments may be made in person or by calling our 24-hour automated charge line **617.373.2319** or **800.937.4067** (outside Massachusetts)
- Enrollment in a monthly payment option plan

# Tuition and Fees

Students are responsible for the prompt payment of all bills. If a bill has not been received by the first week of the quarter, please go to the Customer Service Center (120 Hayden Hall) or call **617.373.2270**; **TTY 617.373.3881**, and a bill will be created for you. Any discrepancies in your bill should be brought to the attention of the Customer Service Center. If there is a billing problem, pay the undisputed portion of the bill to avoid any additional late fees.

Transcripts and other academic records will not be released until all financial obligations to the University have been met.

## Monthly Payment Options

Northeastern University offers a monthly payment plan each quarter to University College students. This is an interest-free and convenient way to pay your educational expenses. The plan is administered by Academic Management Services. For additional information or to enroll, please call **800.635.0120** or visit **www.tuitionpay.com**. There is a \$30 fee associated with this option. Payments for the winter quarter are due as follows:

**January 5-17, 2004** – first payment plus the \$30 enrollment fee

**February 2, 2004** – second payment

**March 1, 2004** – third payment

## Late Payments

A late fee will be added to the balance for all students who do not pay the amount due in full or make arrangements for the monthly payment option plan by the first Saturday of the quarter.

## Refunds

Students who officially withdraw during an academic term will receive a tuition refund based on the policy specified on this page. Institutional funds awarded by Northeastern University will be adjusted based on the actual charges incurred during the term. Funds from federal Title IV programs will be returned to the government according to federal regulations. The federal government's "return of funds" policy dictates that a student's eligibility for federal financial aid is determined by the number of days enrolled in the term. The refund will be calculated from the date the withdrawal form is approved by the Registrar's Office.

Tuition credits are granted through the first five weeks of a full term or first two weeks of a half term based on the date of the official withdrawal processed by the Registrar's Office. Nonattendance does not constitute official withdrawal. Credit policies vary according to the duration of the course. Typical tuition adjustments are made according to the following schedule:

### Official Withdrawal Adjustment - each week ends on Saturday.

#### During Full Semesters or Quarters

During the first week - 100% refund  
 During the second week - 90% refund  
 During the third week - 80% refund  
 During the fourth week - 60% refund  
 During the fifth week - 40% refund  
 After the fifth week - no refund

#### During Four-, Five-, and Six-Week Terms

During the first week - 100% refund  
 During the second week - 50% refund  
 After the second week - no refund

Payment option and credit policies vary on some courses such as intensives, workshops, and special sequence courses that start at other times during the year. If you are unsure about a course you are taking, contact the Customer Service Center, **617.373.2270** or **customerservice@neu.edu**.

The credit will be calculated from the date the withdrawal form is processed by the Registrar's Office.



## Accreditation

Northeastern University is accredited by the New England Association of Schools and Colleges, Inc., a nongovernmental, nationally recognized organization whose affiliated institutions include elementary schools through collegiate institutions offering post-graduate instruction.

# Policy Statements

The Adult and Continuing Education Winter 2004 *Schedule* contains Northeastern University's primary statements about these academic programs and degree and certificate requirements, as authorized by the president and the Board of Trustees. For information about other academic policies and procedures; student responsibilities; student academic and co-curricular life; faculty rights and responsibilities; or general personnel policies, benefits, and services, please refer to the University College *Bulletin*, the Web site [www.ace.neu.edu](http://www.ace.neu.edu), *Academic Operations Manual*, *Undergraduate and Graduate Student Handbook*, *Cooperative Education Handbook*, *Faculty Handbook*, *Benefits and Services Handbook*, or related procedural guides, as appropriate.

## Campus Safety

Northeastern University is committed to assisting all members of the University community in providing for their own safety and security. Information regarding campus security and personal safety including topics such as crime prevention, university police law enforcement authority, crime reporting policies, crime statistics for the most recent three-year period, and disciplinary procedures is available upon request from the Northeastern University Director of Public Safety, 360 Huntington Avenue, Boston, MA 02115 or by calling **617.373.2696**.

## Equal Opportunity Policy

Northeastern University does not discriminate on the basis of race, color, religion, sex, sexual orientation, age, national origin, disability, or veteran status in admission to, access to, treatment in, or employment in its programs and activities. In addition, Northeastern University will not condone any form of sexual harassment. Handbooks containing the University's nondiscrimination policies and its grievance procedures are available in the Office of Affirmative Action, 424 Columbus Place. Inquiries regarding the University's nondiscrimination policies may be directed to: Donnie Perkins, Dean/Director, Office of Affirmative Action and Diversity, Northeastern University, 360 Huntington Ave. - 424 CP, Boston, MA 02115, tel. **617.373.2133**; TTY **617.373.5814**.

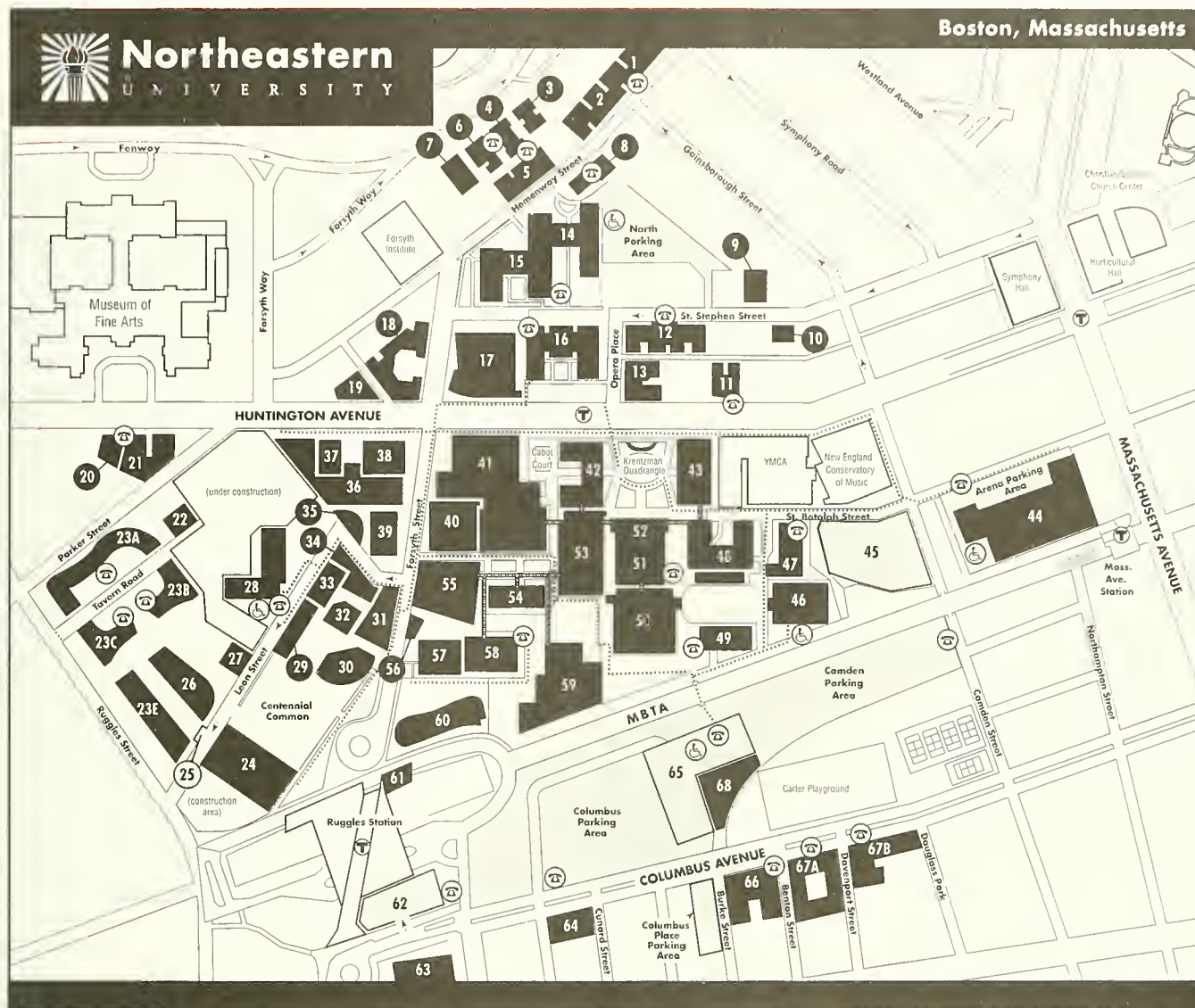
Inquiries concerning the application of nondiscrimination policies may also be referred to the Regional Director, Office for Civil Rights, U.S. Department of Education, J.W. McCormack Building, Post Office Court House, Room 222, Boston, MA 02109-4557.

## Insufficient Enrollment Disclaimer

Northeastern University reserves the right to cancel any course if minimum enrollments, appropriate faculty, or academic facilities are unavailable to meet standards.

## Tuition and Fee Policy

Tuition rates, all fees, rules and regulations, and courses and course content are subject to revision by the president and the Board of Trustees at any time.



## Academic and Service Buildings

- |    |  |    |  |
|----|--|----|--|
| 61 | Architecture Studio (RG)                                   | 46 | Hurling Hall (HT)                            |
| 68 | Badger-Rosen SquashBusters Center (SB)                     | 35 | Kariatis Hall (KA)                           |
| 40 | Borletto Natatorium (BN)                                   | 4  | Kerr Hall (Faculty Center) (KH)              |
| 26 | Behrakis Health Sciences Center (BK)                       | 38 | Knowles Center (KN)                          |
| 51 | Blockman Auditorium (AUDL)                                 | 34 | Lake Hall (LA) TTY: Rm 203                   |
| 41 | Cabot Physical Education Center (CB)<br>TTY: Rm 110        | 56 | Latino/a Student Cultural Center (LC)        |
| 7  | Cahners Hall (CA) TTY: Rm 151                              | 17 | Marino Recreation Center (MC)                |
| 36 | Cargill Hall (CG)  | 44 | Matthews Arena (MA)                          |
| 54 | Churchill Hall (CH)  | 29 | Meserve Hall (ME) TTY: Rm 305                |
| 65 | Columbus Parking Garage (CPG)                              | 48 | Mugar Life Sciences Building (MU)            |
| 66 | Columbus Place (CP) (716 Columbus Ave.)                    | 31 | Nightingale Hall (NI) TTY: Rm 125            |
| 47 | Cullinane Hall (CN)  | 27 | O'Bryant African-American Institute (AF)     |
| 50 | Curry Student Center (Student Lounge) (CSC)<br>TTY: Rm 255 | 32 | Power Plant                                  |
| 6  | Cushing Hall (CU)  | 63 | Renaissance Park (RN)                        |
| 57 | Dana Research Center (DA)                                  | 62 | Renaissance Park Garage (RPG)                |
| 39 | Dockser Hall (DK) TTY: Rm 107                              | 42 | Richards Hall (RI) TTY: Rms 150, 254         |
| 43 | Dodge Hall (DG)  | 49 | Robinson Hall (RB)                           |
| 60 | Egan Engineering/Science Research Center (EC)              | 24 | Ryder Hall (RY) TTY: Rms 170, 180, 251, 270  |
| 52 | Ell Hall (EL) TTY: Rms 04, 104                             | 30 | Shillman Hall (SH)                           |
| 55 | Forsyth Building (FR) TTY: Rms 100, 135                    | 58 | Snell Engineering Center (SN)<br>TTY: Rm 120 |
| 45 | Gainsborough Parking Garage (GG)                           | 59 | Snell Library (SL) TTY: Reference Desk       |
| 53 | Hoyden Hall (HA) TTY: Rms 120, 202                         | 37 | Stearns Center (ST) TTY: Rm 302              |
| 10 | Hillel-Frager (HF)   | 25 | West Village Parking Garage (WPG)            |
| 33 | Holmes Hall (HO) TTY: Rm 276                               | 22 | 26 Tavern Road (TA)                          |

## Residence Buildings

- |    |  |
|----|--|
| 21 | Burstein Hall (BU)                             |
| 67 | Davenport Commons A, B (DC)                    |
| 1  | Kennedy Hall (KDY)                             |
| 4  | Kerr Hall (KH)                                 |
| 12 | Levine Hall and St. Stephen St. Complex (LV)   |
| 9  | Light Hall (LH)                                |
| 5  | Loftman Hall and 153 Hemenway St. (LF)         |
| 3  | Melvin Hall (MH)                               |
| 20 | Rubenstein Hall (464)                          |
| 2  | Smith Hall (SM)                                |
| 16 | Speare Hall (SP)                               |
| 14 | Stetson East (SE) TTY: Public                  |
| 15 | Stetson West (SW)                              |
| 23 | West Village Residence Complex A, B, C, E (WV) |
| 18 | White Hall (WH)                                |
| 28 | Willis Hall (WI)                               |
| 8  | 142-148 Hemenway Street (142-148)              |
| 11 | 319 Huntington Avenue (319)                    |
| 13 | 337 Huntington Avenue (337)                    |
| 19 | 407 Huntington Avenue (407)                    |
| 64 | 780 Columbus Avenue (780)                      |

## Key

Academic, residential, and service buildings

Handicap parking

Accessible routes

Parking areas

Street direction

Underground tunnel

Emergency telephone

TTY: Rm 000  
TTY locations

Maps are provided by the Information Center, 115 Richards Hall, extension 2000 (TTY extension 3100). Some buildings on this map are used but not owned by Northeastern University.

See alphabetic list of buildings for TTY locations.



# Campus Location Maps and Parking Information



## Boston Main Campus

180 Ryder Hall

360 Huntington Avenue

617.373.2400

TTY: 617.373.2825 (for the Deaf and hard of hearing only)

fax: 617.373.2325

Monday-Friday,

8:30 a.m.-8:30 p.m.\*

Saturday, 8:30 a.m.-1:30 p.m.\*



## Downtown Boston Campus

Wyndham Hotel

89 Broad Street

617.373.2400

TTY: 617.373.8308 (for the Deaf and hard of hearing only)

Fax: 617.373.8307

Monday-Thursday,

7:00 a.m.-10:00 p.m.\*

Friday, 8:30 a.m.-4:30 p.m.\*

Saturday, 8:30 a.m.-5:00 p.m.\*



## Burlington Suburban Campus

145 South Bedford Street

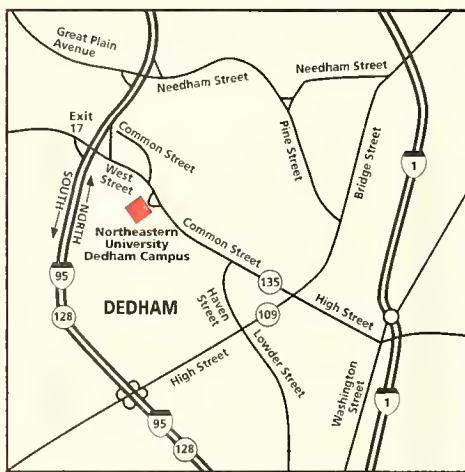
617.373.2400

fax: 781.238.8433

Monday-Friday,

8:00 a.m.-10:00 p.m.\*

Saturday, 8:30 a.m.-1:30 p.m.\*



## Dedham Campus

370 Common Street

617.373.2400

fax: 781.320.8016

Monday-Thursday,

8:00 a.m.-10:00 p.m.\*

Friday, 8:30 a.m.-4:30 p.m.\*

Saturday, 8:30 a.m.-1:30 p.m.\*

Beginning in winter 2004, a Husky Card will be required for parking at the Main Boston Campus. Please visit the Customer Service Center for more information.

Parking for properly registered University College and Lowell Institute School students is provided in the University student parking facilities on a first-come, first-served basis, Monday through Friday, 2:30 p.m.-11:00 p.m. Relaxed parking permit enforcement is in force during the first two weeks of classes in the Columbus Lot and Columbus Garage. The Renaissance Park Garage and the West Village Garage are only available to students after they have secured their parking permit.

Parking permits must be ordered online at [www.parking.neu.edu](http://www.parking.neu.edu) OR you can visit the Northeastern home page and access the page through "Quick Links." Go to "Parking - Apply Online." Students can apply for permits online usually one week prior to the start of each quarter. Students must be registered for class (registration received and processed by the Registrar's Office) in order to be eligible for a parking permit. The fee is \$100 for evening students and will be charged to the applicant's tuition account. The permit is valid for the 2003-2004 academic year. Eligible applicants are told when they can go to the Cashier's Office (248 Richards Hall) to pick up their permits; applicants will be asked to show photo ID. The University has established a special Saturday rate for University College and Lowell Institute students who do not have a parking decal. They can park their vehicles in the Renaissance Park Garage for \$1.00 from 8:00 a.m. to 5:00 p.m. In order to obtain this special rate, you must present your University College/Lowell Institute quarter/semester ID to the attendant upon exiting the garage. If you do not have your NU ID you will be subject to the normal Renaissance Park Garage rates. No refunds or reimbursements will be granted should you present your ID at a later time and date.

Parking permits are not required at our satellite locations outside Boston. The University does not have any parking facilities at the Downtown Boston satellite campus. For more information, visit the parking Web page ([www.parking.neu.edu](http://www.parking.neu.edu)) or call the Cashier's Office at

**617.373.2366.**

\* Office hours may vary due to changes in class schedules.

For more information or to register: [www.ace.neu.edu](http://www.ace.neu.edu) or 617.373.2400



# Registration and Admissions

## Telephone/Web Registration Begins October 20

University College has an open enrollment policy that enables students to take most courses and certificate programs simply by registering for the courses. Students who decide to pursue a degree program must apply for admission. For admission requirements, see the *Bulletin*, visit [www.ace.neu.edu](http://www.ace.neu.edu), or call **617.373.2400**.

Classes with insufficient enrollment by **December 16** will be canceled, and no such classes will be put on hold to wait for additional enrollees. Students may continue to register for classes with sufficient enrollment through the first week of classes (January 5-10).

## New Students

If you are a new student, select your courses and complete the registration form on page 71. Use the Course Schedules beginning on page 32 to find the appropriate key, course, and section numbers.

### There are four ways to register:



#### By fax

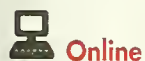
Fax your completed registration form to Northeastern University at **617.373.5351**. A cover sheet is not necessary. We cannot phone verify receipt of your fax.



#### By mail

Send your completed form to:

Registrar's Office  
Northeastern University  
360 Huntington Avenue – 120 HA  
Boston, MA 02115-9959



#### Online

Visit [www.ace.neu.edu/registration](http://www.ace.neu.edu/registration) and click the "online" link. Then fill out and submit the online form.



#### In Person

You can register in person during any open hours at any campus. In addition, special in-person registration help is available at the following locations and dates:

- Main Boston Campus**, 12/1-12/4, 9:30 a.m.-7:00 p.m.
- Downtown Boston Campus**, 12/1-12/4, 11:00 a.m.-7:00 p.m.
- Burlington Campus**, 12/1-12/3, 5:30-7:30 p.m.
- Dedham Campus**, 12/2, 5:30-7:30 p.m.

If you've missed these registration dates, don't worry. Call **617.373.2400** before or during the first week of class for details on how to register in class.

If a registration advisor is not available at your campus and you have questions, you may call **617.373.2400** from that campus to speak with an advisor over the phone.

## Continuing Students

In addition to the **fax**, **mail**, **online**, and **in-person** methods described at left, continuing students can use our automated phone system or myNEU Web Portal.

Register by phone using the Telephone Voice Response System.

- Call **617.373.8000**.
- Follow the voice prompts.
- You will be asked your Student ID (typically your Social Security Number) and your four-digit PIN (default PIN is the first four digits of your postal ZIP code).

Register on the Web using the myNEU Web Portal.

- Go to <http://myNEU.neu.edu>.
- Log in using your myNEU username and password (or click on "How do I get a myNEU username and password?" if you have never used the system before).
- Click on "Self-Service."
- Then click on "Course Registration."
- Follow the on-screen prompts.

Telephone and myNEU registration is not available after **January 17**. To register after that date, please call **617.373.2400**.

## Registration for NUOL or ASL Courses

To register for online courses, visit [www.nuol.edu](http://www.nuol.edu). To register for American Sign Language classes, fax to **617.373.8574** or mail to Northeastern University, 360 Huntington Avenue – 270 Ryder Hall, Boston, MA 02115.

## Registration Alternative for Deaf and Hard-of-Hearing Students and Students With Disabilities

In addition to the registration alternatives above, Deaf and hard-of-hearing students and students with disabilities that prevent them from using telephone registration can register by e-mail during the scheduled registration period. E-mail your course schedule to [registrar@neu.edu](mailto:registrar@neu.edu). Include a telephone number, fax number, or e-mail address on your request so a Registrar's representative can contact you if necessary.

# Winter 2004 Registration Form

Returning students are encouraged to register by Web or phone as explained on page 1.

## Personal Data (Please Print Clearly)

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Student ID Number (Social Security Number) \_\_\_\_\_

Address/Current **Check if this is a change of address** ☐

Street \_\_\_\_\_ Apt. \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP code \_\_\_\_\_

Telephone: area code and number \_\_\_\_\_

Business Telephone: area code and number \_\_\_\_\_

Fax: area code and number \_\_\_\_\_

E-mail address \_\_\_\_\_

Date of birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_ ☐ Male ☐ Female

The United States Office of Civil Rights respects that schools report enrollment by selected minority groups. This is to determine compliance with the Civil Rights Act of 1964 and continued eligibility of Northeastern University for federal funds such as student financial aid.

☐ American Indian, Alaskan Native

☐ Black, Non-Hispanic

☐ Asian or Pacific Islander

☐ Hispanic/Latino(a)

☐ Foreign National

☐ White, Non-Hispanic

☐ Do Not Wish to Respond

ADD	KEY #	COURSE	SEC #	COURSE NAME	CAMPUS	DAY	TIME
Sample	12345	BIO 4701	01	Biology	Boston	Saturday	9:00 a.m.

### Check the appropriate box below:

☐ New Student

☐ Returning Student

**Fax-In Registration: 617.373.5351** - Must be received by December 16, 2003, to ensure confirmation by the week of December 22. (Faxed registrations received after December 16 will still be accepted.) We cannot verify by phone receipt of faxed or mailed registration.

SIGNATURE \_\_\_\_\_

TODAY'S DATE \_\_\_\_\_

# Student Services and University Information

See the University College Web site [www.ace.neu.edu](http://www.ace.neu.edu) or call the indicated phone numbers for information on these and other services, policies, and topics.

## Admissions and Academics

### Assessment of Prior Learning

617.373.2400

### NU Transcripts

617.373.2199

### Placement and Proficiency Tests

617.373.2400

### Senior Status

617.373.2400

### Transferring Credits from Other Institutions

617.373.2400

### TTY: Telephone Numbers for the Deaf or Hard-of-Hearing

For University College,  
call 617.373.2825

For the Lowell Institute School,  
call 617.373.8527

## Student Services

### Career Counseling Center

617.373.2430

### Center for Counseling and Student Development

617.373.2142

### Commencement Information

617.373.2400

### Disability Resource Center

617.373.2675,  
TTY 617.373.2730

### Emergency Closing of the University

617.373.2400

### University Bookstore

617.373.2286

### Recreational Facilities

617.373.4433

### University Libraries

Boston: 617.373.2350,  
Burlington: 781.238.8410

## Financial Services

### Financial Aid

617.373.3190

### Health Insurance

617.373.2772

### Parking Information

617.373.2400

### Refund Policy

617.373.2270

### Tuition Payment Policies and Monthly Payment Plan

617.373.2270

## Husky Card

## Your Key to Northeastern University Student Services

University College students who haven't already done so should obtain a Husky Card. To get your Husky Card simply present a photo id (i.e. state license or passport) at the Customer Service Center in 120 Hayden Hall. With your Husky Card picture ID, you will have access to a wide variety of student services.

### Use your Husky Card to access these services:

- Swipe card for University parking lots and garages  
(If you plan to park, you need a Husky Card!)
- Debit card/Husky Account
- Secure access card to university facilities and events, such as
  - Snell Library
  - Computer and Instructional Laboratories
  - Marino Recreation Center
  - Cabot Gym
  - Badger & Rosen Squash and Fitness Facility
  - University athletic and cultural events

For more information, visit [www.customerservice.neu.edu](http://www.customerservice.neu.edu), call **617.373.2270**, or visit the Customer Service Office at 120 Hayden Hall Monday through Thursday 8:00 a.m.-7:00 p.m. and Friday 8:00 a.m.-4:30 p.m.





**Northeastern**  
U N I V E R S I T Y

**Higher Learning. Richer Experience.**

University College  
360 Huntington Avenue – 180 Ryder Hall  
Boston, MA 02115

NONPROFIT  
ORGANIZATION  
U.S. POSTAGE  
**PAID**  
BOSTON, MA  
PERMIT NO. 430